



NORTH COAST REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the North Coast Regional District (NCRD) held at the Dodge Cove Community Hall in Dodge Cove, B.C. on Friday, June 16, 2017 immediately following the Regular meeting of the Skeena-Queen Charlotte Regional Hospital District Board.

PRESENT

PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Directors	L. Brain, City of Prince Rupert N. Kinney, City of Prince Rupert (<i>teleconference</i>) D. Franzen, District of Port Edward U. Thomas, Village of Port Clements (<i>teleconference</i>) D. Nobels, Electoral Area A L. Budde, Alternate, Electoral Area C M. Racz, Electoral Area D
Regrets	G. Martin, Village of Queen Charlotte K. Bergman, Electoral Area C B. Beldessi, Electoral Area E
Staff	D. Chapman, Chief Administrative Officer D. Fish, Corporate Officer S. Gill, Treasurer
Public	6
Media	1

1. CALL TO ORDER 4:13 p.m.

2. AGENDA

MOVED by Director Nobels, SECONDED by Director Franzen, that the June 16, 2017 North Coast Regional District Regular amended agenda be adopted further amended and adopted to include the following:

12.3 Delegations

265-2017

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of the Regular Meeting of the North Coast Regional District Board held May 26, 2017

MOVED by Director Franzen, SECONDED by Director Nobels, that the minutes of Regular meeting of the North Coast Regional District Board held May 26, 2017 be adopted as presented.

266-2017

CARRIED

3.2 Rise and Report – May 26, 2017 (*no motion required*)

MOVED by Director Franzen, SECONDED by Director Nobels, that the proposal prepared by Upanup Studios Inc. for the North Coast Regional District Rebranding Project be received;

AND THAT the Board of the North Coast Regional District authorize staff to sign and enter into agreement with Upanup Studios Inc. for the completion of the North Coast Regional District Rebranding Project.

IC036-2017

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

4.1 Minutes of the Regular Meeting of the Committee of the Whole held May 27, 2017

MOVED by Director Nobels, SECONDED by Director Franzen, that the minutes of the Regular meeting of the Committee of the Whole held May 27, 2017 be received as presented.

267-2017

CARRIED

4.2 Minutes of the Regular Meeting of the Moresby Island Management Standing Committee held May 2, 2017

MOVED by Director Franzen, SECONDED by Director Brain, that the minutes of the Regular meeting of the Moresby Island Management Standing Committee held May 2, 2017 be received as presented.

268-2017

CARRIED

4.3 June 8, 2017 Recommendation from the Moresby Island Advisory Planning Commission

MOVED by Director Nobels, SECONDED by Director Racz, that the June 8, 2017 Recommendations of the Moresby Island Advisory Planning Commission entitled “MMAC Boundary Expansion” be received;

AND THAT the Board of the North Coast Regional District request the Moresby Island Adventure Camp Society provide additional information prior to making a decision to support the potential boundary expansion.

269-2017

CARRIED

5. DELEGATIONS

None.

6. PUBLIC INPUT

None.

7. FINANCE

- 7.1 S. Gill, Treasurer – Statement of Financial Information & Audited Financial Statements for Year End 2016

MOVED by Director Franzen, SECONDED by Director Racz, that the report from staff entitled “Statement of Financial Information & Audited Financial Statements for Year End 2016” be received;

AND THAT the Board approve the 2016 Statement of Financial Information as presented;

AND FURTHER THAT the 2016 Audited Financial Statements be adopted as presented.

270-2017

CARRIED

- 7.2 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for May, 2017

MOVED by Director Kinney, SECONDED by Director Brain, that the staff report on Cheques Payable over \$5,000 issued by the North Coast Regional District for May, 2017 be received and filed.

271-2017

CARRIED

8. CORRESPONDENCE

- 8.1 Old Massett Village Council – Invitation to Attend National Aboriginal Day Totem Pole Raising

MOVED by Director Racz, SECONDED by Director Nobels, that the correspondence from the Old Massett Village Council with regard to its invitation to attend a totem pole raising event on National Aboriginal Day be received.

272-2017

CARRIED

- 8.2 Northern Development Initiative Trust – Business Façade Program

MOVED by Director Racz, SECONDED by Director Nobels, that the correspondence from Northern Development Initiative Trust with respect to the business façade program be received;

AND THAT the Board of the North Coast Regional District request that Northern Development Initiative Trust offer the business façade improvement program to the North Coast Regional District utilizing funds from the North Coast Regional District nominal account.

273-2017

CARRIED

- 8.3 Dodge Cove Improvement District – Nexen/CNOOC Delegation at June 16, 2017 North Coast Regional District Board Meeting

MOVED by Director Nobels, SECONDED by Director Racz, that the correspondence from the Dodge Cove Improvement District with respect to the Nexen delegation at the June 16, 2017 Regular Board meeting be received.

