



## SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

**MINUTES** of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at 344 2<sup>nd</sup> Avenue West in Prince Rupert, B.C. on Friday, November 20, 2015 at 7:00 PM.

### PRESENT

### PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Directors	N. Kinney, City of Prince Rupert L. Brain, City of Prince Rupert D. Franzen, District of Port Edward I. Gould, Village of Port Clements G. Martin, Village of Queen Charlotte D. Nobels, Electoral Area A K. Bergman, Electoral Area C M. Racz, Electoral Area D B. Beldessi, Electoral Area E
Staff	D. Chapman, Chief Administrative Officer D. Fish, Deputy Corporate Officer
Public	0
Media	1

**1. CALL TO ORDER 7:00 p.m.**

**2. AGENDA**

MOVED by Director Nobels, SECONDED by Director Brain, that the amended agenda be further amended and adopted to include the following:

- 11.3 December 12, 2015 SQCRD Special (Budget) Meeting
- 11.4 Canadian Fishing Company
- 11.5 Remembrance Day
- 12.1 Regional Recycling Depot
- 12.2 Emergency Planning

**403-2015**

**CARRIED**

**3. MINUTES & BUSINESS ARISING FROM MINUTES**

3.1 Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional District Board held October 16, 2015

MOVED by Director Kinney, SECONDED by Director Gould, that the minutes of the September 18, 2015 Skeena-Queen Charlotte Regional District Regular Board meeting be adopted as presented.

**404-2015**

**CARRIED**

## 3.2 Rise and Report – October 16, 2015

MOVED by Director Gould, SECONDED by Director Nobels, that the report from staff entitled “Haida Gwaii Regional Recreation Commission Office Lease” be received; and

THAT the Board authorize entering into a lease agreement with the Board of Education School District No. 50 for the premises located at 2151 Tahayghen Drive, Masset, B.C.; and

THAT the Corporate Officer be authorized to sign the lease agreement with the Board of Education School District No. 50 on behalf of the Skeena-Queen Charlotte Regional District.

IC126-2015

CARRIED

MOVED by Director Racz, SECONDED by Director Kinney, that the staff report entitled “Northern Savings Credit Union CUETS Administrator and Automated Funds Transfer Authorization” be received;

AND THAT the Board authorize Doug Chapman as administrator for the Skeena-Queen Charlotte Regional District’s Northern Savings Credit Union CUETS account.

IC127-2015

CARRIED

MOVED by Director Racz, SECONDED by Director Kinney, that the Board authorize Doug Chapman as an authorize user on the Skeena-Queen Charlotte Regional District Credit Union Automated Funds Transfer (CAFT) system.

IC128-2015

CARRIED

MOVED by Director Martin, SECONDED by Director Kinney, that the staff report entitled “Haida Gwaii Regional Recreation Commission Service Provider Agreement” be received;

AND THAT the Board approve the extended liability coverage to Haida Gwaii Recreation and the Haida Gwaii After School Sport and Arts Initiative, operated by the Haida Gwaii Regional Recreation Commission;

AND THAT the Board approve the Service Provider Agreement between the Skeena-Queen Charlotte Regional District and the Haida Gwaii Regional Recreation Commission;

AND THAT the Corporate Officer be authorized to execute the Service Provider Agreement and any other such document in order to place the Service Provider Agreement into effect;

AND THAT future years’ budgets reflect the estimated annual insurance premium cost.

IC129-2015

CARRIED

**4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING**

- 4.1 Minutes of the Moresby Island Management Standing Committee meeting held October 6, 2015

MOVED by Director Beldessi, SECONDED by Director Nobels, that the minutes from the October 6, 2015 Moresby Island Management Standing Committee meeting be received as presented.

**405-2015**

**CARRIED**

**5. DELEGATIONS**

None.

**6. FINANCE**

- 6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for October, 2015

MOVED by Director Kinney, SECONDED by Director Brain, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for October, 2015 be received and filed.

**406-2015**

**CARRIED**

**7. CORRESPONDENCE**

- 7.1 Vancouver Island Regional Library – Appointment to the 2016 Vancouver Island Regional Library Board

MOVED by Director Martin, SECONDED by Director Brain, that the correspondence from the Vancouver Island Regional Library in regard to 2016 appointment to the Vancouver Island Regional Library Board be received.

