



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at 100 1st Avenue East, Prince Rupert, B.C. on Friday, August 8, 2014 at 7:00 p.m.

PRESENT

PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Vice Chair	D. Nobels, Electoral Area A
Directors	A. Ashley, City of Prince Rupert (<i>teleconference</i>) N. Kinney, City of Prince Rupert I. Gould, Village of Port Clements C. Kulesha, Village of Queen Charlotte (<i>teleconference</i>) M. Racz, Electoral Area D E. Putterill, Electoral Area E (<i>teleconference</i>)
Regrets	D. Franzen, District of Port Edward K. Bergman, Electoral Area C
Staff	J. Merrick, Chief Administrative Officer J. Fraser, Deputy Treasurer D. Fish, Deputy Corporate Officer M. Barthel, Planning Intern A. Ding, Recycling Education
Public	0
Media	0

1. CALL TO ORDER 7:02 p.m.

2. AGENDA

2.1 MOVED by Director Kinney, SECONDED by Director Nobels, that the amended agenda be adopted as amended to include the following:

11.2 Economic Development and the Prince Rupert Airport Authority

279-2014

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional District Board held June 21, 2014

MOVED by Director Nobels, SECONDED by Director Racz, that the minutes of the June 21, 2014 Skeena-Queen Charlotte Regional District Regular Board meeting be adopted as presented.

280-2014

CARRIED

3.2 Rise and Report – June 21, 2014

MOVED by Director Gould, SECONDED by Director Racz, that the Board receives the staff report “Queen Charlotte Recycling Depot”;

AND THAT the Board supports the enhanced operating hours and changed location of the Recycling Depot in Queen Charlotte as detailed in the report;

AND THAT staff be authorized to enter into an agreement with Tickers for use of their indoor facility for \$2,500 per month for a one year term with an option to renew for an additional year;

AND FURTHER THAT staff take steps to amend the regulation bylaw to include a fee for commercial recycling services.

281-2014**CARRIED**

MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from the City of Prince Rupert regarding their appointment to the Mainland Solid Waste Management Committee be received;

AND THAT the Board appoints Richard Pucci to the Mainland Solid Waste Management Committee as a representative of the City of Prince Rupert.

282-2014**CARRIED**

MOVED by Director Nobels, SECONDED by Director Ashley, that the 2014-2024 Community Works Fund Agreement from the Union of B.C. Municipalities be received;

AND THAT the Chair and Corporate Officer of the Skeena-Queen Charlotte Regional District be authorized to sign the 2014-2024 Community Works Fund Agreement.

283-2014**CARRIED**

MOVED by Director Ashley, SECONDED by Director Nobels, that a letter be sent to the Union of B.C. Municipalities expressing the Board’s concern regarding the requirement under Section 6.1.B. in the 2014-2024 Community Works Fund Agreement that the funds be treated as federal contribution to infrastructure programs, as this is viewed as another form of downloading to local governments.

AND THAT a copy of the letter be sent to Nathan Cullen, MP Skeena-Bulkley Valley.

284-2014**CARRIED****4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING****4.1 Minutes of the Haida Gwaii Regional Recreation Commission Annual General Meeting held May 22, 2014**

MOVED by Director Kinney, SECONDED by Director Nobels, that the minutes of the May 22, 2014 Haida Gwaii Regional Recreation Commission Annual General Meeting be received as presented.

285-2014**CARRIED**

- 4.2 Minutes of the Haida Gwaii Regional Recreation Commission Society Annual General Meeting held May 22, 2014

MOVED by Director Nobels, SECONDED by Director Kinney, that the minutes of the May 22, 2014 Haida Gwaii Regional Recreation Commission Society Annual General Meeting be received as presented.

286-2014

CARRIED

5. DELEGATIONS

- 5.1 Ministry of Transportation and Infrastructure – Controlled Access Highway Proposal

Randy Penner, District Manager for the Ministry of Transportation and Infrastructure, addressed the Board in regard to the controlled access highway proposal on Haida Gwaii.

Mr. Penner discussed the role of the provincial government in controlled access highways as it relates to the Skidegate one-way to boundary of Skidegate IR1 and Skidegate IR1 west boundary to south end of Masset Causeway controlled access highway proposals.

