



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at 344 2nd Avenue West, Prince Rupert, B.C. on Friday, June 19, 2015 immediately following the 7:00 PM meeting of the Skeena-Queen Charlotte Regional Hospital District Board.

PRESENT

PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Directors	N. Kinney, City of Prince Rupert L. Brain, City of Prince Rupert D. Franzen, District of Port Edward I. Gould, Village of Port Clements K. Bergman, Electoral Area C M. Racz, Electoral Area D B. Beldessi, Electoral Area E J. MacMullin, Alternate, Village of Queen Charlotte (<i>via teleconference</i>) J. Turner, Alternate, Electoral Area A
Regrets	D. Nobels, Electoral Area A G. Martin, Village of Queen Charlotte
Staff	D. Fish, Deputy Corporate Officer M. Williams, Planning Consultant
Public	0
Media	0

1. CALL TO ORDER 7:06 p.m.

2. AGENDA

MOVED by Director Beldessi, SECONDED by Director Gould, that the amended agenda be further amended and adopted to include the following:

11.2 Sandspit Emergency Preparedness Planners Funding

275-2015

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional District Board held May 22, 2015

MOVED by Director Kinney, SECONDED by Director Franzen, that the minutes of the May 22, 2015 Skeena-Queen Charlotte Regional District Regular Board meeting be adopted as presented.

276-2015

CARRIED

3.2 Rise and Report – May 22, 2015

MOVED by Director Franzen, SECONDED by Director Gould, that the staff report entitled “Islands Solid Waste Service Agreements” be received;

AND THAT staff be authorized to sign and enter into a one-year agreement, dated April 1, 2015, with the Old Massett Village Council for the provision of Solid Waste Services.

IC064-2015

CARRIED

MOVED by Director Beldessi, SECONDED by Director Racz, that staff be authorized to sign and enter into a one-year agreement, dated April 1, 2015, with the Skidegate Band Council for the provision of Solid Waste Services.

IC065-2015

CARRIED

MOVED by Director Franzen, SECONDED by Director Kinney, that the staff report entitled “Northern Savings Credit Union CUETS Account Administrator” be received;

AND THAT Karen Mellor be authorized as the Skeena-Queen Charlotte Regional District’s Northern Savings Credit Union CUETS Account Administrator.

IC067-2015

CARRIED

MOVED by Director Gould, SECONDED by Director Martin, that the verbal report from Director Nobels in regard to a June 3rd meeting with the Honourable Mary Polak be received;

AND THAT the Board sanction Director Des Nobels attending a June 3rd, 2015 meeting with Honourable Mary Polak, Minister of Environment, to discuss marine safety and emergency response issues.

IC071-2015

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

4.1 Minutes of the Regular Meeting of the Moresby Island Management Standing Committee held April 13, 2015

MOVED by Director Franzen, SECONDED by Director Brain, that the minutes of the April 13, 2015 Moresby Island Management Standing Committee Regular meeting be received as presented.

277-2015

CARRIED

4.2 Minutes of the Annual General Meeting of the Haida Gwaii Regional Recreation Commission held May 14, 2015

MOVED by Director Franzen, SECONDED by Director Kinney, that the minutes of the May 14, 2015 Haida Gwaii Regional Recreation Commission annual general meeting be received as presented.

278-2015

CARRIED

5. DELEGATIONS

- 5.1 S. Kietzmann, Senior Accountant, Carlyle Shepherd & Co. – 2014 Draft Audited Financial Statements

Steve Kietzmann, Senior Accountant for Carlyle Shepherd & Co. (auditors), presented the Board, via teleconference, the Regional District's audited financial statements for the period ended December 31, 2014.

Mr. Kietzmann stated he will be reporting an "unqualified audit" for the Regional District and explained that this is the highest level of assurance an audit can provide an organization.

The Chair thanked Mr. Kietzmann for his presentation.

6. FINANCE

- 6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for May, 2015

MOVED by Director Kinney, SECONDED by Director Gould, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for May, 2015 be received and filed.

279-2015

CARRIED

- 6.2 D. Fish, Deputy Treasurer – Statement of Financial Information & Audited Financial Statement for Year End 2014

MOVED by Director Gould, SECONDED by Alternate Director MacMullin, that the staff report entitled "Statement of Financial Information & Audited Financial Statement for Year End 2014" be received;

AND THAT the Board approves the 2014 Statement of Financial Information as presented;

AND FURTHER THAT the 2014 Audited Financial Statements be adopted as presented.

280-2015

CARRIED

7. CORRESPONDENCE

- 7.1 Union of B.C. Municipalities – 2014 Resolutions

MOVED by Director Franzen, SECONDED by Director Brain, that the correspondence from the Union of B.C. Municipalities in regard to the Skeena-Queen Charlotte Regional District's 2014 UBCM Resolutions be received.

