



NORTH COAST REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the North Coast Regional District (NCRD) held at 344 2nd Avenue West, Prince Rupert, B.C. on Friday, March 24, 2017 immediately following the Regular meeting of the Skeena-Queen Charlotte Regional Hospital District Board.

PRESENT

PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Directors	L. Brain, City of Prince Rupert B. Cunningham, Alternate, City of Prince Rupert D. Franzen, District of Port Edward D. Daugert, Village of Port Clements G. Martin, Village of Queen Charlotte D. Nobels, Electoral Area A K. Bergman, Electoral Area C M. Racz, Electoral Area D B. Beldessi, Electoral Area E
Regrets	N. Kinney, City of Prince Rupert
Staff	D. Chapman, Chief Administrative Officer D. Fish, Corporate Officer S. Gill, Treasurer
Public	0
Media	1

1. CALL TO ORDER 7:02 p.m.

2. AGENDA

MOVED by Director Beldessi, SECONDED by Director Brain, that the March 24, 2017 North Coast Regional District amended Regular agenda be further amended and adopted to include:

- 11.2 Moresby Island Advisory Planning Commission Membership
- 12.1 Electoral Area D Emergency Planning
- 12.2 Standing Committee of North Coast Port Municipalities

163-2017

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of the Special Meeting of the North Coast Regional District Board held February 10, 2017

MOVED by Director Nobels, SECONDED by Alternate Director Cunningham, that the minutes of the February 10, 2017 North Coast Regional District Special Board meeting be adopted as presented.

164-2017

CARRIED

- 3.2 Minutes of the Special Meeting of the North Coast Regional District Board held February 15, 2017

MOVED by Director Franzen, SECONDED by Director Nobels, that the minutes of the February 15, 2017 North Coast Regional District Special Board meeting be adopted as presented.

165-2017

CARRIED

- 3.3 Minutes of the Regular Meeting of the North Coast Regional District Board held February 17, 2017

MOVED by Director Franzen, SECONDED by Alternate Director Cunningham, that the minutes of the February 17, 2017 North Coast Regional District Regular Board meeting be adopted as presented.

166-2017

CARRIED

- 3.4 Minutes of the Regular (Round 2 Budget) Meeting of the North Coast Regional District Board held February 18, 2017

MOVED by Director Nobels, SECONDED by Director Beldessi, that the minutes of the February 18, 2017 North Coast Regional District Regular Board meeting be amended as follows:

- Under section 2:
 - Remove: "February 17, 2017";
 - Add: "February 18, 2017".

167-2017

CARRIED

MOVED by Director Franzen, SECONDED by Director Nobels, that the minutes of the February 18, 2017 North Coast Regional District Regular Board meeting be adopted as amended.

168-2017

CARRIED

- 3.5 Minutes of the Special Meeting of the North Coast Regional District Board held February 22, 2017

MOVED by Director Franzen, SECONDED by Director Beldessi, that the minutes of the February 22, 2017 North Coast Regional District Special Board meeting be adopted as presented.

169-2017

CARRIED

- 3.6 Minutes of the Regular (Round 3 Budget) Meeting of the North Coast Regional District Board held March 8, 2017

MOVED by Director Brain, SECONDED by Director Franzen, that the minutes of the March 8, 2017 North Coast Regional District Regular Board meeting be adopted as presented.

170-2017

CARRIED

3.7 Rise and Report – February 17, 2017 (*no motion required*)

MOVED by Director Nobels, SECONDED by Director Franzen, that the report from staff entitled “Cost Impacts of Modular Building Construction” be received;

AND THAT staff be authorized to issue a Request for Proposal for engineering and architectural services with respect to the design of a new administration building.

IC009-2017

CARRIED

MOVED by Director Beldessi, SECONDED by Director Nobels, that the Sandspit Water Service Review Advisory Committee Terms of Reference be amended and adopted as follows:

- Under the heading labeled “Purpose”:
 - Remove: The purpose of the Sandspit Water System Review Advisory Committee (Committee) is to make recommendations to the Moresby Island Management Standing Committee (MIMC) with respect to the Water System in a portion of Electoral Area E.
 - Add: The purpose of the Sandspit Water System Review Advisory Committee (Committee) is to make recommendations to the Board of the North Coast Regional District (NCRD) with respect to the Water System in a portion of Electoral Area E.