The Chair thanked Mr. Penner for his presentation.

MOVED by Director Gould, SECONDED by Director Racz, that staff send a letter to the Ministry of Transportation and Infrastructure to enquire as to whether a controlled access highway is needed for Haida Gwaii, as well as what the cost of the process is and how it will be funded.

287-2014

CARRIED

Director Putterill left the meeting at 7:32 p.m.

6. FINANCE

- 6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for June, 2014

MOVED by Director Nobels, SECONDED by Director Gould, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for June, 2014 be received and filed.

288-2014

CARRIED

Director Putterill rejoined the meeting at 7:35 p.m.

7. CORRESPONDENCE

- 7.1 Northwest BC Resource Benefits Alliance – Negotiations for Revenue Sharing

MOVED by Director Nobels, SECONDED by Director Ashley, that the correspondence from the Northwest BC Resource Benefits Alliance in regard to negotiations for revenue sharing be received;

AND THAT a letter be sent to the Regional District of Kitimat-Stikine to state the Board's interest in participating in the Northwest BC Resource Benefits Alliance and further negotiations for revenue sharing, as well as to request documentation relating to the Northwest BC Resource Benefits Alliance agreement for review;

AND THAT Bruce Bidgood, Chair of the Regional District of Kitimat-Stikine, be invited to appear as a delegation at the September 19th, 2014 Skeena-Queen Charlotte Regional District Regular Board meeting.

289-2014

CARRIED

7.2 District of Port Edward – Standing Committee of North Coast Port Municipalities

MOVED by Director Nobels, SECONDED by Director Gould, that the correspondence from the District of Port Edward in regard to the standing committee of North Coast Port Municipalities be received;

AND THAT a letter be sent to notify the District of Port Edward of the Skeena-Queen Charlotte Regional District's support of, and interest in participating in this initiative.

290-2014

CARRIED

7.3 Ministry of Community, Sport and Cultural Development – Governance Options for Sandspit

MOVED by Director Putterill, SECONDED by Director Nobels, that the correspondence from the Ministry of Community, Sport and Cultural Development in regard to the governance options for Sandspit be received.

291-2014

CARRIED

MOVED by Director Putterill, SECONDED by Director Gould, that a letter be sent to Honourable Minister Coralee Oakes to thank the Ministry of Community, Sport and Cultural Development for researching further the feasibility of Sandspit incorporation and to offer the Skeena-Queen Charlotte Regional District's assistance throughout the process.

292-2014

CARRIED

7.4 Ministry of Community, Sport and Cultural Development – Medical Marijuana Production in B.C.

MOVED by Director Gould, SECONDED by Director Racz, that the correspondence from the Ministry of Community, Sport and Cultural Development in regard to medical marijuana production in B.C. be received and filed.

293-2014

CARRIED

7.5 B.C. Environmental Assessment Office – Aurora LNG Project

MOVED by Director Putterill, SECONDED by Director Nobels, that the correspondence from the B.C. Environmental Assessment Officer in regard to the Aurora LNG Project be received and filed.

294-2014

CARRIED

- 7.6 Selina Robinson, MLA Coquitlam-Maillardville – 2014 UBCM Conference
- MOVED by Director Nobels, SECONDED by Director Racz, that the correspondence from Selina Robinson, MLA Coquitlam-Maillardville in regard to the 2014 UBCM Conference be received and filed.
- 295-2014** **CARRIED**
- 7.7 Union of B.C. Municipalities – Gas Tax Agreement Community Works Fund Payment
- MOVED by Director Gould, SECONDED by Director Kinney, that the correspondence from the Union of B.C. Municipalities in regard to the gas tax agreement community works fund payment be received and filed.
- 296-2014** **CARRIED**
- 7.8 Regional District of Fraser-Fort George – Provincial Recycling Regulation
- MOVED by Director Nobels, SECONDED by Director Gould, that the correspondence from the Regional District of Fraser-Fort George in regard to the provincial recycling regulation changes be received and filed.
- 297-2014** **CARRIED**
- 7.9 B.C. Environmental Assessment Office – Environmental Assessment for Woodside Energy Holdings Pty Ltd.'s Grassy Point LNG Project
- MOVED by Director Gould, SECONDED by Director Putterill, that the correspondence from the B.C. Environmental Assessment Office in regard to the environmental process for the Grassy Point LNG Project be received.
- 298-2014** **CARRIED**
- MOVED by Director Putterill, SECONDED by Director Nobels, that staff research the implications of a floating facility on tax generation for the Skeena-Queen Charlotte Regional District.
- 299-2014** **CARRIED**

