



## NORTH COAST REGIONAL DISTRICT

**MINUTES** of the Regular Meeting of the Board of Directors of the North Coast Regional District (NCRD) held at 344 2<sup>nd</sup> Avenue West in Prince Rupert, B.C. on Friday, August 18, 2017 at 7:00 p.m.

### PRESENT

### PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Directors	L. Brain, City of Prince Rupert N. Kinney, City of Prince Rupert D. Franzen, District of Port Edward G. Martin, Village of Queen Charlotte ( <i>teleconference</i> ) U. Thomas, Village of Port Clements M. Racz, Electoral Area D B. Beldessi, Electoral Area E
Regrets	D. Nobels, Electoral Area A K. Bergman, Electoral Area C
Staff	D. Chapman, Chief Administrative Officer D. Fish, Corporate Officer
Public	3
Media	1

**1. CALL TO ORDER 7:00 p.m.**

**2. AGENDA**

MOVED by Director Kinney, SECONDED by Director Brain, that the August 18, 2017 North Coast Regional District Regular amended agenda be further amended and adopted to include the following:

- 11.5 BC Ferry Advisory Committee Meeting
- 12.3 Union of B.C. Municipalities Convention Minister Meetings Requests

**293-2017**

**CARRIED**

**3. MINUTES & BUSINESS ARISING FROM MINUTES**

3.1 Minutes of the Regular Meeting of the North Coast Regional District Board held June 16, 2017

MOVED by Director Franzen, SECONDED by Director Racz, that the minutes of Regular meeting of the North Coast Regional District Board held June 16, 2017 be adopted as presented.

**294-2017**

**CARRIED**

**4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING**

- 4.1 Minutes of the Annual General Meeting of the Haida Gwaii Regional Recreation Commission held May 16, 2017

MOVED by Director Franzen, SECONDED by Director Brain, that the minutes of the Annual General Meeting of the Haida Gwaii Regional Recreation Commission held May 16, 2017 be received as presented.

**295-2017**

**CARRIED**

- 4.2 Minutes of the Regular Meeting of the Sandspit Water System Review Advisory Committee held November 15, 2016

MOVED by Director Beldessi, SECONDED by Director Brain, that the minutes of the Regular meeting of the Sandspit Water System Review Advisory Committee held November 15, 2016 be received as presented.

**296-2017**

**CARRIED**

- 4.3 Minutes of the Regular Meeting of the Sandspit Water System Review Advisory Committee held January 10, 2017

MOVED by Director Brain, SECONDED by Director Kinney, that the minutes of the Regular meeting of the Sandspit Water System Review Advisory Committee held January 10, 2017 be received as presented.

**297-2017**

**CARRIED**

- 4.4 Minutes of the Regular Meeting of the Sandspit Water System Review Advisory Committee held February 21, 2017

MOVED by Director Beldessi, SECONDED by Director Brain, that the minutes of the Regular meeting of the Sandspit Water System Review Advisory Committee held February 21, 2017 be received as presented.

**298-2017**

**CARRIED**

- 4.5 Minutes of the Regular Meeting of the Regional Recycling Advisory Committee held April 5, 2017

MOVED by Director Racz, SECONDED by Director Franzen, that the minutes of the Regular meeting of the Regional Recycling Advisory Committee held April 5, 2017 be received as presented.

**299-2017**

**CARRIED**

**5. DELEGATIONS**

None.

**6. FINANCE**

- 6.1 J. Musgrave, Administrative Assistant – Cheques Payable over \$5,000 for June, 2017
- MOVED by Director Kinney, SECONDED by Director Thomas, that the staff report on Cheques Payable over \$5,000 issued by the North Coast Regional District for June, 2017 be received and filed.

**300-2017****CARRIED**

- 6.2 J. Musgrave, Administrative Assistant – Cheques Payable over \$5,000 for July, 2017
- MOVED by Director Thomas, SECONDED by Director Kinney, that the staff report on Cheques Payable over \$5,000 issued by the North Coast Regional District for July, 2017 be received and filed.

