



## SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

**MINUTES** of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held, via teleconference, on Friday, October 16, 2015 at 7:00 PM.

### PRESENT

### PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Directors	N. Kinney, City of Prince Rupert L. Brain, City of Prince Rupert ( <i>regrets</i> ) D. Franzen, District of Port Edward I. Gould, Village of Port Clements G. Martin, Village of Queen Charlotte D. Nobels, Electoral Area A K. Bergman, Electoral Area C ( <i>regrets</i> ) M. Racz, Electoral Area D B. Beldessi, Electoral Area E
Staff	D. Chapman, Chief Administrative Officer D. Fish, Deputy Corporate Officer
Public	0
Media	0

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**1. CALL TO ORDER 7:01 p.m.**

**2. AGENDA**

MOVED by Director Racz, SECONDED by Director Martin, that the amended agenda be adopted as presented.

**379-2015**

**CARRIED**

**3. MINUTES & BUSINESS ARISING FROM MINUTES**

3.1 Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional District Board held September 18, 2015

MOVED by Director Franzen, SECONDED by Director Racz, that the minutes of the September 18, 2015 Skeena-Queen Charlotte Regional District Regular Board meeting be adopted with the following amendments:

- Directors present to note Director Racz's attendance via teleconference.

**380-2015**

**CARRIED**

### 3.2 Rise and Report – September 18, 2015

MOVED by Director Nobels, SECONDED by Director Brain, that the staff report entitled “Appointment of Chief Administrative Officer and Signing Authorities” be received;

AND THAT, in accordance with section 197 of the Local Government Act, the Board assign powers, duties and functions of chief administrative officer to Mr. Doug Chapman, effective September 28th, 2015;

AND FURTHER THAT, in accordance with section 198 of the Local Government Act, the Board assign powers, duties and functions of corporate administration to Mr. Doug Chapman, effective September 28th, 2015;

AND FURTHER THAT, in accordance with section 199 of the Local Government Act, the Board assign powers, duties and functions of financial administration to Mr. Doug Chapman, effective September 28th, 2015.

IC112-2015

CARRIED

MOVED by Director Nobels, SECONDED by Director Brain, that the Board authorize Doug Chapman as signing authority on the Skeena-Queen Charlotte Regional District Municipal Finance Authority of B.C. account.

IC113-2015

CARRIED

MOVED by Director Nobels, SECONDED by Director Brain, that the Board authorize Doug Chapman as signing authority on the Skeena-Queen Charlotte Regional District Northern Savings Credit Union account.

IC114-2015

CARRIED

## 4. **STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING**

### 4.1 Minutes of the Regular Regional Recycling Advisory Committee meeting held July 15, 2015

MOVED by Director Nobels, SECONDED by Director Franzen, that the minutes from the July 15, 2015 Regional Recycling Advisory Committee meeting be received as presented.

**381-2015**

**CARRIED**

### 4.2 Minutes of the Regular Moresby Island Management Standing Committee meeting held June 2, 2015

MOVED by Director Beldessi, SECONDED by Director Franzen, that the minutes from the June 2, 2015 Moresby Island Management Standing Committee meeting be received as presented.

**382-2015**

**CARRIED**

- 4.3 Minutes of the Regular Moresby Island Management Standing Committee meeting held September 1, 2015

MOVED by Director Beldessi, SECONDED by Director Gould, that the minutes from the September 1, 2015 Moresby Island Management Standing Committee meeting be received as presented.

**383-2015**

**CARRIED**

## 5. DELEGATIONS

None.

## 6. FINANCE

- 6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for September, 2015

MOVED by Director Kinney, SECONDED by Director Racz, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for September, 2015 be received and filed.

**384-2015**

**CARRIED**

## 7. CORRESPONDENCE

- 7.1 Vancouver Island Regional Library – 2016-2019 Adopted Financial Plan

MOVED by Director Franzen, SECONDED by Director Nobels, that the correspondence from the Vancouver Island Regional Library in regard to its 2016-2019 Adopted Financial Plan be received and filed.