281-2015

CARRIED

MOVED by Director Racz, SECONDED by Director Beldessi, that staff invite the B.C. Assessment Authority to address the Board as a delegation at its next regular meeting.

282-2015

CARRIED

- 7.2 Honourable Mary Polak, Minister of Environment – RE: Emergency Response to Marine Risk in Northwest B.C.

MOVED by Director Gould, SECONDED by Director Franzen, that the correspondence from the Honourable Mary Polak, Minister of Environment, in regard to Emergency Response to Marine Risk in Northwest B.C. be received.

283-2015

CARRIED

- 7.3 Transport Canada – Ports Asset Transfer Program – Sandspit Public Port Facility

MOVED by Director Beldessi, SECONDED by Director Racz, that the correspondence from Transport Canada in regard to the Ports Asset Transfer Program and the Sandspit Public Port Facility be received;

AND THAT staff send correspondence to Transport Canada to provide the agency with updated contact information for the Moresby Island Management Standing Committee.

284-2015

CARRIED

- 7.4 TransCanada – Prince Rupert Gas Transmission Project

MOVED by Director Franzen, SECONDED by Alternate Director MacMullin, that the correspondence from TransCanada in regard to the Prince Rupert Gas Transmission Project be received and filed.

285-2015

CARRIED

- 7.5 Village of Port Clements – Northern Living Allowance for Haida Gwaii

MOVED by Director Beldessi, SECONDED by Alternate Director MacMullin, that the correspondence from the Village of Port Clements in regard to the Northern Living Allowance for Haida Gwaii be received;

AND THAT the Board support signing correspondence to the Canada Revenue Agency to request that it review, in person, the fiscal fairness of designating Haida Gwaii as Zone B in relation to taxation purposes.

286-2015

CARRIED

- 7.6 Honourable Christy Clark, Premier – 2015 UBCM Convention

MOVED by Director Brain, SECONDED by Director Franzen, that the correspondence from Honourable Christy Clark, Premier, in regard to the 2015 UBCM Convention be received and filed.

287-2015

CARRIED

7.7 Glenys SnowDymond, Project Analyst – Cape Fife – Accessible Trail & Longhouse

MOVED by Director Beldessi, SECONDED by Director Racz, that the correspondence from Glenys SnowDymond in regard to the Old Massett Village Council Cape Fife – Accessible Trail & Longhouse project be received;

AND THAT the Board support the Old Massett Village Council in its development of the Cape Fife – Accessible Trail & Longhouse project.

288-2015

CARRIED

7.8 Union of B.C. Municipalities – Call for Nominations for UBCM Executive

MOVED by Director Racz, SECONDED by Director Brain, that the correspondence from the Union of B.C. Municipalities in regard to the Call for Nominations for UBCM Executive be received.

289-2015

CARRIED

7.9 Honourable Christy Clark, Premier – Northwest B.C. Resource Benefits Alliance

MOVED by Director Franzen, SECONDED by Director Gould, that the correspondence from the Honourable Christy Clark, Premier, in regard to the Northwest B.C. Resource Benefits Alliance be received and filed.

290-2015

CARRIED

7.10 Ministry of Forests, Lands and Natural Resource Operations – Proposed Land Use Objectives and Potential Biodiversity, Mining and Tourism Areas/Conservancy – Great Bear Rainforest

MOVED by Director Beldessi, SECONDED by Director Brain, that the correspondence from the Ministry of Forests, Lands and Natural Resource Operations in regard to the Great Bear Rainforest be received.

291-2015

CARRIED

7.11 Transport Canada – Ports Asset Transfer Program – Launch of the Sales Phase – Sandspit

MOVED by Director Franzen, SECONDED by Alternate Director MacMullin, that the correspondence from Transport Canada in regard to the sale of the Sandspit Port be received.

292-2015

CARRIED

7.12 Transport Canada – Ports Asset Transfer Program – Launch of the Sales Phase – Hartley Bay

MOVED by Director Kinney, SECONDED by Alternate Director MacMullin, that the correspondence from Transport Canada in regard to the sale of the Hartley Bay Port be received.

293-2015

CARRIED

7.13 C3 Alliance Corporation – 2nd Annual Resource Breakfast Series

MOVED by Director Gould, SECONDED by Director Franzen, that the correspondence from the C3 Alliance Corporation in regard to the 2nd annual resource breakfast series at the annual UBCM convention be received;

AND THAT staff send a response to the C3 Alliance Corporation.

294-2015

CARRIED

8. REPORTS – RESOLUTIONS

8.1 D. Fish, Deputy Corporate Officer – Prince Rupert Gas Transmission Project Socio-Economic Effects Management Plan

MOVED by Director Franzen, SECONDED by Alternate Director MacMullin, that the report from staff entitled “Prince Rupert Gas Transmission Project Socio-Economic Effects Management Plan” be received for information.