IC011-2017

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

4.1 Minutes of the Regular Meeting of the Moresby Island Management Standing Committee held February 7, 2017

MOVED by Director Racz, SECONDED by Director Franzen, that the minutes of the Regular meeting of the Moresby Island Management Standing Committee held February 7, 2017 be received as presented.

171-2017

CARRIED

4.2 Minutes of the Regular Meeting of the Moresby Island Advisory Planning Commission held June 7, 2016

MOVED by Director Beldessi, SECONDED by Director Franzen, that the minutes of the Regular meeting of the Moresby Island Advisory Planning Commission held June 7, 2016 be received as presented.

172-2017

CARRIED

5. DELEGATIONS

None.

6. FINANCE

- 6.1 J. Musgrave, Administrative Assistant – Cheques Payable over \$5,000 for February, 2017

MOVED by Director Franzen, SECONDED by Director Nobels, that the staff report on Cheques Payable over \$5,000 issued by the North Coast Regional District for February, 2017 be received and filed.

173-2017

CARRIED

7. CORRESPONDENCE

- 7.1 Prince Rupert Gas Transmission Ltd. – Request for Amendments to EAC# E14-06 – Schedule A

MOVED by Director Beldessi, SECONDED by Director Franzen, that the correspondence from Prince Rupert Gas Transmission Ltd. with regard to its request for amendments to the environmental assessment certificate be received.

174-2017

CARRIED

The Board directed staff to investigate whether or not the subject area falls within the jurisdictional boundaries of the North Coast Regional District.

- 7.2 Northern Health Authority – IMAGINE Community Grants

MOVED by Director Nobels, SECONDED by Director Racz, that the correspondence from Northern Health Authority with regard to the IMAGINE community grants be received.

175-2017

CARRIED

- 7.3 Director Martin – Traumatic BC Ambulance Service Patient Transfer

MOVED by Director Martin, SECONDED by Director Racz, that the correspondence from Director Martin with regard to BC Ambulance Service in Sandspit be received.

176-2017

CARRIED

The Board directed staff to prepare a resolution with respect to BC Ambulance Service, and its service levels and local authority in rural communities in B.C. for UBCM.

- 7.4 Trans Canada Yellowhead Highway Association – 2017 Annual General Meeting – Call for Resolutions

MOVED by Director Franzen, SECONDED by Director Brain, that the correspondence from the Trans Canada Yellowhead Highway Association with respect to its call for resolutions be received;

AND THAT staff prepare a resolution to be submitted to the Trans Canada Yellowhead Highway Association with respect to maintenance and safety of the Carwash Rock and Kasiks areas along Highway 16.

177-2017

CARRIED

7.5 District of Coldstream – Provincial Private Moorage Program

MOVED by Director Nobels, SECONDED by Director Daugert, that the correspondence from the District of Coldstream with respect to the provincial private moorage program be received;

AND THAT the Board of the North Coast Regional District write a letter of support to the District of Coldstream with respect to its resolution pertaining to the provincial private moorage program.

178-2017

CARRIED

7.6 Enbridge – Spectra Energy Merger

MOVED by Director Franzen, SECONDED by Director Nobels, that the correspondence from Enbridge with respect to its merger with Spectra Energy be received for information.

179-2017

CARRIED

7.7 Honourable Todd Stone, Minister of Transportation and Infrastructure – UBCM Thank You

MOVED by Director Franzen, SECONDED by Director Martin, that the correspondence from the Honourable Todd Stone, Minister of Transportation and Infrastructure, thanking the North Coast Regional District for the opportunity to meet at the 2016 UBCM conference be received.

180-2017

CARRIED

7.8 Northern Development Initiative Trust – Asset Management Capacity Building Program Funding

MOVED by Director Nobels, SECONDED by Alternate Director Cunningham, that the correspondence from Northern Development Initiative Trust with respect to the North Coast Regional District's Asset Management Capacity Building funding be received for information.

