



## SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

**MINUTES** of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held in the Village of Queen Charlotte at the Community Hall (Eric Ross Room) on Friday, June 22, 2012.

### PRESENT

Chair            B. Pages, Village of Masset

Directors        A. Ashley, City of Prince Rupert  
                      G. Garon, City of Prince Rupert (Alternate)  
                      K. Bjorndal, District of Port Edward  
                      C. Kulesha, Village of Queen Charlotte  
                      I. Gould, Village of Port Clements  
                      D. Robertson, Electoral Area D (Alternate)  
                      E. Putterill, Electoral Area E

Regrets         D. Nobels, Electoral Area A  
                      K. Bergman, Electoral Area C  
                      M. Racz, Electoral Area D  
                      N. Kinney, City of Prince Rupert

Staff:            J. Merrick, Chief Administrative Officer  
                      J. Fraser, Deputy Corporate Officer

Public:         3  
Media:          5

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**1. CALL TO ORDER**                    7:10 p.m.

### **2. AGENDA**

- 2.1    **MOVED** by Director Bjorndal, **SECONDED** by Alternate Director Garon, that the agenda be adopted as amended, with the addition of the following items:
- 7.5    Prince Rupert Rod and Gun Club requesting the Board's support for amendments to the provincial Steelhead Stream Classification Policy;
- 8.1    J. Merrick, Chief Administrative Officer – Tsunami Debris Update  
*(Additional information from Coastal Community Network);*
- 10.1   Crown Land Application Request No. 59196810  
*(Additional information submitted by the Graham Island Advisory Planning Commission);*
- 10.2   Crown Land Application Request No. 59147392  
*(Additional information submitted by the Moresby Island Advisory Planning Commission);*
- 11.1   Sandspit Water System Update and Planning Grant Request; and

## 11.2 Fisheries Act – Bill C38

**246-2012****CARRIED****3. MINUTES & BUSINESS ARISING FROM MINUTES**

## 3.1 SQCRD Regular Board Meeting – May 25, 2012

MOVED by Director Putterill, SECONDED by Director Ashley, that the minutes of the May 25, 2012 SQCRD Regular Board meeting be adopted as presented.

**247-2012****CARRIED****4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING**

None.

**5. DELEGATIONS**

None.

**6. FINANCE**

## 6.1 J. Robb, Treasurer – 2011 Statement of Financial Information/Audited Financial Statements

MOVED by Director Kulesha, SECONDED by Director Putterill, that the staff report entitled “2011 Statement of Financial Information/Audited Financial Statements” be received for information;

AND THAT the 2011 Statement of Financial Information for the Skeena-Queen Charlotte Regional District be received and approved as presented.

**248-2012****CARRIED**

MOVED by Director Putterill, SECONDED by Director Ashley, that the 2011 Audited Financial Statements for the Skeena-Queen Charlotte Regional District be adopted as presented.

**249-2012****CARRIED**

## 6.2 Cheques Payable over \$5,000 — May, 2012

MOVED by Director Bjorndal, SECONDED by Director Putterill, that the staff report listing cheques over \$5,000 issued by the Skeena-Queen Charlotte Regional District for the month of May, 2012 be received as presented.

**250-2012****CARRIED**

## 7. CORRESPONDENCE

- 7.1 Ministry of Forests, Lands and Natural Recovery Operations – Natural Resource Roads

MOVED by Director Bjorndal, SECONDED by Director Putterill, that the correspondence from the Ministry of Forests, Lands and Natural Recovery Operations regarding Natural Resource Roads be received and filed.

**251-2012**

**CARRIED**

- 7.2 Union of BC Municipalities – Nominations for UBCM Executive

MOVED by Director Ashley, SECONDED by Director Putterill, that the correspondence from the Union of BC Municipalities regarding Nominations for the UBCM Executive be received and filed.

**252-2012**

**CARRIED**

- 7.3 City of North Vancouver – Protection of Fish Habitat in Waterways

MOVED by Director Kulesha, SECONDED by Director Putterill, that the correspondence from the City of North Vancouver regarding Protection of Fish Habitat in Waterways be received and filed.

**253-2012**

**CARRIED**

- 7.4 Vancouver Island Regional Library – Borrowing through Regional Districts

MOVED by Director Putterill, SECONDED by Director Gould, that the correspondence from the Vancouver Island Regional Library regarding Borrowing through Regional Districts be received and filed.

**254-2012**

**CARRIED**

- 7.5 Prince Rupert Rod and Gun Club – Requesting support for amendments to the provincial Steelhead Stream Classification Policy

MOVED by Director Bjorndal, SECONDED by Director Putterill, that the correspondence from the Prince Rupert Rod and Gun Club regarding the provincial Steelhead Stream Classification Policy be received;

AND THAT a letter be sent from the Chair to the Honourable Steve Thomson, Minister of Forests, Lands and Natural Resource Operations, that when reviewing the Steelhead Stream Classification Policy, consideration be given to the return of retention opportunities for wild steelhead when they fall within the “Routine Management Zone” as outlined in the policy.