295-2015

CARRIED

8.2 J. Merrick, Consultant – MIMC Financials - Update

MOVED by Director Gould, SECONDED by Director Racz, that the report from the consultant entitled “MIMC Financials - Update” be received;

AND THAT the Board support closing the Moresby Island Management Standing Committee Northern Savings Credit Union account and transferring the funds to the Skeena-Queen Charlotte Regional District;

AND FURTHER THAT the Board support providing \$3,500 to the Sandspit Logger Sports Day committee with the balance of funds held in surplus for the Moresby Island Management Standing Committee.

296-2015

CARRIED

MOVED by Director Gould, SECONDED by Director Racz, that \$47,363.89 from Sandspit Water, Function 810, be transferred into reserves for a future use to be identified;

AND THAT \$5,919.11 from Sandspit Water, Function 810, be held as surplus funds until such time that 2014 financial information for the Sandspit Water function is clarified.

297-2015

CARRIED

MOVED by Director Gould, SECONDED by Director Racz, that a \$15,000 deficit be recorded in Sandspit Community Hal, Function 735;

AND THAT the Skeena-Queen Charlotte Regional District continue to recover deficit funds in the Sandspit Community Hall function through taxation over a three-year period.

298-2015

CARRIED

MOVED by Director Gould, SECONDED by Director Racz, that Moresby Island Management Standing Committee 2014 funding in the amount of \$23,000 be allocated to Electoral Area Administration, Function 120;

AND THAT Moresby Island Management Standing Committee 2014 funding in the amount of \$12,000 be allocated to the Electoral Area E Administration, Function 121.

299-2015

CARRIED

MOVED by Director Gould, SECONDED by Director Racz, that staff continue to analyze the 2014 financial information of the Moresby Island Management Standing Committee to determine any revisions to the existing surplus and/or deficit position.

300-2015

CARRIED

MOVED by Director Gould, SECONDED by Director Racz, that staff take the necessary action to cancel the Moresby Island Management Standing Committee CUETS credit card.

301-2015

CARRIED

- 8.3 D. Fish, Deputy Corporate Officer – Authority for Financial (Banking) Transactions Policy Amendment

MOVED by Director Beldessi, SECONDED by Director Kinney, that the staff report entitled “Authority for Financial (Banking) Transactions Policy Amendment” be received;

AND THAT the Authority for Financial (Banking) Transactions Policy be amended to include “Sandspit Water Operator” and “Moresby Island Management Standing Committee Administrative Assistant” as additional vendors listed under section 2.2.2.

302-2015

CARRIED

- 8.4 L. Neville, Recreation Coordinator – Haida Gwaii Regional Recreation Coordinator’s Report – May 2015

MOVED by Director Kinney, SECONDED by Director Franzen, that the report from staff entitled “Haida Gwaii Regional Recreation Coordinator’s Report – May 2015” be received for information.

303-2015

CARRIED

The Board requested that staff invite the Haida Gwaii Regional Recreation Commission Coordinator to appear before the Board as a delegation at its next regular meeting to discuss the Haida Gwaii Regional Recreation Commission and the Haida Gwaii Recreation Society.

8.5 D. Fish, Deputy Corporate Officer – 2015 UBCM Resolution Submissions

MOVED by Director Franzen, SECONDED by Director Kinney, that the report from staff entitled “2015 UBCM Resolution Submissions” be received;

AND THAT the Board support sending the following resolutions to the Union of B.C. Municipalities for consideration at the 2015 UBCM convention:

Marine-Related Emergency Response Standards

WHEREAS Coastal Municipalities in B.C. are subject to increasing risk factors associated with the shipment and distribution of natural resources by way of marine transportation;

AND WHEREAS local, provincial and federal government have a shared interest and responsibility for the preparation and response to marine-related environmental emergencies in B.C.;

AND WHEREAS, pursuant to the *Canada Shipping Act*, the Minister of Transport may issue standards for response organizations, including specifications and technical and operational requirements;

THEREFORE BE IT RESOLVED THAT the UBCM support lobbying the provincial and federal government to clearly define “world leading” and “industry standard”.

LNG Siting Standards and Best Practices

WHEREAS the Province of B.C. has embarked on an ambitious promotion of Liquefied Natural Gas (LNG) exports;

AND WHEREAS the Province of B.C. has stated that the LNG export industry will be world leading using industry best practices;

AND WHEREAS the Province of B.C. has a lead role in ensuring that public interest is protected;

THEREFORE BE IT RESOLVED THAT the UBCM support lobbying the provincial government to work with communities to clearly define what “world leading” represents, and which industry best practices shall be accepted in B.C.

