



NORTH COAST REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the North Coast Regional District (NCRD) held at 344 2nd Avenue West in Prince Rupert, B.C. on Friday, November 24, 2017 at 7:00 p.m.

PRESENT

PRIOR TO ADOPTION

Chair B. Pages, Village of Masset

Directors L. Brain, City of Prince Rupert (*teleconference*)
 B. Cunningham, Alternate, City of Prince Rupert
 D. Franzen, District of Port Edward
 G. Martin Village of Queen Charlotte
 U. Thomas, Village of Port Clements
 D. Nobels, Electoral Area A
 K. Bergman, Electoral Area C
 B. Beldessi, Electoral Area E

Regrets N. Kinney, City of Prince Rupert
 M. Racz, Electoral Area D

Staff D. Chapman, Chief Administrative Officer
 D. Fish, Corporate Officer
 S. Gill, Treasurer

Public 0
 Media 0

1. CALL TO ORDER 7:00 p.m.

2. AGENDA

MOVED by Director Beldessi, SECONDED by Director Thomas, that the November 24, 2017 North Coast Regional District Regular amended agenda be further amended and adopted as follows:

11.5 Canadian Pilotage Act

397-2017

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of the Regular Meeting of the North Coast Regional District Board held October 20, 2017

MOVED by Director Franzen, SECONDED by Director Nobels, that the minutes of Regular meeting of the North Coast Regional District Board held October 20, 2017 be adopted as presented.

398-2017

CARRIED

- 3.2 Minutes of the Special Meeting of the North Coast Regional District Board held November 2, 2017

MOVED by Director Thomas, SECONDED by Director Franzen, that the minutes of Special meeting of the North Coast Regional District Board held November 2, 2017 be adopted as presented.

399-2017

CARRIED

- 3.3 Rise and Report – October 20, 2017 *(to be read by Chair – no motion required)*

MOVED by Director Racz, SECONDED by Director Kinney, that the report from staff entitled “BC Ferry Authority Appointment” be received;

AND THAT the Board of the North Coast Regional District nominate Michael Pucci to be considered for the Northern Coastal and North Island appointment to the BC Ferry Authority Board of Directors for a term commencing April 1, 2018.

IC056-2017

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

- 4.1 Minutes of the Regular Meeting of the Moresby Island Management Standing Committee held October 3, 2017

MOVED by Director Beldessi, SECONDED by Director Franzen, that the minutes of the Regular meeting of the Moresby Island Management Standing Committee held October 3, 2017 be received as presented.

400-2017

CARRIED

5. DELEGATIONS

- 5.1 Bob LaFleur, Consultant & David Tupper, Claims & Risk Analyst, Municipal Insurance Association of B.C. – Regulatory System for Building Inspection & Liability for the Provision of Building Inspection Services and the Core Building Bylaw Revision Project

Mr. LaFleur and Mr. Tupper made a presentation to the North Coast Regional District Board with respect to a proposed building regulatory service for the regional district. The intent of the presentation was to provide a basic understanding of the legislation surrounding building inspection and discuss consideration of a feasibility of establishing a proposed service.

The presentation included a legislative and regulatory review; a discussion with respect the Municipal Insurance Association of B.C. and the Homeowner Protection Office; and benefits and considerations with respect to establishing a building regulatory service.

Mr. LaFleur and Mr. Tupper answered questions posed by the Board.

The Chair thanked Mr. LaFleur and Mr. Tupper for their presentation.

6. FINANCE

- 6.1 J. Musgrave, Administrative Assistant – Cheques Payable over \$5,000 for October, 2017

MOVED by Director Martin, SECONDED by Director Franzen, that the staff report on Cheques Payable over \$5,000 issued by the North Coast Regional District for October, 2017 be received and filed.

401-2017

CARRIED

7. CORRESPONDENCE

- 7.1 BC Environmental Assessment Office – Aurora LNG Project Withdrawal

MOVED by Director Franzen, SECONDED by Director Nobels, that the correspondence from the BC Environmental Assessment Office with respect to withdrawal of the Aurora LNG project be received.

402-2017

CARRIED

- 7.2 Old Massett Village Council – Consultation on Application for Wood Cutting Permit

MOVED by Director Thomas, SECONDED by Director Beldessi, that the correspondence from the Old Massett Village Council with respect to consultation on its application for a wood cutting permit be received.

403-2017

CARRIED

- 7.3 Transport Canada – Sandspit Public Port Facility Demolition

MOVED by Director Beldessi, SECONDED by Director Martin, that the correspondence from Transport Canada with respect to the demolition of the Sandspit public port facility be received.

