



NORTH COAST REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the North Coast Regional District (NCRD) held at 411 Alliford Bay Road, Sandspit, B.C. on Friday, April 21, 2017 at 7:00 p.m.

PRESENT

PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Directors	L. Brain, City of Prince Rupert B. Cunningham, Alternate, City of Prince Rupert D. Franzen, District of Port Edward D. Daugert, Village of Port Clements G. Martin, Village of Queen Charlotte D. Nobels, Electoral Area A M. Racz, Electoral Area D B. Beldessi, Electoral Area E
Regrets	N. Kinney, City of Prince Rupert K. Bergman, Electoral Area C
Staff	D. Chapman, Chief Administrative Officer D. Fish, Corporate Officer S. Gill, Treasurer
Public	9
Media	1

1. CALL TO ORDER 7:02 p.m.

2. AGENDA

MOVED by Director Daugert, SECONDED by Director Franzen, that the April 21, 2017 North Coast Regional District amended Regular agenda be further amended and adopted to include:

Delete: 5.1 S. Marsden, Haida Gwaii Museum – Haida Gwaii Museum Update
 Add: 5.1 Munro Thompson – Northwest B.C. Resource Benefits Alliance Update

203-2017

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of Meeting of the Parcel Tax Roll Review Panel of the North Coast Regional District held March 16, 2017

MOVED by Director Franzen, SECONDED by Director Racz, that the minutes of the March 16, 2017 Parcel Tax Roll Review Panel meeting be adopted as presented.

204-2017

CARRIED

- 3.2 Minutes of the Regular Meeting of the North Coast Regional District Board held March 24, 2017

MOVED by Director Franzen, SECONDED by Director Brain, that the minutes of the March 24, 2017 North Coast Regional District Regular Board meeting be adopted as presented.

205-2017

CARRIED

- 3.3 Rise and Report – March 24, 2017 (*no motion required*)

MOVED by Director Nobels, SECONDED by Director Franzen, that the report from staff entitled “Renewal of Current Office Lease with Brentwood Management Corp.” be received;

AND THAT the Board of the North Coast Regional District authorizes the Chair and the Corporate Officer to sign a renewal of our current lease of 14-342 3rd Avenue West, Prince Rupert, B.C. V8J 1L5 for an additional three (3) years.

IC016-2017

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

- 4.1 Minutes of the Regular Meeting of the Regional Recycling Advisory Committee held January 11, 2017

MOVED by Director Martin, SECONDED by Director Nobels, that the minutes of the Regular meeting of the Regional Recycling Advisory Committee held January 11, 2017 be received as presented.

206-2017

CARRIED

- 4.2 Minutes of the Regular Meeting of the Moresby Island Management Standing Committee held March 7, 2017

MOVED by Director Beldessi, SECONDED by Director Franzen, that the minutes of the Regular meeting of the Moresby Island Management Standing Committee held March 7, 2017 be received as presented.

207-2017

CARRIED

5. DELEGATIONS

- 5.1 A. Munro & B. Thompson, Munro Thompson – Northwest B.C. Resource Benefits Alliance Update

Amanda Munro and Brandon Thompson, Partners of Munro Thompson, addressed the Board of the North Coast Regional District with respect to an update on the Northwest B.C. Resource Benefits Alliance and, more specifically, messaging and communications as they related to the Northwest B.C. Resource Benefits Alliance.

Ms. Munro and Mr. Thompson spoke with regard to the history and purpose of the Northwest B.C. Resource Benefits Alliance and the role that Munro Thompson has been hired to fulfill. Specifically, Munro Thompson gave an overview of a media roll out plan with respect to the Northwest B.C. Resource Benefits Alliance.

Munro Thompson answered questions posed by the Board and public.

The Chair thanked Munro Thompson for its delegation.

6. FINANCE

- 6.1 J. Musgrave, Administrative Assistant – Cheques Payable over \$5,000 for March, 2017

MOVED by Director Nobels, SECONDED by Director Racz, that the staff report on Cheques Payable over \$5,000 issued by the North Coast Regional District for March, 2017 be received and filed.

208-2017

CARRIED

7. CORRESPONDENCE

- 7.1 Union of BC Municipalities – Completion of 2016/17 Community to Community Forum

MOVED by Director Franzen, SECONDED by Director Brain, that the correspondence from Union of BC Municipalities with regard to the completion of the 2017 mainland community to community forum be received.

209-2017

CARRIED

- 7.2 Ministry of Forests, Lands and Natural Resource Operations – RE: Provincial Private Moorage Program Response

MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from Ministry of Forests, Lands and Natural Resource Operations with respect to the provincial private moorage program be received.