8. REPORTS – RESOLUTIONS

- 8.1 A. Ding, Recycling Education Student – Regional Recycling Education Program Update
- MOVED by Director Nobels, SECONDED by Director Racz, that the verbal report from staff entitled “Regional Recycling Education Program Update” be received for information.
- 300-2014** **CARRIED**
- 8.2 D. Fish, Deputy Corporate Officer – Appointment of Election Officials
- MOVED by Director Nobels, SECONDED by Director Racz, that the staff report entitled “Appointment of Election Officials” be received;

AND THAT pursuant to Section 41(1) and (2) of the *Local Government Act*, Daniel Fish be appointed Chief Election Officer for conducting the 2014 general local elections with power to appoint other election officials as required for the administration and conduct of the 2014 general local elections;

AND THAT Joan Merrick be appointed Deputy Chief Election Officer for the 2014 general local elections.

301-2014**CARRIED**

- 8.3 D. Fish, Deputy Corporate Officer – 2014 UBCM Meeting Requests Update

MOVED by Director Nobels, SECONDED by Director Kinney, that the staff report entitled “2014 UBCM Meeting Requests Update” be received for information.

302-2014**CARRIED**

MOVED by Director Kulesha, SECONDED by Director Nobels, that a letter be sent to Leonard Munt, District Manager, Ministry of Forests, Lands and Natural Resource Operations, Haida Gwaii Forest District, seeking assurance that there will be no downgrading of current secondary access roads on Haida Gwaii, as well as to request further information pertaining to the Ministry’s position on the maintenance and upkeep of these access roads.

303-2014**CARRIED**

- 8.4 J. Merrick, Chief Administrative Officer – BC Ferry Authority Appointment

MOVED by Director Gould, SECONDED by Director Nobels, that the staff report entitled “BC Ferry Authority Appointment” be received;

AND THAT the Board approve the selection process as outlined in the report.

304-2014**CARRIED**

- 8.5 J. Merrick, Chief Administrative Officer – Sandspit Public Forum Follow-Up

MOVED by Director Putterill, SECONDED by Director Kulesha, that the staff report entitled “Sandspit Public Forum Follow-Up” be received.

305-2014**CARRIED**

MOVED by Director Gould, SECONDED by Director Nobels, that any future metered water billing be deferred until after the feasibility study for the water filtration system is completed;

AND THAT the Moresby Island Management Committee continues to gather the metered usage and provide that data to the Skeena-Queen Charlotte Regional District to support further analysis of usage and a potential metering/fee structure;

AND FURTHER THAT, once the feasibility study is completed, a separate advisory committee be formed to undertake a review of the budget and fee structure and make recommendations back to the Board.

306-2014**CARRIED**

Director Putterill opposed.

MOVED by Director Gould, SECONDED by Director Nobels, that staff be directed to proceed with the referendum at the November 2014 local government election for the service establishment bylaw for the Sandspit Community Hall.

307-2014

CARRIED

MOVED by Director Ashley, SECONDED by Director Racz, that 2nd and 3rd readings of the Moresby Island Management Standing Committee Bylaw No. 579, 2014 be rescinded;

AND THAT staff revise the bylaw to incorporate changes to the voting process of the bylaw.

308-2014

CARRIED

8.6 D. Nobels, Vice Chair – Update on Pacific Northwest LNG

MOVED by Director Nobels, SECONDED by Director Gould, that the verbal report from the Vice Chair entitled “Update on Pacific Northwest LNG” be received for information.

309-2014

CARRIED

Director Nobels notified the Board that he has resigned from his position as a representative of the Skeena-Queen Charlotte Regional District of the working group on dealings with Pacific Northwest LNG.

9. BYLAWS

None.