**385-2015**

**CARRIED**

- 7.2 Mayor Lyn Hall, City of Prince George – Proposed Northern Conference for Mayors and Regional District Chairs

MOVED by Director Martin, SECONDED by Director Nobels, that the correspondence from Mayor Lyn Hall, City of Prince George, in regard to a proposed northern conference for Mayor and regional district Chairs be received.

**386-2015**

**CARRIED**

- 7.3 Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development – RE: Skeena-Queen Charlotte Regional District Municipal Name Change

MOVED by Director Beldessi, SECONDED by Director Kinney, that the correspondence from the Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development, in response to the Skeena-Queen Charlotte Regional District's inquiry regarding a municipal name change be received; and

THAT the Chair, in accordance with section 795(2) of the *Local Government Act*, establish a select committee for the purpose of investigating and implementing a municipal name change for the Skeena-Queen Charlotte Regional District; and

THAT the Chair appoint the following individuals to serve as members of the select committee:

- Director Beldessi;
- Director Nobels;
- Director Racz;
- Director Bergman; and
- Chair Pages.

**387-2015**

**CARRIED**

*The Board requested that staff email members of the select committee to schedule an agreeable time for the committee to meet.*

- 7.4 Vancouver Island and Coast Conservation Society – Request – Declare ‘A Day for Our Common Future’

MOVED by Director Nobels, SECONDED by Director Martin, that the correspondence from the Vancouver Island and Coast Conservation Society in regard to declaring ‘A Day for Our Common Future’ be received;

AND THAT the Board of the Skeena-Queen Charlotte Regional District hereby proclaims December 11<sup>th</sup>, 2015 to be known as “A Day for our Common Future”.

**388-2015**

**CARRIED**

## **8. REPORTS – RESOLUTIONS**

- 8.1 C. Bell, Economic Development Officer, Misty Isles Economic Development Society – Economic Development Officer Report

MOVED by Director Martin, SECONDED by Director Racz, that the report from the Misty Isles Economic Development Officer entitled “Economic Development Officer Report” be received.

**389-2015**

**CARRIED**

- 8.2 L. Neville, Coordinator, Haida Gwaii Regional Recreation – Haida Gwaii Regional Recreation Coordinator’s Report – September 2015

MOVED by Director Gould, SECONDED by Director Kinney, that the report from staff entitled “Haida Gwaii Regional Recreation Coordinator’s Report – September 2015” be received for information.

**390-2015**

**CARRIED**

**8.3 J. Merrick, Consultant – MIMC Financials – GST and Final Distribution**

MOVED by Director Beldessi, SECONDED by Director Gould, that the consultant's report entitled "MIMC Financials – GST and Final Distribution" be received;

AND THAT unallocated funds in the amount of \$11,536 be reallocated to Electoral Area Administration, Function 120;

AND THAT unallocated funds in the amount of \$5,768 be reallocated to Electoral Area E Administration, Function 121.

**391-2015****CARRIED**

MOVED by Director Beldessi, SECONDED by Director Gould, that the Board allocate \$3,867.14 from GST refund monies to the Sandspit Community Hall, Function 735;

AND THAT the Board allocate \$400 from GST refund monies to remunerate the consultant for reviewing GST and Final Distribution;

AND THAT the Board allocate \$5,032.33 from GST refund monies to Electoral Area E Administration, Function 121, to be used for 2015 Moresby Island Management Standing Committee funding.

**392-2015****CARRIED****8.4 D. Fish, Deputy Corporate Officer – UBCM - Asset Management Planning Grant Funding**

MOVED by Director Nobels, SECONDED by Director Martin, that the report from staff entitled "UBCM - Asset Management Planning Grant Funding" be received;

AND THAT the Board support the Skeena-Queen Charlotte Regional District's funding application to the UBCM Asset Management Planning Grant program, in the amount of \$10,000, to be used toward the Regional Recycling Facility Asset Management project.

**393-2015****CARRIED****9. BYLAWS****9.1 Bylaw No. 602, 2015 – Being a bylaw to establish a reserve fund for Haida Gwaii Recreation**

MOVED by Director Gould, SECONDED by Director Racz, that Bylaw No. 602, 2015 be given first reading.