210-2017

CARRIED

- 7.3 Union of BC Municipalities – Consultation Paper: Responsible Conduct of Local Government Elected Officials

MOVED by Alternate Director Cunningham, SECONDED by Director Franzen, that the correspondence from the Union of BC Municipalities with respect to the consultation paper on responsible conduct of local government elected officials be received.

211-2017

CARRIED

- 7.4 Ministry of Forests, Lands and Natural Resource Operations – Japanese Canadian Historic Places Project
- MOVED by Director Daugert, SECONDED by Director Franzen, that the correspondence from the Ministry of Forests, Lands and Natural Resource Operations with respect to the Japanese Canadian historic places project be received.
- 212-2017** **CARRIED**
- 7.5 Dodge Cove Improvement District – Aurora LNG Project
- MOVED by Director Nobels, SECONDED by Director Martin, that the correspondence from the Dodge Cove Improvement District with respect to the Aurora LNG Project be received.
- 213-2017** **CARRIED**
- 7.6 City West Cable & Telephone Corp. – Connect to Innovate Program – Sub-Sea Fibre Project Connecting Northern and Coast Communities to Southern Canada
- MOVED by Director Franzen, SECONDED by Alternate Director Cunningham, that the correspondence from City West Cable & Telephone Corp. with respect to its request for a letter of support for the Connect to Innovate Program be received;
- AND THAT the Board of the North Coast Regional District provide a letter of support to City West Cable & Telephone Corp. for its application to the Connect to Innovate Program.
- 214-2017** **CARRIED**
- MOVED by Director Beldessi, SECONDED by Director Racz, that the Board of the North Coast Regional District provide a letter of support to Gwaii Communications for its application to the Connect to Innovate Program.
- 215-2017** **CARRIED**
- 7.7 Mount Moresby Adventure Camp Society – Mosquito Lake Tenure Renewal and Proposed Licence of Occupation Expansion
- MOVED by Director Beldessi, SECONDED by Director Nobels, that the correspondence from Mount Moresby Adventure Camp Society with respect to its Mosquito Lake tenure renewal and proposed licence of occupation expansion be received.
- 216-2017** **CARRIED**
- MOVED by Director Beldessi, SECONDED by Director Gould, that the correspondence from the Mount Moresby Adventure Camp Society be referred to the Moresby Island Advisory Planning Commission;
- AND THAT the North Coast Regional District request further information from the Mount Moresby Adventure Camp Society with respect to the proposed licence of occupation expansion.
- 217-2017** **CARRIED**

8. REPORTS – RESOLUTIONS

- 8.1 D. Lomax, Recreation Coordinator – Haida Gwaii Regional Recreation: 2017 1st Quarter Report

MOVED by Director Martin, SECONDED by Director Racz, that the report from staff entitled “Haida Gwaii Regional Recreation: 2017 1st Quarter Report” be received for information.

218-2017

CARRIED

- 8.2 D. Fish, Corporate Officer – Highway 16 Road Maintenance & Safety Resolution

MOVED by Director Franzen, SECONDED by Director Brain, that the report from staff entitled “Highway 16 Road Maintenance & Safety Resolution” be received;

AND THAT the Board of the North Coast Regional District submit the following resolution to the Trans Canada Yellowhead Highway Association:

WHEREAS the quality of highway 16 road maintenance service provided by the Ministry of Transportation and Infrastructure has a significant impact on the safety of our highway;

AND WHEREAS the provision of quality highway road maintenance services not only ensures safe conditions for those traveling highway 16 but also ensures that the maximum life span of our highway infrastructure can be realized;

AND WHEREAS the Carwash Rock and Kasiks areas along highway 16 require additional safety consideration;

THEREFORE BE IT RESOLVED that the Ministry of Transportation ensures that safety concerns for identified areas along highway 16 be addressed through enhanced monitoring and safety regulation.

219-2017

CARRIED

- 8.3 T. Des Champ, Recycling Operations Manager – Recap Laydown Area for Appliances

MOVED by Director Nobels, SECONDED by Director Beldessi, that the report from staff entitled “Recap Laydown Area for Appliances” be received;

AND THAT the Board approve the request for additional funding in the amount of \$18,510 for the completion of recapping at the regional recycling facility.

220-2017

CARRIED

- 8.4 D. Fish, Corporate Officer – 2016 Grant Writing Activities

MOVED by Director Nobels, SECONDED by Director Brain, that the report from staff entitled “2016 Grant Writing Activities” be received for information.

221-2017

CARRIED

9. BYLAWS

None.

10. LAND REFERRALS / PLANNING

None.