404-2017

CARRIED

- 7.4 BC Ferry Services Inc. – RE: Prince Rupert BC Ferries Terminal Customer Service

MOVED by Director Franzen, SECONDED by Director Thomas, that the correspondence from BC Ferry Services Inc. with respect to customer service concerns at the Prince Rupert ferries terminal be received.

405-2017

CARRIED

- 7.5 KPMG Forest Certification Services – Stakeholder Consultation: Recertification Audit of Nanaimo Forest Products Ltd.

MOVED by Director Beldessi, SECONDED by Director Franzen, that the correspondence from KPMG Forest Certification Services with respect to consultation for the recertification audit of Nanaimo Forest Products Ltd. be received.

406-2017

CARRIED

7.6 Green Communities Committee – Climate Action Charter Commitments

MOVED by Director Franzen, SECONDED by Director Nobels, that the correspondence from the Green Communities Committee with respect to the regional district's Climate Action Charter commitments be received.

407-2017

CARRIED

7.7 Vancouver Island Regional Library – Moving Forward with a New Library on Leased School Board Land

MOVED by Director Martin, SECONDED by Director Beldessi, that the correspondence from the Vancouver Island Regional Library with respect to the construction of a new library on school board land in Sandspit be received.

408-2017

CARRIED

7.8 Honourable Jinny Sims, Minister of Citizens' Services – Union of BC Municipalities Annual Convention

MOVED by Director Nobels, SECONDED by Director Thomas, that the correspondence from the Honourable Jinny Sims, Minister of Citizens' Services, with respect to the 2017 annual UBCM convention be received.

409-2017

CARRIED

Directors posed the question why can't infrastructure used to support 3G and 4 G networks be provide to Port Clements when upgrades are made to other communities on island. Staff were directed to further research with the Village of Port Clements and contact Telus Communications.

7.9 Association of Vancouver Island and Coastal Communities – Resolutions Notice and Guidelines; Nominations for AVICC Executive Committee

MOVED by Director Franzen, SECONDED by Director Nobels, that the correspondence from the Association of Vancouver Island and Coastal Communities with respect to resolutions and nominations to the executive committee be received.

410-2017

CARRIED

7.10 Prince Rupert Port Authority – RE: Prince Rupert Port Authority Emergency Preparedness Collaboration

MOVED by Director Nobels, SECONDED by Alternate Director Cunningham, that the correspondence from the Prince Rupert Port Authority with respect to emergency preparedness collaboration be received.

411-2017

CARRIED

8. REPORTS – RESOLUTIONS

8.1 D. Fish, Corporate Officer – PlaceSpeak

MOVED by Director Nobels, SECONDED by Director Franzen, that the memorandum from staff entitled "PlaceSpeak" be received for information.

412-2017

CARRIED

8.2 D. Chapman, Chief Administrative Officer – Cost of Living Increase for Directors

MOVED by Director Franzen, SECONDED by Director Thomas, that the report from staff entitled “Cost of Living Increase for Directors” be received for information.

413-2017

CARRIED

8.3 D. Fish, Corporate Officer & S. Gill, Treasurer – Results of Assent Voting Conducted for Bylaw No. 618, 2017

MOVED by Director Nobels, SECONDED by Director Thomas, that the report from staff entitled “Results of Assent Voting Conducted for Bylaw No. 618, 2017” be received for information.

414-2017

CARRIED

8.4 D. Lomax, Recreation Coordinator – Update on Haida Gwaii Regional Recreation Operations

MOVED by Director Nobels, SECONDED by Director Thomas, that the verbal report from staff entitled “Update on Haida Gwaii Regional Recreation Operations” be received for information.

415-2017

CARRIED

9. BYLAWS

9.1 Bylaw No. 618, 2017 – Being a bylaw to establish a fire and rescue protection service within a portion of Electoral Area D to provide taxation funding for the operational costs of the Tlell Volunteer Fire Department

MOVED by Director Thomas, SECONDED by Director Martin, that Bylaw No. 618, 2017 deferred until the January 2018 North Coast Regional District Board meeting.

416-2017

CARRIED

10. LAND REFERRALS / PLANNING

None.

11. NEW BUSINESS

11.1 Director’s Reports

MOVED by Director Franzen, SECONDED by Alternate Director Cunningham, that the verbal reports from the Directors, as follows, be received:

Director Martin – Village of Queen Charlotte

- The Village was without power on October 23rd, 2017 following a slide caused by heavy rainfall;
- The BC Ferry Advisory Committee met in October in Prince Rupert;
- A by-election was held to elect a new councilor – Devin Racher was elected; and
- The community has been engaged with respect to a referendum set to be held for the purchase of property to house a sewage treatment plant.