**255-2012**

**CARRIED**

- 7.6 MOVED by Director Putterill, SECONDED by Director Ashley, that staff arrange a meeting with the Minister of Forests, Lands and Natural Resource Operations at the 2012 UBCM Convention regarding freshwater fish species retention issues on the Skeena and Haida Gwaii.

**256-2012**

**CARRIED**

## **8. REPORTS – RESOLUTIONS**

- 8.1 J. Merrick, Chief Administrative Officer – Tsunami Debris Update

MOVED by Director Gould, SECONDED by Director Kulesha, that the staff report from J. Merrick, Chief Administrative Officer regarding Tsunami Debris be received.

**257-2012**

**CARRIED**

MOVED by Director Putterill, SECONDED by Director Ashley, that staff prepare a report with detailed steps to keep the issues of Tsunami Debris in the forefront;

AND THAT staff arrange a meeting with Premier Christy Clark at the 2012 UBCM Convention to discuss the issue of Tsunami Debris.

**258-2012**

**CARRIED**

MOVED by Director Ashley, SECONDED by Director Kulesha, that a letter be sent by the Chair to Premier Christy Clark and Prime Minister Steve Harper requesting that contact be initiated with the United Nations and other relevant agencies regarding an international effort to respond to the Tsunami Debris resulting from the 2011 Japanese earthquake.

**259-2012**

**CARRIED**

- 8.2 R. Kidd, Island Solid Waste Operations Manager and J. Merrick, CAO – Recycling Queen Charlotte Village Update

MOVED by Director Gould, SECONDED by Director Putterill, that the staff report entitled “Recycling Queen Charlotte Village Update” be received;

AND THAT the Board supports continuing with an unmanned depot for Queen Charlotte Village with a three to six month trial of processing cardboard on site.

**260-2012**

**CARRIED**

MOVED by Director Kulesha, SECONDED by Director Putterill, that staff be authorized to apply for a grant for a Styrofoam processing machine.

**261-2012**

**CARRIED**

8.3 Haida Gwaii Regional Recreation – Co-ordinator’s Report May 2012

MOVED by Director Putterill, SECONDED by Director Ashley, that the Haida Gwaii Regional Recreation Co-ordinator’s May, 2012 report be received and filed.

**262-2012**

**CARRIED**

8.4 Misty Isles Economic Development Society – Economic Report from April 1, 2012 to May 31, 2012

MOVED by Director Putterill, SECONDED by Director Ashley, that the report from the Misty Isles Economic Development Society regarding Economic Report from April 1, 2012 to May 31, 2012 be received and filed.

**263-2012**

**CARRIED**

8.5 J. Merrick, CAO – Advisory Planning Commission Structure

MOVED by Director Kulesha, SECONDED by Alternate Director Garon, that the staff report entitled “Advisory Planning Commission Structure” be received;

AND THAT the report be referred to the Electoral Area Advisory Committee for their input;

AND FURTHER THAT the draft bylaws be referred to a future Board meeting, based on input from the Electoral Area Directors.

**264-2012**

**CARRIED**

8.6 J. Merrick, CAO and J. Fraser, Deputy Corporate Officer – SQCRD Board Policy Review

MOVED by Director Kulesha, SECONDED by Director Bjorndal, that the staff report entitled “SQCRD Board Policy Review” be received;

AND THAT staff be directed to act on Action Item Nos. 1 to 6 as presented in the report.

**265-2012**

**CARRIED**

8.7 J. Robb, Treasurer – Financial Software Update - Vadim

MOVED by Director Putterill, SECONDED by Director Gould, that the staff report entitled “Financial Software Update – Vadim” be received and filed.

**266-2012**

**CARRIED**

- 8.8 J. Fraser, Deputy Corporate Officer – Proposed Changes to Employment Insurance Program

MOVED by Director Ashley, SECONDED by Alternate Director Garon, that the staff report entitled “Proposed Changes to Employment Insurance” be received for information.

**267-2012**

**CARRIED**

## **9. BYLAWS**

- 9.1 Bylaw No. 543, 2012 Being a Bylaw to amend the Moresby Island Official Community Plan Bylaw No. 236 (Sandspit Hatchery)

MOVED by Director Ashley, SECONDED by Director Putterill, that Bylaw No. 543, 2012, being a Bylaw to amend the Moresby Island Official Community Plan Bylaw No. 236 be given first reading.

**268-2012**

**CARRIED**

MOVED by Director Putterill, SECONDED by Director Ashley, that Bylaw No. 543, 2012, being a Bylaw to amend the Moresby Island Official Community Plan Bylaw No. 236 be given second reading.

**269-2012**

**CARRIED**

- 9.2 Bylaw No. 544, 2012 Being a Bylaw to amend the Moresby Island Interim Zoning Bylaw No. 186 (Sandspit Hatchery)

MOVED by Director Ashley, SECONDED by Director Putterill, that Bylaw No. 544, 2012 Being a Bylaw to amend the Moresby Island Interim Zoning Bylaw No. 186 be given first reading.