11. NEW BUSINESS**11.1 Director's Reports**

MOVED by Director Franzen, SECONDED by Director Racz, that the verbal reports from the Directors, as follows, be received:

Director Martin – Village of Queen Charlotte

- The Village is currently underway with recruiting for the Chief Financial Officer position;
- Councilors from the Village attended the Annual General Meeting of the Association of Vancouver Island and Coastal Communities from April 7-9, 2017;
- BC Ferries has implemented 2.5 sailings per week for route 11, up from 2 sailings per week;
- BC Ferries has implemented changes to route 26 that will see the early morning sailing depart 5 minutes earlier to accommodate students;
- BC Ferries has agreed to allow limited on-site parking at the Skidegate terminal; and
- Director Martin will attend the next BC Ferries Advisory Committee meeting on May 30th, 2017 and intends to address the desire to see route 26 return to the 2012 sailing schedule.

Director Beldessi – Electoral Area E

- The Ministry of Environment attended a Moresby Island Management Standing Committee to speak with regard to a land referral for the Shingle Bay map reserve;
- The Misty Isles Economic Development Society Annual General Meeting was held on April 19, 2017; and
- Parking at the new hospital is an ongoing issue for residents.

Director Racz – Electoral Area D

- Gwaii Trust's Annual General Meeting will be held on April 22, 2017 in Masset;
- There was a totem pole raising celebration held in Skidegate;
- The Misty Isles Economic Development Society has hired a new grant writer; and
- Soccer season in Tlell has commenced.

Director Brain – City of Prince Rupert

- Funding for repairs and upgrades to the Woodworth Dam have been approved and will be allocated towards phase 2 of the City's water works project;
- The City anticipates entering into contracts for the road repair and repaving along Third Avenue in Prince Rupert;
- The City has two senior housing projects slated for development in the near future;
- The City signed a letter of intent for a proposed propane facility; and
- The decommissioning of Watson Island will be complete in July, with consultation taking place with respect to planning for the site.

Director Nobels – Electoral Area A

- The community held its well-attended Easter Day Brunch celebration on April 16, 2017; and
- Aurora LNG has commenced its seasonal drilling operations.

Director Daugert – Village of Port Clements

- On March 26, 2017 a by-election for the position of Mayor of Port Clements was held with Urs Thomas being elected;
- Two new Councilors were elected by acclamation; and
- The Village met with Telus, which confirmed that there were no plans in the near future to bring a cellular tower to the community.

Director Franzen – District of Port Edward

- Director Franzen was acting Mayor for the District at its last two meetings;
- Environmental Assessment approval being sought for the development of a senior's housing project in the District has been granted; and
- The District will be paving some of its roads this year.

Alternate Director Cunningham – City of Prince Rupert

- The City will see an increase in cruise ship tourism traffic this year; and
- Alternate Director Cunningham will be attending the BC Ferries Advisory Committee meeting on May 30, 2017.

Chair Pages – Village of Masset

- Chair Pages attended the most recent meetings of the Northwest B.C. Resource Benefits Alliance to discuss plans for a media roll out.

222-2017**CARRIED**

11.2 Northwest B.C. Resource Benefits Alliance Memorandum of Understanding

MOVED by Director Martin, SECONDED by Alternate Director Cunningham, that amended Memorandum of Understanding for the Northwest B.C. Resource Benefits Alliance, dated March 24th, 2017, be received;

AND THAT the Board of the North Coast Regional District support signing and entering into the amended Northwest B.C. Resource Benefits Alliance Memorandum of Understand, dated March 24th, 2017.

223-2017**CARRIED****12. OLD BUSINESS**

12.1 Standing Committee of the North Coast Port Municipalities

MOVED by Director Nobels, SECONDED by Director Racz, that the verbal report from staff with regard to Standing Committee of the North Coast Port Municipalities be received.

224-2017**CARRIED**

Members of the Board indicated that a Terms of Reference for the Committee has been requested for information. Staff indicated that it would follow-up with obtaining a copy of the Terms of Reference for the Board's consideration.

13. PUBLIC INPUT

There were 3 questions from the public.

14. IN CAMERA

MOVED by Director Racz, SECONDED by Director Franzen, that the Board move to the In-Camera meeting following the Regular meeting according to sections 90(1)(j) and 90(2)(b) of the *Community Charter* “information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*” and “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government of the federal government or both..”

225-2017**CARRIED****15. ADJOURNMENT**

MOVED by Director Franzen, SECONDED by Director Nobels, that the North Coast Regional District Regular Board meeting be adjourned at 10:09 p.m.

226-2017**CARRIED**

Approved and adopted:

Certified correct:

Chair

Corporate Officer