304-2015

CARRIED

8.6 M. Williams, Planner – 507 Beach – Yan Min Gu – Zoning and OCP Amendment Application

MOVED by Director Beldessi, SECONDED by Director Racz, that the report from staff entitled “507 Beach – Yan Min Gu – Zoning and OCP Amendment Application” be received;

AND FURTHER THAT the Board not support the application for an Official Community Plan and zoning amendment to Lot 11, Block 500, District Lot 165, Plan PRP3734, as it does not comply with the vision of the Sandspit-Moresby Island Official Community Plan.

305-2015

CARRIED

9. BYLAWS

- 9.1 Bylaw No. 598, 2015 – Being a bylaw to amend the Sandspit-Moresby Island Interim Zoning Bylaw No. 186, 1989

MOVED by Director Beldessi, SECONDED by Director Brain, that Bylaw No. 598, 2015 be abandoned.

306-2015

CARRIED

- 9.2 Bylaw No. 599, 2015 – Being a bylaw to amend the Moresby Island Official Community Plan Bylaw No. 236, 1995

MOVED by Director Franzen, SECONDED by Director Beldessi, that Bylaw No. 599, 2015 be abandoned.

307-2015

CARRIED

10. LAND REFERRALS / PLANNING

None.

11. NEW BUSINESS

- 11.1 Director's Reports

MOVED by Director Kinney, SECONDED by Director Franzen, that the verbal reports from the Directors, as follows, be received:

Director Franzen – District of Port Edward

- Director Franzen noted that the next District of Port Edward Regular Council meeting is scheduled to take place on June 23rd, 2015.

Alternate Director Turner – Electoral Area A

- Investigate water levels in the Dodge Cove water reservoir and found that there had been only a minor decrease in the reservoir's water level.

Director Beldessi – Electoral Area E

- Stantec Consulting Ltd. will be attending a meeting in the community of Sandspit on July 18th, 2015 to begin work on the Sandspit Water Treatment Options Feasibility Study project.4

Director Brain – City of Prince Rupert

- The City has completed its “Go Plan” and is in the process of collecting survey data from residents to better understand and manage impacts related to major project, preserve affordable housing options and prioritize development efforts for housing and infrastructure;
- The City is investigating the feasibility and impacts of moving the Digby Island ferry location to the Kwinitsa waterfront location;
- The City continues to have ongoing negotiations with Pacific Northwest LNG; and
- The City has gone out to tender seeking professional services to conduct a study of the Prince Rupert Airport and design and Airport Master Plan.

Director Racz – Electoral Area D

- Director Racz noted that the crane that had been used for the construction of the new hospital in the Village of Queen Charlotte is no longer there; and
- There is still no community forest established for Haida Gwaii.

Alternate Director MacMullin – Village of Queen Charlotte

- The Village hosted a public meeting to discuss Phase 2 of the Village’s Boat Launch project; and
- Hospital Day was held in the Village on June 20th, 2015.

308-2015**CARRIED**

11.2 Sandspit Emergency Preparedness Planners Funding

MOVED by Director Beldessi, SECONDED by Director Gould, that the Board support the use of Emergency Planning Area E, Function 229, surplus funds in the amount \$20,000 to the Sandspit Emergency Preparedness Planners to be used for the Sandspit Evacuation Project;

AND THAT a letter be sent to the Sandspit Emergency Preparedness Planners to advise on the issuance of funds and the Skeena-Queen Charlotte Regional District’s project reporting requirements and accountability standards.

309-2015**CARRIED****12. OLD BUSINESS**

12.1 Director Racz, Electoral Area D – Meeting with Minister Polak to Discuss Emergency Marine Response on the North Coast of B.C.

MOVED by Director Kinney, SECONDED by Alternate Director MacMullin, that the verbal report from Director Racz in regard to the June 3rd, 2015 Meeting with Minister Polak to Discuss Emergency Marine Response on the North Coast of B.C. be received for information.

310-2015**CARRIED****13. PUBLIC INPUT**

There were 0 questions from the public.

14. IN CAMERA

MOVED by Director Franzen, SECONDED by Alternate Director MacMullin, that the Board move to the In-Camera meeting following the Regular Meeting according to section 90(1)(a)(c) and (e) of the *Community Charter* “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality”, “labour relations or other employee relations” and “the acquisition, disposition or expropriation of land and improvements, if the council considers that disclosure could reasonably harm the interests of the municipality”.

311-2015**CARRIED****15. ADJOURNMENT**

MOVED by Director Franzen, SECONDED by Director Kinney, that the Skeena-Queen Charlotte Regional District Regular Board meeting be adjourned at 9:44 pm.

312-2015**CARRIED**

Approved and adopted:

Certified correct:

Chair

Chief Administrative Officer