274-2017

CARRIED

- 8.4 L. Allison, Resident, Dodge Cove – The Attendance by Nexen CNOOC Ltd. At the Regional District Board Meeting to be held in Dodge Cove on June 16th

MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from Ms. Allison with respect to the Nexen delegation at the June 16, 2017 Regular Board meeting be received.

275-2017

CARRIED

- 8.5 Carlyle Sheperd & Co. – 2016 Audit of NCRD Financial Statements

MOVED by Director Brain, SECONDED by Director Raczy, that the correspondence from Carlyle Sheperd & Co. with respect to the 2016 audit of the North Coast Regional District Financial Statements be received.

276-2017

CARRIED

9. REPORTS – RESOLUTIONS

- 9.1 S. Gill, Treasurer – Building/Fire Inspection Service on Haida Gwaii

MOVED by Director Nobels, SECONDED by Director Raczy, that the report from staff entitled “Building/Fire Inspection Service on Haida Gwaii” be received;

AND THAT the report from staff entitled “Building/Fire Inspection Service on Haida Gwaii” be referred to Island Directors for further consideration.

277-2017

CARRIED

- 9.2 D. Fish, Corporate Officer – 2017 UBCM Resolutions

MOVED by Director Nobels, SECONDED by Director Franzen, that the report from staff entitled “2017 UBCM Resolutions” be received;

AND THAT the following resolutions be submitted to the Union of B.C. Municipalities for consideration at the 2017 Annual General Meeting:

BC Ambulance Service

WHEREAS the BC Ambulance Service is an integral part of the provincial health care system;

AND WHEREAS BC Ambulance dispatch services are not provided locally to rural communities in B.C.;

AND WHEREAS there are logistical challenges in rural communities that may be best managed locally;

THEREFORE BE IT RESOLVED THAT the UBCM urge the provincial Minister of Health to require the BC Ambulance Service to amend its dispatch model to allow for local responders to determine how best to manage a response to an emergency or other calls for service.

Parks and Recreation Sites in Northern B.C.

WHEREAS the Lieutenant Governor in Council may establish an area of Crown land as Class A, B, C park, or as a conservancy or recreation area;

AND WHEREAS day use and camping attendance in the northern region of B.C. increased by 16% and 4%, respectively, from 2014 to 2015;

AND WHEREAS the number of parks and recreation sites in the northern region of B.C. is significantly lower than in other regions of the province;

AND WHEREAS the region's parks are vital contributors to tourism and the economy;

THEREFORE BE IT RESOLVED THAT the UBCM urge the Lieutenant Governor in Council to establish additional park and recreation sites in northern B.C.

278-2017

CARRIED

- 9.3 D. Fish, Corporate Officer & S. Gill, Treasurer – Electoral Area D – Emergency Planning

MOVED by Director Racz, SECONDED by Director Nobels, that the report from staff entitled “Electoral Area D – Emergency Planning” be received;

AND THAT the Board of the North Coast Regional District allocate surplus funding from Emergency Planning Area D, Function 229, in the amount of \$10,000, to the review and update of emergency planning documents for Electoral Area D;

AND FURTHER THAT, prior to issuance, staff be directed to review and amend the Request for Proposal 2017-02 with the Electoral Area D Director.

279-2017

CARRIED

- 9.4 D. Fish, Corporate Officer – North Coast Regional District Procedure Bylaw No. 591, 2016

MOVED by Director Nobels, SECONDED by Director Brain, that the report from staff entitled “North Coast Regional District Procedure Bylaw No. 591, 2016” be received for information.

280-2017

CARRIED

- 9.5 M. Williams, Consultant – Aurora LNG Working Group Comments

MOVED by Director Nobels, SECONDED by Director Racz, that the report from the consultant entitled “Aurora LNG Working Group Comments” be received;

AND THAT the Board of the North Coast Regional District submit comments to the B.C. Environmental Assessment Office on the proposed Aurora LNG Project as attached to the consultant's report entitled “Aurora LNG Working Group Comments”.

281-2017

CARRIED

MOVED by Director Nobels, SECONDED by Director Kinney, that the North Coast Regional District Board send correspondence to the B.C. Environmental Assessment Office requesting additional time to review the technical memorandum dated June 5, 2017.

282-2017

CARRIED

MOVED by Director Nobels, SECONDED by Alternate Director Budde, that staff be directed to investigate the cost and potential funding sources to hire a qualified professional to assess the potential impact on Dodge Cove's drinking water source.

283-2017

CARRIED

10. BYLAWS

- 10.1 Bylaw No. 591, 2016 – being a bylaw to establish procedures for the Board and Board established Committees of the North Coast Regional District

MOVED by Director Nobels, SECONDED by Director Franzen, that Bylaw No. 591, 2016 be given first reading.

284-2017

CARRIED

MOVED by Director Franzen, SECONDED by Director Racz, that Bylaw No. 591, 2016 be given second reading.

285-2017

CARRIED

MOVED by Director Thomas, SECONDED by Director Racz, that Bylaw No. 591, 2016 be given third reading.