**301-2017****CARRIED****7. CORRESPONDENCE**

- 7.1 Honourable Justin Trudeau, Prime Minister of Canada – RE: Crude Oil Tanker Moratorium on British Columbia's North Coast

MOVED by Director Brain, SECONDED by Director Franzen, that the correspondence from the Honourable Justin Trudeau, Prime Minister of Canada, with regard to the crude oil tanker moratorium on British Columbia's north coast be received.

**302-2017****CARRIED**

- 7.2 C3 Alliance Corp – 4<sup>th</sup> Annual Resource Breakfast Series

MOVED by Director Franzen, SECONDED by Director Brain, that the correspondence from C3 Alliance Corp with respect to the annual resource breakfast series be received.

**303-2017****CARRIED**

- 7.3 Northern B.C. Helicopter Emergency Rescue Operations Society – Request for Letter of Support

MOVED by Director Thomas, SECONDED by Director Kinney, that the correspondence from the Northern B.C. Helicopter Emergency Rescue Operations Society with respect to its request for a letter in support of its proposal that the provincial government establish an independent Royal Commission to examine all aspects of pre-hospital care in B.C. be received;

AND THAT the Board of the North Coast Regional District provide a letter of support to the Northern B.C. Helicopter Emergency Rescue Operations Society with regard to its proposal that the provincial government establish an independent Royal Commission to examine all aspects of pre-hospital case in B.C.

**304-2017****CARRIED**

7.4 Northern Development Initiative Trust – Community Land Use Planning Program

MOVED by Director Brain, SECONDED by Director Franzen, that the correspondence from Northern Development Initiative Trust with respect to the Community Land Use Planning Program be received.

**305-2017**

**CARRIED**

7.5 Truck Loggers Association – TLA Mayoral Forestry Dinner Invitation

MOVED by Director Brain, SECONDED by Director Thomas, that the correspondence from the Truck Loggers Association with respect to the Association's Mayoral Forestry Dinner at the 2017 UBCM Convention be received.

**306-2017**

**CARRIED**

7.6 Union of B.C. Municipalities – Gas Tax Agreement Community Works Fund Payment

MOVED by Director Franzen, SECONDED by Director Brain, that the correspondence from the Union of B.C. Municipalities with respect to the North Coast Regional District's community works fund payment be received.

**307-2017**

**CARRIED**

7.7 B.C. Ferry Authority – Nominations for Appointment to the B.C. Ferry Authority Board of Directors

MOVED by Director Brain, SECONDED by Director Racz, that the correspondence from the B.C. Ferry Authority with respect to nominations for the appointment to the B.C. Ferry Authority Board of Directors be received.

**308-2017**

**CARRIED**

7.8 Honourable Marc Garneau, Minister of Transport – RE: Crude Oil Tanker Moratorium on British Columbia's North Coast

MOVED by Director Thomas, SECONDED by Director Brain, that the correspondence from the Honourable Marc Garneau, Minister of Transport, with regard to the crude oil tanker moratorium on British Columbia's north coast be received.

**309-2017**

**CARRIED**

7.9 TransCanada – Prince Rupert Gas Transmission Project Update

MOVED by Director Brain, SECONDED by Director Franzen, that the correspondence from TransCanada with regard to the an update on the Prince Rupert Gas Transmission Project be received.

**310-2017**

**CARRIED**

7.10 BC Ferry Services Inc. – Fall Ferry Advisory Committee Meeting

MOVED by Director Martin, SECONDED by Director Brain, that the correspondence from BC Ferry Services Inc. with respect to the Fall BC Ferry Advisory Committee meeting to be held in Prince Rupert, B.C. on October 25<sup>th</sup>, 2017 be received.

**311-2017**

**CARRIED**

## 7.11 BC Ferry Services Inc. – Significant Service Request for Route 26

MOVED by Director Martin, SECONDED by Director Racz, that the correspondence from BC Ferry Services Inc. with respect to a submitted service request for BC Ferries Route 26 be received.

