



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at 344 2nd Avenue West, Prince Rupert, B.C. on Friday, December 12, 2014 immediately following the SQCRD Statutory Board Meeting.

PRESENT

PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Vice Chair	D. Nobels, Electoral Area A
Directors	L. Brain, City of Prince Rupert N. Kinney, City of Prince Rupert D. Franzen, District of Port Edward I. Gould, Village of Port Clements J. MacMullin, Alternate, Village of Queen Charlotte (<i>via teleconference</i>) K. Bergman, Electoral Area C M. Racz, Electoral Area D (<i>via teleconference</i>) B. Beldessi, Electoral Area E
Staff	J. Merrick, Chief Administrative Officer K. Mellor, Chief Administrative Officer D. Fish, Deputy Corporate Officer J. Robb, Treasurer M. Barthel, Planner
Public	0
Media	1

1. CALL TO ORDER 7:09 p.m.

2. AGENDA

2.1 MOVED by Director Nobels, SECONDED by Director Kinney, that the amended agenda be adopted as presented.

417-2014

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional District Board held November 21, 2014

MOVED by Director Nobels, SECONDED by Director Gould, that the minutes of the November 21, 2014 Skeena-Queen Charlotte Regional District Regular Board meeting be adopted as presented.

418-2014

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

- 4.1 Minutes of the November 13, 2014 Haida Gwaii Regional Recreation Commission Meeting Minutes

MOVED by Director Nobels, SECONDED by Director Gould, that the minutes of the November 13, 2014 Haida Gwaii Regional Recreation Commission meeting be received as presented.

419-2014

CARRIED

5. DELEGATIONS

- 5.1 TransCanada – Prince Rupert Gas Transmission Project

Shaheen Kassam, Devin O’Neal & Neil Milne, Senior Community Relations Advisor, Assistant Director of Planning & Execution, & Socio-Economic Advisor, respectively, addressed the Board in regard to the Prince Rupert Gas Transmission Project.

Representatives from TransCanada provided an overview of the Prince Rupert Gas Transmission Project, which included a project route update, management plans, marine pipeline construction and community benefits.

The Chair thanked Ms. Kassam, Mr. Milne and Mr. O’Neal for their presentation.

6. FINANCE

- 6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for November, 2014

MOVED by Director Kinney, SECONDED by Director Franzen, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for November, 2014 be received and filed.

420-2014

CARRIED

7. CORRESPONDENCE

- 7.1 Ministry of Health – UBCM Meeting

MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from the Ministry of Health regarding the 2014 UBCM Meeting be received.

421-2014

CARRIED

- 7.2 Union of B.C. Municipalities – Gas Tax Agreement Community Works Fund Payment

MOVED by Director Nobels, SECONDED by Director Kinney, that the correspondence from the Union of B.C. Municipalities regarding the gas tax agreement community works fund payment be received.

422-2014

CARRIED

7.3 Ministry of Aboriginal Relations and Reconciliation – UBCM Meeting

MOVED by Director Franzen, SECONDED by Director Gould, that the correspondence from the Ministry of Aboriginal Relations and Reconciliation thanking the Regional District Board for meeting at the 2014 UBCM convention be received.

423-2014

CARRIED

7.4 Prince Rupert Unemployed Action Centre – Request for Letter of Support

MOVED by Director Franzen, SECONDED by Director Nobels, that the correspondence from the Prince Rupert Unemployed Action Centre in regard to a request for a letter of support be received;

AND THAT the Board provide the attached letter of support, as drafted, to the Prince Rupert Unemployed Action Centre for its grant funding applications to the Provincial Government Gaming Branch and Law Foundation.

424-2014

CARRIED

7.5 District of Hudson's Hope – Referral of Proposed Site C Dam Project to BC Utilities Commission

MOVED by Director Nobels, SECONDED by Director Brain, that the correspondence from the District of Hudson's Hope in regard to Referral of Proposed Site C Dam Project to BC Utilities Commission be received;

AND THAT the Board support the District of Hudson's Hope request for a one year moratorium and BC Utilities Commission consideration of less expensive alternatives to Site C.