181-2017

CARRIED

7.9 Northern Development Initiative Trust – Economic Development Capacity Building Funding

MOVED by Director Racz, SECONDED by Director Franzen, that the correspondence from Northern Development Initiative Trust with respect to the North Coast Regional District's Economic Development Capacity Building funding be received for information.

182-2017

CARRIED

7.10 Southern Interior Beetle Action Coalition – Keeping it Rural 2017 Conference

MOVED by Director Franzen, SECONDED by Director Brain, that the correspondence from the Southern Interior Beetle Action Coalition with respect to the 2017 Keeping it Rural Conference be received for information.

183-2017

CARRIED

- 7.11 B.C. Environmental Assessment Office – Aurora LNG – Application Review Time Limit Suspension and Other Updates

MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from the BC Environmental Assessment Officer with respect to the application review time limit suspension for the Aurora LNG project be received for information.

184-2017

CARRIED

8. REPORTS – RESOLUTIONS

- 8.1 D. Fish, Corporate Officer – Regional Recycling Advisory Committee Appointments

MOVED by Director Racz, SECONDED by Director Franzen, that the report from staff entitled “Regional Recycling Advisory Committee Appointments” be received;

AND THAT the Board of the North Coast Regional District appoint the following to serve as members of the Regional Recycling Advisory Committee, effective immediately:

- Des Nobels, North Coast Regional District
- Jean Martin, Environmental Representative

AND FURTHER THAT staff be authorized to advertise for the vacant member positions on the Regional Recycling Advisory Committee.

185-2017

CARRIED

- 8.2 D. Fish, Corporate Officer – April 21, 2017 North Coast Regional District Board Meeting – Sandspit

MOVED by Director Nobels, SECONDED by Director Brain, that the report from staff entitled “April 21, 2017 North Coast Regional District Board Meeting – Sandspit” be received for information.

186-2017

CARRIED

- 8.3 D. Fish, Corporate Officer – Report of Public Hearing held for Proposed Bylaw No. 608, 2017

MOVED by Director Beldessi, SECONDED by Director Racz, that the report from staff entitled “Report of Public Hearing held for Proposed Bylaw No. 608, 2017” be received for information.

187-2017

CARRIED

9. BYLAWS

- 9.1 Bylaw No. 608, 2017 – being a bylaw to adopt a land use plan for Electoral Areas A and C of the North Coast Regional District

MOVED by Director Racz, SECONDED by Director Franzen, that Bylaw No. 608, 2017 be given second reading.

188-2017

CARRIED

MOVED by Director Racz, SECONDED by Director Nobels, that Bylaw No. 608, 2017 be given third reading.

189-2017

CARRIED

- 9.2 Bylaw No. 613, 2017 – being a bylaw to adopt the North Coast Regional District Five Year Financial Plan for years 2017 to 2021

MOVED by Director Beldessi, SECONDED by Director Nobels, that Bylaw No. 613, 2017 be given first reading.

190-2017

CARRIED

MOVED by Director Franzen, SECONDED by Director Beldessi, that Bylaw No. 613, 2017 be given second reading.

191-2017

CARRIED

MOVED by Director Franzen, SECONDED by Director Racz, that Bylaw No. 613, 2017 be given third reading.

192-2017

CARRIED

MOVED by Director Nobels, SECONDED by Director Brain, that Bylaw No. 613, 2017 be adopted.

193-2017

CARRIED

10. LAND REFERRALS / PLANNING

- 10.1 M. Williams, Consultant – Land Referral – Shingle Bay

MOVED by Director Beldessi, SECONDED by Director Racz, that the report from the consultant entitled “Land Referral – Shingle Bay” be received;

AND THAT the Board of the North Coast Regional District strongly oppose the Shingle Bay land referral regarding application for the establishment of a map reserve.

194-2017

CARRIED

- 10.2 M. Williams, Consultant – Land Referral – QC Lodge

MOVED by Director Beldessi, SECONDED by Director Racz, that the report from the consultant entitled “Land Referral – QC Lodge” be received;

AND THAT the Board of the North Coast Regional District support the QC Lodge land referral regarding application for a license of occupation subject to a five-year tenure, as opposed to a ten-year tenure.