**312-2017**

**CARRIED**

**8. REPORTS – RESOLUTIONS**

## 8.1 D. Fish, Corporate Officer – Alternative Approval Process for Vancouver Island Regional Library Borrowing Service Establishment Bylaw No. 614, 2017 &amp; Vancouver Island Regional Library Loan Authorization Bylaw No. 615, 2017

MOVED by Director Brain, SECONDED by Director Beldessi, that the staff report entitled “Alternative Approval Process for Vancouver Island Regional Library Borrowing Service Establishment Bylaw No. 614, 2017 & Vancouver Island Regional Library Loan Authorization Bylaw No. 615, 2017” be received;

AND THAT, in accordance with section 342 of the Local Government Act, approval of the electors of Bylaw No. 614, 2017 and Bylaw No. 615, 2017 be authorized in the entire service area, which is comprised of the Village of Queen Charlotte, the Village of Masset and Electoral Area E;

AND THAT, in accordance with section 86(3) of the Community Charter, October 6th at 4:30 p.m. be established as the deadline by which elector responses, under the alternative approval process for Bylaw No. 614, 2017 and Bylaw No. 615, 2017, must be submitted to the North Coast Regional District by qualified electors within the service area;

AND THAT the elector response form be approved and established as the single response form attached as Attachment D to the Corporate Officer’s August 18, 2017 staff report entitled “Alternative Approval Process for Vancouver Island Regional Library Borrowing Service Establishment Bylaw No. 614, 2017 & Vancouver Island Regional Library Loan Authorization Bylaw No. 615, 2017”

AND THAT the notice of alternative approval process, attached as Attachment D of the Corporate Officer’s August 18, 2017 staff report entitled “Alternative Approval Process for Vancouver Island Regional Library Borrowing Service Establishment Bylaw No. 614, 2017 & Vancouver Island Regional Library Loan Authorization Bylaw No. 615, 2017” be approved;

AND FURTHER THAT, pursuant to section 86(3) of the Community Charter, a fair determination of the total number of electors of the service area, being the area to which the alternative approval process applies, is 128.

**313-2017**

**CARRIED**

## 8.2 D. Fish, Corporate Officer – BC Ferry Authority Appointment

MOVED by Director Brain, SECONDED by Director Beldessi, that the report from staff entitled “BC Ferry Authority Appointment” be received;

AND THAT the Board approve the selection process as outlined in the Corporate Officer’s report entitled “BC Ferry Authority Appointment”, dated August 18<sup>th</sup>, 2017.

**314-2017**

**CARRIED**

*The Board directed staff to contact Mr. Pucci with respect to a future delegation at a Regular meeting of the North Coast Regional District Board.*

- 8.3 D. Lomax, Haida Gwaii Regional Recreation Coordinator – Haida Gwaii Regional Recreation: 2017 2<sup>nd</sup> Quarter

MOVED by Director Thomas, SECONDED by Director Brain, that the report from staff entitled “Haida Gwaii Regional Recreation: 2017 2nd Quarter” be received.

**315-2017**

**CARRIED**

- 8.4 D. Fish, Corporate Officer – Haida Gwaii Building/Fire Inspection Feasibility Study Funding

MOVED by Director Brain, SECONDED by Director Kinney, that the report from staff entitled “Haida Gwaii Building/Fire Inspection Feasibility Study Funding” be received;

AND THAT the 2017 Annual Budget, Function 901, be amended as follows:

- \$5,600 in Surplus funding to be allocated toward current year expenditures; and
- \$4,970 in Transfer to Reserves be allocated toward current year expenditures.

AND FURTHER THAT the Board of the North Coast Regional District authorize the use of \$10,570 in Feasibility Studies, Function 901, to be used toward the undertaking of a building/fire inspection feasibility study for Haida Gwaii.