425-2014

CARRIED

7.6 Nexen Energy ULC – Aurora LNG Project Update

MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from Nexen Energy ULC in regard to the Aurora LNG Project Update be received;

AND THAT staff send correspondence to Nexen Energy ULC to offer the Board's cooperation in scheduling a meeting with the proponent at its earliest convenience;

AND FURTHER THAT a copy of the 2015 Board meeting schedule be provided to Nexen Energy ULC for its information.

426-2014

CARRIED

7.7 Northwest Growth Conference Partnership – 2015 Northwest Growth Conference

MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from the Northwest Growth Conference Partnership in regard to the 2015 Northwest Growth Conference be received for information.

427-2014

CARRIED

8. REPORTS – RESOLUTIONS

8.1 J. Robb, Treasurer – Group Insurance for Elected Officials

MOVED by Director Franzen, SECONDED by Director Gould, that the report from staff entitled “Group Insurance for Elected Officials” be received for information.

428-2014**CARRIED**

8.2 J. Robb, Treasurer – 2015 Budget Process

MOVED by Director Gould, SECONDED by Director Nobels, that the staff report entitled “2015 Budget Process” be received for information.

429-2014**CARRIED**

8.3 J. Robb, Treasurer - Financial Accounts of Committees and Commissions Policy

MOVED by Director Nobels, SECONDED by Director Beldessi, that the staff report entitled “Financial Accounts of Committees and Commissions Policy” be received.

430-2014**CARRIED**

MOVED by Director Nobels, SECONDED by Director Kinney, that the *Financial Accounts of Committees and Commissions Board Policy* be adopted as presented.

431-2014**CARRIED**

8.4 J. Robb, Treasurer – Municipal Finance Authority and Northern Savings Credit Union Signing Authority

MOVED by Director Kinney, SECONDED by Director Nobels, that the staff report entitled “Municipal Finance Authority and Northern Savings Credit Union Signing Authority” be received;

AND THAT the Board authorize the Chair, Vice Chair, Director Kinney and Director Franzen as signing authority on the Skeena-Queen Charlotte Regional District Northern Savings Credit Union accounts.

432-2014**CARRIED**

8.5 M. Williams, Planner – Proposed LNG Projects within the Prince Rupert Port Authority Update

MOVED by Director Franzen, SECONDED by Director Beldessi, that the staff report entitled “Proposed LNG Projects within the Prince Rupert Port Authority Update” be received for information.

433-2014**CARRIED**

- 8.6 L. Neville, Recreation Coordinator – November 2014 Haida Gwaii Regional Recreation Report

MOVED by Director Kinney, SECONDED by Director Gould, that the staff report entitled “November 2014 Haida Gwaii Regional Recreation Report” be received for information.

434-2014

CARRIED

9. BYLAWS

- 9.1 Bylaw No. 588, 2014 – Being a bylaw to establish the Regional Recycling Advisory Committee

MOVED by Director Nobels, SECONDED by Director Kinney, that Bylaw No. 588, 2014 be given 2nd reading.

435-2014

CARRIED

MOVED by Director Franzen, SECONDED by Director Gould, that Bylaw No. 588, 2014 be given 3rd reading.

436-2014

CARRIED

MOVED by Director Nobels, SECONDED by Director Franzen, that Bylaw No. 588, 2014 be adopted.

437-2014

CARRIED

- 9.2 Bylaw No. 589, 2014 – Being a bylaw to provide for the borrowing of money during fiscal year 2015 in anticipation of revenue

MOVED by Director Gould, SECONDED by Director Racz, that Bylaw No. 588, 2014 be given 1st reading.

438-2014

CARRIED

MOVED by Director Nobels, SECONDED by Director Kinney, that Bylaw No. 588, 2014 be given 2nd reading.

439-2014

CARRIED

MOVED by Director Franzen, SECONDED by Director Nobels, that Bylaw No. 588, 2014 be given 3rd reading.