**270-2012**

**CARRIED**

MOVED by Director Bjorndal, SECONDED by Director Ashley, that Bylaw No. 544, 2012 Being a Bylaw to amend the Moresby Island Interim Zoning Bylaw No. 186) be given second reading.

**271-2012**

**CARRIED**

- 9.3 Bylaw No. 545, 2012 Being a Bylaw to amend the Moresby Island Official Community Plan Bylaw No. 236 (re: Sandspit Golf Course)

MOVED by Director Putterill, SECONDED by Director Ashley, that Bylaw No. 545, 2012 Being a Bylaw to amend the Moresby Island Official Community Plan Bylaw No. 236 be given first reading.

**272-2012**

**CARRIED**

MOVED by Alternate Director Garon, SECONDED by Director Gould, that Bylaw No. 545, 2012 Being a Bylaw to amend the Moresby Island Official Community Plan Bylaw No. 236 be given second reading.

**273-2012**

**CARRIED**

- 9.4 Bylaw No. 546, 2012 Being a Bylaw to amend the Moresby Island Interim Zoning Bylaw No. 186 (re: Sandspit Golf Course)

MOVED by Director Ashley, SECONDED by Director Kulesha , that Bylaw No. 546, 2012 Being a Bylaw to amend the Moresby Island Interim Zoning Bylaw No. 186 be given first reading.

**274-2012**

**CARRIED**

MOVED by Director Bjorndal, SECONDED by Alternate Director Garon, that Bylaw No. 546, 2012 Being a Bylaw to amend the Moresby Island Interim Zoning Bylaw No. 186 be given second reading.

**275-2012**

**CARRIED**

## **10. LAND REFERRALS**

- 10.1 Crown Land Application Request No. 59196810 – Section 9 water approval for bank erosion protection (Location: TowHill Road in vicinity of Hiellen River)

MOVED by Director Gould, SECONDED by Director Ashley, that the Crown Land Application Request No. 59196810, Section 9 water approval for bank erosion protection, be received;

**276-2012**

**CARRIED**

MOVED by Director Kulesha, SECONDED by Alternate Director Robertson, that Crown Application Request No. 59196810 be supported, with the following concerns registered by the Graham Island Advisory Planning Commission:

1. Stream Hydrology – Armouring one section of river means more erosion in adjacent sections of stream. This may include bridge abutments or riparian areas.
2. Riparian Health – The removal of trees for this roadwork has reduced the shading and tree cover of this important salmonid river near the stream mouth. If possible, shrubs and alder should be allowed to rehabilitate the banks.
3. Spawning Salmon – Please work with Department of Fisheries and Oceans in determining the appropriate window for the work so that impact to spawning salmon is reduced.

4. Request a strategy be in place to monitor the rock work for erosion. The possible exposure of the geo-grid/geotextile needs to be addressed as these materials are prone to being washed out and contribute garbage to the river system. A plan to monitor the work and maintain the geogrid either by re-covering it when it becomes exposed or removing the exposed sections before they are washed away or become an entrapment hazard for fish and other creatures is requested.

**277-2012****CARRIED**

- 10.2 Crown Land Application Request No. 59147392 – Aggregate – Sand and Gravel (Location: Crown Land lying in vicinity of Blaine Creek, Moresby Island)

MOVED by Director Ashley, SECONDED by Director Bjorndal, that the Crown Land Application Request No. 59147392, Aggregate – Sand and Gravel, be received;

AND THAT the Crown Land Application Request No. 59147392 be approved on the condition that, if the Copper Bay Lodge is within four kilometers of the site, the application and operating plan be amended to include the Lodge.

**278-2012****CARRIED****11. OLD BUSINESS**

- 11.1 Moresby Island Management Committee - Sandspit Water System Update and Planning Grant Request

MOVED by Director Kulesha, SECONDED by Director Putterill, that the correspondence from the Moresby Island Management Committee regarding an update on the levels of trihalomethanes (disinfection by-products) in the Sandspit Water System be received;

AND THAT staff be authorized to apply for an Infrastructure Planning Grant for funding towards a water treatment feasibility study for the Sandspit Water System.

**279-2012****CARRIED****12. NEW BUSINESS**

- 12.1 Fisheries Act – Bill C-38

MOVED by Director Putterill, SECONDED by Director Ashley, that a letter be sent from the Chair to the Government House Leader (and copied to all Senators) to exclude amendments to the *Fisheries Act* out of Bill C-38 and consider them separately.

**280-2012****CARRIED**



**13. PUBLIC QUESTION PERIOD**

There was one question from the public.

**14. ADJOURNMENT**

MOVED by Director Bjorndal, SECONDED by Director Putterill, that the Regular Board meeting of the Skeena-Queen Charlotte Regional District be adjourned at 9:03 p.m.

**281-2012**

**CARRIED**

Certified correct:

Approved & adopted:

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Joan Merrick  
Chief Administrative Officer

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Barry Pages  
Chair