**316-2017**

**CARRIED**

*Directors Racz and Beldessi opposed.*

- 8.5 D. Fish, Corporate Officer – Emergency Notification System for Haida Gwaii (ePact)

MOVED by Director Racz, SECONDED by Director Franzen, that the report from the consultant entitled “Emergency Notification System for Haida Gwaii (ePact)” be received;

AND THAT that the Board of the North Coast Regional District support the adoption of the ePact system;

AND FURTHER THAT staff be directed to work with the All Island Emergency Planning Committee to negotiate cost of implementation of the ePact system on Haida Gwaii.

**317-2017**

**CARRIED**

- 8.6 S. Gill, Treasurer – Proposed Tlell Fire Protection Service

MOVED by Director Racz, SECONDED by Director Brain, that the report from the consultant entitled “Proposed Tlell Fire Protection Service” be received for information.

**318-2017**

**CARRIED**

8.7 D. Fish, Corporate Officer – Haida Gwaii Recreation Survey

MOVED by Director Racz, SECONDED by Director Thomas, that the report from the consultant entitled “Haida Gwaii Recreation Survey” be received;

AND THAT Staff work with the Haida Gwaii Regional Recreation Coordinator to implement a standardized communications strategy for all Haida Gwaii Regional Recreation program and service offerings;

AND FURTHER THAT this information be brought forward to the Board of the North Coast Regional District’s 2018-2023 Financial Planning discussions for consideration.

**319-2017**

**CARRIED**

*The Board directed staff to follow-up with the Village of Old Massett with respect to its planning for a potential swimming facility on Haida Gwaii.*

**9. BYLAWS**

9.1 Bylaw No. 616, 2017 – Being a bylaw to provide for the determination of various procedures for the conduct of local government elections and other voting

MOVED by Director Franze, SECONDED by Director Thomas, that Bylaw No. 616, 2017 be given first reading.

**320-2017**

**CARRIED**

MOVED by Director Kinney, SECONDED by Director Brain, that Bylaw No. 616, 2017 be given second reading.

**321-2017**

**CARRIED**

MOVED by Director Franzen, SECONDED by Director Racz, that Bylaw No. 616, 2017 be given third reading.

**322-2017**

**CARRIED**

MOVED by Director Racz, SECONDED by Director Thomas, that Bylaw No. 616, 2017 be adopted.

**323-2017**

**CARRIED**

**10. LAND REFERRALS / PLANNING**

None.

## 11. NEW BUSINESS

### 11.1 Director's Reports

MOVED by Director Franzen, SECONDED by Director Brain, that the verbal reports from the Directors, as follows, be received:

#### Director Brain – City of Prince Rupert

- Attended a meeting between the Northwest B.C. Resource Benefits Alliance Chairs and various Ministers with respect to a revenue sharing agreement for northwest B.C. communities. The NDP reaffirmed its election promise to begin revenue sharing discussions in fall 2017.

#### Director Franzen – District of Port Edward

- The District is removing the community's trailer court as the site has been deemed to be dangerous.

#### Director Thomas – Village of Port Clements

- The new Village Council completed its strategic planning session, with cell phone coverage having been identified as a top priority.

#### Director Beldessi – Electoral Area E

- Sandspit is relatively busy with a significant amount of tourist traffic in the community; and
- The Moresby Island Management Standing Committee resolved to use \$250,000 in Gwaii Trust Vibrant Communities funding for a fibre optics project on Moresby Island.

#### Director Racz – Electoral Area D

- The Tlell Fall Fair and the Edge of the World Music Festival were both held in Tlell over the past month and both were successful events; and
- Taan Forest has signed 5 year agreements with qualified proponents for forestry services on Haida Gwaii.

#### Director Martin – Village of Queen Charlotte

- Director Martin attended BC Ferries Advisory Committee meetings on August 17<sup>th</sup> and 18<sup>th</sup> in Vancouver, B.C.;
- Director Martin spoke with respect to the service request to investigate a contract ferry service for Route 26 and noted that there is a precedent set on Route 13; and
- In conversation with the Minister of Transportation and Infrastructure, officials noted that its government would be pushing to return seniors and minor route discounts to BC Ferries sailings.