440-2014

CARRIED

MOVED by Director Franzen, SECONDED by Director Nobels, that Bylaw No. 588, 2014 be adopted.

441-2014

CARRIED

- 9.3 Bylaw No. 582, 2014 – Being a bylaw to establish a service within Electoral Area “E” (Moresby Island) for the purpose of operating a community hall

MOVED by Director Beldessi, SECONDED by Director Nobels, that Bylaw No. 582, 2014 be adopted.

442-2014

CARRIED

- 9.4 Bylaw No. 586, 2014 – Being a bylaw to establish the Sandspit Community Hall Committee

MOVED by Director Beldessi, SECONDED by Director Brain, that Bylaw No. 586, 2014 be given 1st reading;

AND THAT Bylaw No. 586, 2014 be amended by replacing section 4 (a) with the following:

- The Committee shall consist of at least four (4) members, appointed by the Board, to serve on the Committee for a three (3) year term.

443-2014

CARRIED

10. LAND REFERRALS / PLANNING

None.

11. NEW BUSINESS

11.1 Director's Reports

MOVED by Director Kinney, SECONDED by Director Franzen, that the verbal reports from the Directors, as follows, be received:

Director Gould – Village of Port Clements

- Edwards & Associates Logging Ltd., employing roughly 80-100 employees on Haida Gwaii, has defaulted on its employee remuneration.

Director Nobels – Electoral Area A

- The community of Dodge Cove has sent correspondence to the Honourable Premier Clark to request further clarification on LNG facility plans for the area;
- Nexen Energy ULC has purchased a piece of land on Digby Island.

Director Franzen – District of Port Edward

- The District celebrated Ron Bedard's, Chief Administrative Officer, retirement party; and
- Bob Payette was sworn in and has assumed the role of Chief Administrative Officer for the District of Port Edward.

Director Brain – City of Prince Rupert

- The City completed the incorporation of District Lot 444 into its Official Community Plan and Zoning Bylaw – the property has been zoned M-5 (Heavy Industrial LNG) and P-1 (Public Use); and
- The City has reached an \$18 million lease agreement with Exxon Mobil Corp.

Director Racz – Electoral Area D

- Misty Isles Economic Development Society has a new Economic Development Officer – Cam Bell;
- Community Futures Haida Gwaii will be welcoming a new general manager in the near future; and
- A new Board has begun work with Gwaii Tel.

Alternate Director MacMullin – Village of Queen Charlotte

- The Village hospital is still undergoing construction;
- The Village is still underway with the hiring of a new, permanent Chief Administrative Officer; and
- The Village continues to experience challenges with its recycling program.

Chair Pages – Village of Masset

- The Village of Masset has seen some improvement in the level of service and coverage provided by the BC Ambulance Service.

444-2014**CARRIED**

11.2 2015 Tentative Board Meeting Schedule

MOVED by Director Franzen, SECONDED by Director Racz, that the 2015 Tentative Board Meeting Schedule be adopted with the following amendments:

- March 7th at 3:00PM

445-2014**CARRIED**

11.3 Director Racz, Electoral Area “D” – Emergency Response System

MOVED by Director Gould, SECONDED by Director Beldessi, that information from Director Racz in regard to Emergency Response Systems be received;

AND THAT staff research the identified emergency response systems and the need for this type of service on Haida Gwaii;

AND FURTHER THAT staff report back to the Board at the January 23, 2014 Regular Board meeting.

446-2014**CARRIED****12. OLD BUSINESS**

None.

13. PUBLIC INPUT

There was 1 question from the public.

14. IN CAMERA

MOVED by Director Kinney, SECONDED by Director Franzen, that the Board move to the In-Camera meeting following the Regular Meeting under Section 90(1)(a) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.”

447-2014**CARRIED****15. ADJOURNMENT**

MOVED by Director Franzen, SECONDED by Director Kinney, that the Skeena-Queen Charlotte Regional District Regular Board meeting be adjourned at 9:55 pm.

448-2014**CARRIED**

Approved and adopted:

Certified correct:

Chair

Chief Administrative Officer