**394-2015****CARRIED**

MOVED by Director Kinney, SECONDED by Director Racz, that Bylaw No. 602, 2015 be given second reading.

**395-2015****CARRIED**

MOVED by Director Gould, SECONDED by Director Martin, that Bylaw No. 602, 2015 be given third reading.

**396-2015**

**CARRIED**

MOVED by Director Nobels, SECONDED by Director Gould, that Bylaw No. 602, 2015 be adopted

**397-2015**

**CARRIED**

## 10. LAND REFERRALS / PLANNING

None.

## 11. NEW BUSINESS

### 11.1 Director's Reports

MOVED by Director Kinney, SECONDED by Director Racz, that the verbal reports from the Directors, as follows, be received:

#### Director Kinney – City of Prince Rupert

- The City of Prince Rupert has been busy working on community housing issues and inventorying land; and
- A number of City Councillors are attending the 2015 International LNG Conference in Vancouver, B.C. from October 14-16, 2015.

#### Director Franzen – District of Port Edward

- The District of Port Edward approved a funding investment of \$700,000 to upgrade the railroad crossings in the community;
- The District's Chief Administrative Officer and Mayor are attending the 2015 International LNG Conference in Vancouver, B.C. from October 14-16, 2015; and
- The District completed work on its boat launch in anticipation of the Rushbrook boat launch closure scheduled for October 28, 2015.

#### Director Nobels – Electoral Area A

- Maher Terminals is currently working on quarrying in Electoral Area A to support the Phase 2 of the Fairview Expansion project.

#### Director Gould – Village of Port Clements

- Based on discussion with Haida Gwaii provincial agencies, it appears an export tax is being proposed on wood products from Haida Gwaii, limiting competitive viability for many businesses on island.

#### Director Racz – Electoral Area D

- The Misty Isles Economic Development Society began its Business Walks program, which provides an informal way for community members to engage the business community and build relationships; based on findings from the program, business on Haida Gwaii appears to be growing.

#### Director Martin – Village of Queen Charlotte

- The Village of Queen Charlotte is still struggling with the BC Ambulance issue on Haida Gwaii and is awaiting response from meetings held at the 2016 UBCM conference;
- The Village was happy to see shared UBCM meetings among Haida Gwaii communities.

Chair Pages – Village of Masset

- Following an assessment, the Vancouver Island Regional Library found that the Masset library does not meet code and would be closed; the Village is currently consulting with the community on future options for a new library facility.

**398-2015****CARRIED**

## 11.2 Prince Rupert Gas Transmission Project – September-October 2015 Activity Update

MOVED by Director Franzen, SECONDED by Director Kinney, that the September-October 2015 Activity Update for the Prince Rupert Gas Transmission Project be received for information.

**399-2015****CARRIED**

## 11.3 Correspondence to the Canada Revenue Agency – RE: Haida Gwaii Northern Residents Allowance

MOVED by Director Racz, SECONDED by Director Martin, that the correspondence addressed to the Canada Revenue Agency in regard to the Haida Gwaii Northern Residents Allowance be received;

AND THAT the Board support the Chair signing the correspondence on behalf of the Skeena-Queen Charlotte Regional District.

**400-2015****CARRIED****12. OLD BUSINESS**

None.

**13. PUBLIC INPUT**

There were 0 questions from the public.

**14. IN CAMERA**

MOVED by Director Franzen, SECONDED by Director Kinney, that the Board move to the In-Camera meeting following the Regular Meeting according to section 90(1)(a) and (e) of the *Community Charter* “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality” and “the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.”

**401-2015****CARRIED**

**15. ADJOURNMENT**

MOVED by Director Beldessi, SECONDED by Director Franzen, that the Skeena-Queen Charlotte Regional District Regular Board meeting be adjourned at 7:48 p.m.

**402-2015**

**CARRIED**

Approved and adopted:

Certified correct:

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Chair

\_\_\_\_\_  
Chief Administrative Officer