286-2017

CARRIED

MOVED by Director Franzen, SECONDED by Director Racz, that Bylaw No. 591, 2016 be adopted.

287-2017

CARRIED

11. LAND REFERRALS / PLANNING

- 11.1 M. Williams, Consultant – Land Referral: Ministry of Forests, Lands and Natural Resource Operations, Withdrawal from Section 16 Reserve – Sandspit

MOVED by Director Racz, SECONDED by Director Nobels, that the report from the consultant entitled "Land Referral: Ministry of Forests, Lands and Natural Resource Operations, Withdrawal from Section 16 Reserve – Sandspit" be received;

AND THAT the Board of the North Coast Regional District not support the land referral from the Ministry of Forests, Lands and Natural Resource Operations for withdrawal from Section 16 reserve.

288-2017

CARRIED

- 11.2 M. Williams, Consultant – Land Referral: PWF Ltd., Withdrawal from Section 16 Reserve: Village of Queen Charlotte

MOVED by Director Racz, SECONDED by Director Nobels, that the report from the consultant entitled “Land Referral: PWF Ltd., Withdrawal from Section 16 Reserve: Village of Queen Charlotte” be received;

AND THAT the Board of the North Coast Regional District provide no comment on the land referral from PWF Ltd. for withdrawal from Section 16 reserve.

289-2017

CARRIED

12. NEW BUSINESS

12.1 Director's Reports

MOVED by Director Racz, SECONDED by Director Nobels, that the verbal reports from the Directors, as follows, be received:

Director Brain – City of Prince Rupert

- The City is near completion of the \$4 million repaving project along 2nd and 3rd Avenues;
- The City has issued tender for the completion of phase 1 of its water line repair project;
- The City was awarded funding for the phase 2 of its water dam replacement project, with an application for funding in the amount of \$20 million having recently been submitted to complete phase 3 of the project;
- Director Brain attended the Federation of Canadian Municipalities annual conference in Ottawa from June 1-4, 2017;
- 2 senior housing projects have been approved for development in the City; and
- The City recently met with CN Rail to discuss its upcoming operation review and access to beach sites within the City.

Alternate Director Budde – Electoral Area C

- The community continues to work on the universal access project for the Oona River Community Hall.

Director Franzen – District of Port Edward

- The District welcomed Inspector Blake Ward and Pembina as delegations at its last Regular Council meeting;
- Jennifer Rice, MLA – North Coast, attended the last Regular Council meeting;
- The District made a donation of \$250 to the Prince Rupert Friendship House;
- The District joined the Association of Vancouver Island and Coastal Communities; and
- The District sent correspondence to Prime Minister Trudeau inviting him to visit the community and surrounding area.

Director Racz – Electoral Area D

- Residents continue to work on funding applications to provincial and federal granting agencies for support with upcoming telecommunications projects;
- The Haida Gwaii Community Forest project has been moving slowly; and
- A couple of new businesses have opened in the community.

The Corporate Officer read aloud the following report from Director Martin:

Director Martin – Village of Queen Charlotte

- Director Martin attended the BC Ferries Advisory Committee meeting held in Port Hardy, B.C. on May 31, 2017;
- Director Martin was elected Co-Chair of the North Central Coast BC Ferries Advisory Committee; and
- Director Martin will attend the annual assembly of the BC Ferries Advisory Committee Chairs, and subsequent Annual General Meeting, held in Vancouver, B.C., on August 17 and 18, 2017.

Director Thomas – Village of Port Clements

- The Village is preparing for its upcoming Canada Day Celebrations to be held July 1, 2017 in the community; and
- Haida Gwaii communities met on June 13, 2017 to strategize Minister meetings at the upcoming annual UBCM convention.

Chair Pages – Village of Masset

- Construction of the new Vancouver Island Regional Library facility is scheduled to commence in the fall of 2017; and
- The Haida Gwaii Higher Education Society will be holding a fall session in the community of Masset, with undergraduate students residing in the community for the semester.

289-2017**CARRIED**

- 12.2 Minutes of the 2017 Business Sessions – North Central Local Government Association: May 3-5, 2017

MOVED by Director Brain, SECONDED by Director Franzen, that the minutes of the 2017 North Central Local Government Association business sessions held May 3-5, 2017 be received for information.

290-2017**CARRIED**

- 12.3 Delegations

MOVED by Director Nobels, SECONDED by Director Franzen, that staff be directed to bring forward the North Coast Regional District Delegation Policy with proposed amendments to include notice to Directors of a scheduled delegation.

291-2017**CARRIED****13. OLD BUSINESS**

None.

14. PUBLIC INPUT

There were 5 questions from the public.

15. IN CAMERA

None.

16. ADJOURNMENT

MOVED by Director Racz, SECONDED by Director Franzen, that the North Coast Regional District Regular Board meeting be adjourned at 5:56 p.m.

292-2017

CARRIED

Approved and adopted:

Certified correct:

Chair

Corporate Officer