Director Beldessi – Electoral Area E

- The Vancouver Island Regional Library is entering into agreement with School District 50 to house a new library facility in the school;
- Demolition of the old Agnes L. Mathers school is ongoing;
- Director Beldessi attended an all-islands council meeting held November 21, 2017; and
- Director Beldessi attended the GwaiiTel annual general meeting held November 22, 2017 – Evan Putterill was elected Board Chair.

Director Bergman – Electoral Area C

- The Oona River Community Hall upgrade project is complete; and
- BC Hydro is doing brush clearing work in the community.

Director Nobels – Electoral Area A

- Director Nobels attended the Ocean Protection Planning seminar held in Prince Rupert on November 17, 2017; and
- Staff will be doing a community presentation with respect to a proposed passenger ferry service in Dodge Cove on November 25, 2017.

Director Thomas – Village of Port Clements

- The Village held a non-binding vote with respect to the ownership and potential demolition of the Rainbow Wharf in the community;
- Remembrance Day ceremony was well-attended; and
- Village has met with conservation officers with respect to the growing bear population on Haida Gwaii.

Director Franzen – District of Port Edward

- The District donated \$200 toward the Charles Hays Senior Girls Basketball team;
- District has received a number of its UBCM follow up letters;
- The North Pacific Cannery is undertaking a renewal project for its bunkhouse; and
- The District is considering a trail development project in the community.

Director Brain – City of Prince Rupert

- The City has been working with stakeholders to address the “tent city” that was erected at City Hall;
- 44 modular housing units for the community were announced in response to the issue and emergency shelter has been found in the interim; and
- An open house will be held on December 6th to hear from Pembina with respect to the status of a proposed liquefied propane facility.

Alternate Director Cunningham – City of Prince Rupert

- Director Brain participated in the North Coast Transition Society fundraiser, Ms. Judged, and raised \$2,000 toward the cause.

Chair Pages – Village of Masset

- The Village continues to work on the community waterline replacement project, which has now identified additional archeological assessments required to carry out work.

417-2017**CARRIED**

- 11.2 Tlell Fall Fair Committee application to Northern Development Initiative Trust's Community Halls and Recreation Facilities Program

MOVED by Director Nobels, SECONDED by Director Thomas, that the Tlell Fall Fair Committee's application to Northern Development Initiative Trust's Community Halls and Recreation Facilities program be received;

AND THAT the Board of the North Coast Regional District support the Tlell Fall Fair Committee's application to Northern Development Initiative Trust's Community Halls and Recreation Facilities program in the amount of \$15,276, to be drawn from the North Coast Regional District nominal account.

418-2017

CARRIED

- 11.3 Haida Gwaii Museum application to Northern Development Initiative Trust's Marketing Initiatives Program

MOVED by Director Thomas, SECONDED by Director Beldessi, that the Haida Gwaii Museum's application to Northern Development Initiative Trust's Marketing Initiatives program be received;

AND THAT the Haida Gwaii Museum's application to Northern Development Initiative Trust's Marketing Initiatives program be deferred to a later meeting date.

419-2017

CARRIED

- 11.4 North Coast Regional District Sub-Branding Design Presentation

MOVED by Director Beldessi, SECONDED by Director Thomas, that North Coast Regional District Sub-Branding Design Presentation be received for information.

420-2017

CARRIED

- 11.5 Canadian Pilotage Act

MOVED by Director Nobels, SECONDED by Alternate Director Cunningham, that the Board of the North Coast Regional District send correspondence to the Honourable Marc Garneau, Minister of Transport, with respect to the Pilotage Act and the need to maintain and, perhaps, bolster the legislation.

421-2017

DEFEATED

MOVED by Director Nobels, SECONDED by Director Martin, that staff be directed to contact BC Coast Pilots Ltd. to further investigate proposed changes to the Pilotage Act and prepare a report to the Board at a later meeting date.

422-2017

DEFEATED

12. OLD BUSINESS

- 12.1 Subsistence Fisheries

MOVED by Director Nobels, SECONDED by Director Thomas, that the verbal report from Director Bergman with respect to subsistence fisheries be received.

423-2017

CARRIED

13. PUBLIC INPUT

There were 0 questions from the public.

14. IN CAMERA

MOVED by Director Nobels, SECONDED by Alternate Director Cunningham, that the Board move to the In-Camera meeting following the Regular meeting according to section 90(1)(k) of the *Community Charter* "negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public".

424-2017**CARRIED****15. ADJOURNMENT**

MOVED by Director Nobels, SECONDED by Director Martin, that the North Coast Regional District Regular Board meeting be adjourned at 10:43 p.m.

425-2017**CARRIED**

Approved and adopted:

Certified correct:

Chair

Corporate Officer