**407-2015**

**CARRIED**

MOVED by Director Martin, SECONDED by Director Brain, that the Board of the Skeena-Queen Charlotte Regional District appoint Director Beldessi to serve as the 2016 Skeena-Queen Charlotte Regional District representative to the Vancouver Island Regional Library Board.

**408-2015**

**CARRIED**

- 7.2 Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development – Northwest B.C. Resource Benefits Alliance UBCM Follow-Up

MOVED by Director Franzen, SECONDED by Director Beldessi, that the correspondence from Minister Fassbender with regard to the Northwest B.C. Resource Benefits Alliance 2015 UBCM meeting be received.

**409-2015**

**CARRIED**

7.3 BC Hydro – 2015 UBCM Follow-Up

MOVED by Director Beldessi, SECONDED by Director Brain, that the correspondence from BC Hydro with regard to the 2015 UBCM meeting be received.

**410-2015**

**CARRIED**

**8. REPORTS – RESOLUTIONS**

8.1 L. Neville, Coordinator, Haida Gwaii Regional Recreation – Haida Gwaii Regional Recreation Coordinator’s Report – October 2015

MOVED by Director Nobels, SECONDED by Director Franzen, that the report from staff entitled “Haida Gwaii Regional Recreation Coordinator’s Report – October 2015” be received for information.

**411-2015**

**CARRIED**

*The Board requested that staff contact the Haida Gwaii Regional Recreation Coordinator to seek clarification with regard to insurance coverage for sport facility users on Haida Gwaii.*

8.2 D. Fish, Deputy Corporate Officer – Proposed Process for Name Change and Consultation

MOVED by Director Gould, SECONDED by Director Nobels, that the report from staff entitled “Proposed Process for Name Change and Consultation” be received;

AND THAT the Board of the Skeena-Queen Charlotte Regional District support the proposed municipal name change from the Skeena-Queen Charlotte Regional District to the “North Coast Regional District”;

AND THAT staff be directed to consult with stakeholder groups on the Skeena-Queen Charlotte Regional District’s intent to implement a municipal name change and to request feedback.

**412-2015**

**CARRIED**

*Cameron Bell, Economic Development Officer for the Misty Isles Economic Development Society joined the meeting at 7:22 PM.*

8.3 M. Williams, Consultant – Zoning and Official Community Plan Bylaw Amendment – Tow Hill, Graham Island

MOVED by Director Racz, SECONDED by Director Gould, that the consultant’s report entitled “Zoning and Official Community Plan Bylaw Amendment - Tow Hill, Graham Island” be received;

AND THAT the Board of the Skeena-Queen Charlotte Regional District accept the application for consideration of the proposed zoning and official community plan amendments to Lots 3 and 4, District Lot 873 Plan BCP 34824;

AND THAT staff be directed to draft bylaws to amend the Graham Island Zoning Bylaw No. 192, 1993 and the Graham Island Official Community Plan Bylaw No. 532, 2011.

**413-2015**

**CARRIED**

- 8.4 C. Bell, MIEDS Economic Development Officer – Haida Gwaii Business Walks: Post-Event Report

MOVED by Director Racz, SECONDED by Director Gould, that the report from the Misty Isles Economic Development Officer entitled “Haida Gwaii Business Walks: Post-Event Report” be received for information.

**414-2015**

**CARRIED**

## **9. BYLAWS**

None.

## **10. LAND REFERRALS / PLANNING**

- 10.1 M. Williams, Consultant – Digby Island Community Observatory Air Navigation and Safety

MOVED by Director Nobels, SECONDED by Director Racz, that the University of Victoria’s Crown Land Tenure Application be received;

AND THAT the Board of the Skeena-Queen Charlotte Regional District support the University of Victoria’s Crown Land Tenure Application for a license of occupation.

**415-2015**

**CARRIED**

## **11. NEW BUSINESS**

- 11.1 Director’s Reports

MOVED by Director Franzen, SECONDED by Director Nobels, that the verbal reports from the Directors, as follows, be received:

### Director Brain – City of Prince Rupert

- City of Prince Rupert continues to remain busy; and
- City will be launching a new five-point community vision plan titled “Hays 2.0”.

### Director Gould – Village of Port Clements

- The Village is working toward commissioning an organization to begin work on the Village’s biomass heating system project; and
- The Rennell Sound site experienced multiple landslides due to poor weather conditions.

### Director Kinney – City of Prince Rupert

- City of Prince Rupert continues to work with First Nations groups throughout the on relationship building; and
- Housing continues to be an issue for the City.