#### Chair Pages – Village of Masset

- Attended a meeting between the Northwest B.C. Resource Benefits Alliance Chairs and various Ministers with respect to a revenue sharing agreement for northwest B.C. communities. The NDP reaffirmed its election promise to begin revenue sharing discussions in fall 2017; and
- Telephone numbers between communities on Haida Gwaii have now become local calling.

324-2017

CARRIED



## 11.2 Haida Gwaii Public Transportation Study

MOVED by Director Racz, SECONDED by Director Thomas, that the Haida Gwaii Public Transportation Study be received;

AND THAT the North Coast Regional District request that BC Transit undertake an updated feasibility study for public transportation on Haida Gwaii, to be funded in whole by BC Transit and Gwaii Trust.

**325-2017**

**CARRIED**

## 11.3 Qay'Innagaay Heritage Centre Society – Application to Northern Development Initiative Trust's Fabulous Festivals and Events Program

MOVED by Director Beldessi, SECONDED by Director Franzen, that the Qay'Innagaay Heritage Centre Society's application to Northern Development Initiative Trust's Fabulous Festivals and Events program be received;

AND THAT the Board of the North Coast Regional District support the Qay'Innagaay Heritage Centre Society's application to Northern Development Initiative Trust's Fabulous Festivals and Events program, in the amount of \$2,500, to be used toward the 9<sup>th</sup> Annual Kay Anniversary.

**326-2017**

**CARRIED**

## 11.4 North Coast Regional District Rebranding Strategy

MOVED by Director Brain, SECONDED by Director Franzen, that the North Coast Regional District Rebranding Strategy be received.

**327-2017**

**CARRIED**

*The Board directed staff to include the Haida Gwaii Tourism Strategy as a reference document for Upanup Studios Inc. in rebranding of the North Coast Regional District. The Board requested that September 23<sup>rd</sup>, 2017 be earmarked as a workshop to review the proposed rebranding strategy.*

## 11.5 BC Ferry Advisory Committee Meeting

MOVED by Director Franzen, SECONDED by Director Brain, that the verbal report from Mr. Cunningham with respect to the October 25, 2017 BC Ferries Advisory Committee meeting and proposed meet and greet be received;

AND THAT staff review current budget for funding to support a proposed meet and greet event to be held prior to the BC Ferries Advisory Committee meeting on October 25, 2017.

**328-2017**

**CARRIED**

**12. OLD BUSINESS**

## 12.1 Board Policy: Delegations

MOVED by Director Beldessi, SECONDED by Director Racz, that the North Coast Regional District Delegations Board Policy be amended as follows:

- Add: Subsection 6.2 “At the time the delegation request is received, the Corporate Officer shall notify the Board of the Regional District”; and
- Renumber Section 6.0 accordingly.

**329-2017****CARRIED**

## 12.2 Ministry of Forests, Lands and Natural Resource Operations – New Allowable Annual Cut Level set for Portion of Pacific TSA

MOVED by Director Thomas, SECONDED by Director Racz, that the press release from the Ministry of Forests, Lands and Natural Resource Operations with respect to the new allowable annual cut for the Pacific timber supply area be received.

**330-2017****CARRIED**

## 12.3 Union of B.C. Municipalities Convention Minister Meetings Requests

MOVED by Director Franzen, SECONDED by Director Brain, that a meeting with the Minister of Energy, Mines and Petroleum Resources to discuss LNG development in the region be scheduled at the 2017 UBCM Convention.

**331-2017****CARRIED****13. PUBLIC INPUT**

There were 3 questions from the public.

**14. IN CAMERA**

MOVED by Director Racz, SECONDED by Director Brain, that the Board move to the In-Camera meeting following the Regular meeting according to section 90(1)(a) of the *Community Charter* “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality”.

**332-2017****CARRIED****15. ADJOURNMENT**

MOVED by Director Franzen, SECONDED by Director Racz, that the North Coast Regional District Regular Board meeting be adjourned at 9:13 p.m.

**333-2017****CARRIED**

Approved and adopted:

Certified correct:

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Chair

\_\_\_\_\_  
Corporate Officer