10. LAND REFERRALS / PLANNING

10.1 M. Barthel, Planning Intern – Crown Land Application Request # 70430877 – 005 – Catla Enterprises

MOVED by Director Nobels, SECONDED by Director Putterill, that the staff report entitled “Crown Land Application Request # 70430877 – 005” be received;

AND THAT no comment be submitted to the Ministry of Forests, Lands and Natural Resource Operations.

310-2014

CARRIED

10.2 M. Barthel, Planning Intern – Crown Land Application Request # 70446360 – 003 – Catla Enterprises

MOVED by Director Nobels, SECONDED by Director Putterill, that the staff report entitled “Crown Land Application Request # 70446360 – 003” be received;

AND THAT no comment be submitted to the Ministry of Forests, Lands and Natural Resource Operations.

311-2014

CARRIED

- 10.3 M. Barthel, Planning Intern – Crown Land Application Request # 70949960 – 004 – Natural Resources Canada

MOVED by Director Nobels, SECONDED by Director Kinney, that the staff report entitled “Crown Land Application Request # 70949960 – 004” be received;

AND THAT no concerns with the application be submitted to the Ministry of Forests, Lands and Natural Resource Operations.

312-2014

CARRIED

- 10.4 M. Barthel, Planning Intern – Crown Land Application Request # 71222588 – 004 – Ministry of Transportation and Infrastructure

MOVED by Director Putterill, SECONDED by Director Nobels, that the staff report entitled “Crown Land Application Request # 71222588 – 004” be received;

AND THAT concerns in regard to the size of the quarry area and the need for multiple reserves be submitted to the Ministry of Forests, Lands and Natural Operations;

AND THAT staff follow-up with the Ministry of Forests, Lands and Natural Resource Operations to ensure that the land referral has been sent to the Village of Queen Charlotte.

313-2014

CARRIED

- 10.5 M. Barthel, Planning Intern – Crown Land Industrial Application Request # 71224151 – 03 – Port Clements

MOVED by Director Nobels, SECONDED by Director Kulesha, that the staff report entitled “Crown Land Industrial Application Request # 71224151 – 03” be received;

AND THAT staff submit a reply to the Ministry of Forests, Lands and Natural Operations conveying support for the project with no concerns.

314-2014

CARRIED

- 10.6 M. Barthel, Planning Intern – Geographic Information System (GIS) Demonstration

MOVED by Director Gould, SECONDED by Director Kinney, that the verbal report from staff entitled “Geographic Information System (GIS) Demonstration” be received for information.

315-2014

CARRIED

11. NEW BUSINESS

- 11.1 E. Putterill, Director – Sandspit Tsunami Evacuation Site

MOVED by Director Putterill, SECONDED by Director Kinney, that the report from Director Putterill entitled “Sandspit Tsunami Evacuation Site” be received;

AND THAT staff investigate obtaining a license of occupation for the area outlined in the report and report back to the Board.

316-2014

CARRIED

- 11.2 D. Nobels, Vice Chair – Economic Development and the Prince Rupert Airport Authority

MOVED by Director Nobels, SECONDED by Director Racz, that the verbal report from Director Nobels entitled “Economic Development and the Prince Rupert Airport Authority” be received;

AND THAT a letter of introduction be sent to the Prince Rupert Airport Authority for preliminary discussion for a possible recreational trail system on the west side of Digby Island.

317-2014

CARRIED

12. OLD BUSINESS

- 12.1 D. Nobels, Vice Chair – Northwest Readiness Project

MOVED by Director Nobels, SECONDED by Director Racz, that the verbal report from the Vice Chair be received;

AND THAT staff send a letter to the Ministry of Community, Sport and Cultural Development to request funding for a second year of funding for a planning intern, as their contribution to the Northwest Readiness Project;

AND FURTHER THAT a copies of the letter be sent to other municipalities with planning interns and Northern Development Initiative Trust.

318-2014

CARRIED

13. PUBLIC INPUT

There were 0 questions from the public.

14. ADJOURNMENT

MOVED by Director Gould, SECONDED by Director Nobels, that the Skeena-Queen Charlotte Regional District Regular Board meeting be adjourned at 9:45 p.m.

319-2014

CARRIED

Approved and adopted:

Certified correct:

B. Pages
Chair

J. Merrick
Chief Administrative Officer