### Director Nobels – Electoral Area A

- Community of Dodge Cove continues to work with Nexxen Energy with regard to the Aurora LNG project;
- A community meeting for the Aurora LNG project has been scheduled for December 2, 2015;
- Director Nobels attended a Fraser River Basin Council workshop with regard to rising sea levels and has provided supplementary workshop materials to the office of the Skeena-Queen Charlotte Regional District for consideration; and
- The Kaien Island Craft fair is taking place November 20-21, 2015.

Director Beldessi – Electoral Area E

- The Sandspit Community Hall Committee has advised that the Hall has received 4-5 hall rental bookings for the month of December; and
- The Sandspit Community Hall Committee has advised that the Community Hall is in need of repair.

Director Martin – Village of Queen Charlotte

- There is ongoing information exchange between GwaiiTel and Haida Gwaii ISP providers on the fibre optic deployment project for Haida Gwaii;
- The Village continues to work on its Boat ramp project, with precast concrete panels being installed shortly;
- The Village is collaborating with the UNBC Northern Medical program to bring a medical roadshow to Haida Gwaii; and
- There appears to be a good dialogue taking place between the Village and the Province with regard to the 2015 UBCM meeting to discuss BC Ferries.

Director Racz – Electoral Area D

- The Haida Gwaii Museum Board has new members sitting as Directors;
- The Northern Development Initiative Trust Fabulous Festival Funding program will be made available in 2016;
- The Haida Gwaii Higher Education Society is seeking to expand its program to include all Haida Gwaii communities.

Chair Pages – Village of Masset

- There has been a public meeting held with regard to GwaiiTel's fibre optic project.

**416-2015****CARRIED**

11.2 Director Beldessi, Electoral Area E – BC Ferries Advisory Committee

MOVED by Director Kinney, SECONDED by Director Nobels, that the verbal report from Director Beldessi with regard to the BC Ferries Advisory Committee be received for information.

**417-2015****CARRIED**

11.3 December 12, 2015 SQCRD Special (Budget) Meeting

MOVED by Director Brain, SECONDED by Director Nobels, that a Special (budget) meeting of the Board of the Skeena-Queen Charlotte Regional District be called scheduled for December 12, 2015 at 10:00 AM in Prince Rupert, B.C.

**418-2015****CARRIED**

11.4 Canadian Fishing Company

MOVED by Director Nobels, SECONDED by Director Gould, that the Board of the Skeena-Queen Charlotte Regional District send correspondence to the Minister Responsible for Fisheries and Oceans to address the closure of the Prince Rupert Canadian Fishing Company processing facility and the granting of community development quotas on salmon fisheries.

**419-2015****CARRIED**

**11.5 Remembrance Day**

MOVED by Director Gould, SECONDED by Director Nobels, that Director Nobels' verbal report with regard to the Skeena-Queen Charlotte Regional District's participation in the community remembrance day memorial be received.

**420-2015****CARRIED**

*Director Nobels noted that he would prepare a wreath for the 2016 memorial celebration and that the Skeena-Queen Charlotte Regional District will continue to make its annual contribution to the Royal Canadian Legion.*

**12. OLD BUSINESS****12.1 Regional Recycling Facility**

MOVED by Director Nobels, SECONDED by Director Brain, that the verbal report from Director Kinney with regard to repairs needed at the Regional Recycling Depot be received;

AND THAT the request for repair at the Regional Recycling Facility be referred to the Recycling Operations Manager for further consideration and execution.

**421-2015****CARRIED****12.2 Emergency Planning**

MOVED by Director Brain, SECONDED by Director Beldessi, that the verbal report from Director Racz with regard to Emergency Planning on Haida Gwaii be received.

**422-2015****CARRIED****13. PUBLIC INPUT**

There were 0 questions from the public.

**14. IN CAMERA**

MOVED by Director Brain, SECONDED by Director Nobels, that the Board move to the In-Camera meeting following the Regular Meeting according to section 90(1)(a) and (i) of the *Community Charter* "personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality" and "the receipt of advice that is subject to solicitor-client privilege, including communications necessary for the purpose."

**423-2015****CARRIED**

**15. ADJOURNMENT**

MOVED by Director Brain, SECONDED by Director Racz, that the Skeena-Queen Charlotte Regional District Regular Board meeting be adjourned at 8:55 p.m.

**424-2015**

**CARRIED**

Approved and adopted:

Certified correct:

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Chair

\_\_\_\_\_  
Chief Administrative Officer