195-2017

CARRIED

10.3 M. Williams, Consultant – Land Referral – Cub Island Wetlands

MOVED by Director Nobels, SECONDED by Director Racz, that the report from the consultant entitled “Land Referral – Cub Island Wetlands” be received;

AND THAT the Board of the North Coast Regional District support the Cub Islands Wetlands land referral regarding application to establish a map reserve.

196-2017

CARRIED

11. NEW BUSINESS

11.1 Director’s Reports

MOVED by Director Franzen, SECONDED by Director Brain, that the verbal reports from the Directors, as follows, be received:

Director Daugert – Village of Port Clements

- By election for Mayor of Port Clements to be held on March 25, 2017.

Director Beldessi – Electoral Area E

- A new business outfit that had purchased property in Sandspit in 2016 is underway with construction and renovations to its property to accommodate the 2017 fishing tour season;
- The old Swanberg Fishing Lodge has changed ownership; and
- Community meetings have been held to discuss the community forest project.

Director Nobels – Electoral Area A

- The community of Dodge Cove has finished its participation in the public comment period of the BC Environmental Assessment process for the Aurora LNG Project, with 19 residents submitting personal impact statements; and
- The Dodge Cove Easter Brunch will be held on April 16, 2017.

Director Martin – Village of Queen Charlotte

- Residents have taken interest in a proposed marijuana dispensary regulation bylaw;
- There is an acute housing shortage in the Village, with population decreasing and affordable housing becoming more scarce;
- The Village is considering densification or residential cluster development as a means to address its housing shortage;
- Village staff met with Northern Savings Credit Union staff to implement policy changes that would allow for insuring homes smaller than 450 square feet;
- Village staff met with Nextpeditions, a traveling program of Quest University, to discuss hosting a program on Haida Gwaii in summer 2017;
- Community forest consultation will be held in the Village throughout the week of March 25-31, 2017; and
- Director Martin will be attending the Association of Vancouver Island and Coastal Communities Annual General Meeting on April 8, 2017.

Director Franzen – District of Port Edward

- The District donated \$250 toward Aboriginal Days;
- The District reappointed Mr. Bob Payette to serve as the District of Port Edward representative to the Regional Recycling Advisory Committee;
- The District secured \$120,000 through Northern Development Initiative Trust funding to be used toward the boat dock upgrade project; and
- The land and sea working camp is underway in the District.

Director Brain – City of Prince Rupert

- The City secured \$7.1 million through the Clean Water and Wastewater Fund for phase 2 of the City's water system upgrade project;
- Paving along 2nd Avenue West will occur soon, with paving and redevelopment of 3rd Avenue West to follow; and
- The City is nearing completion of challenges associated with the Watson Island site.

Chair Pages – Village of Masset

- The Village secured \$800,000 through the Clean Water and Wastewater Fund to be used toward a water line replacement project in the Village.

197-2017**CARRIED**

11.2 Moresby Island Advisory Planning Commission Membership

MOVED by Director Beldessi, SECONDED by Director Nobels, that staff be authorized to advertise for the vacant member position on the Moresby Island Advisory Planning Commission.

198-2017**CARRIED****12. OLD BUSINESS**

12.1 Electoral Area D Emergency Planning

MOVED by Director Racz, SECONDED by Director Franzen, that the verbal report from Director Racz with regard to Emergency Planning in Electoral Area D be received.

199-2017**CARRIED**

The Board directed staff to prepare a request for proposal with respect to the development of an emergency preparedness and response plan for Electoral Area D.

12.2 Standing Committee of the North Coast Port Municipalities

MOVED by Director Franzen, SECONDED by Director Brain, that the verbal report from Director Franzen with regard to the Standing Committee of North Coast Port Municipalities be received.

200-2017**CARRIED****13. PUBLIC INPUT**

There was 1 question from the public.

14. IN CAMERA

MOVED by Director Racz, SECONDED by Director Nobels, that the Board move to the In-Camera meeting following the Regular meeting according to sections 90(1)(e) and 90(2)(b) of the *Community Charter* "the acquisition, disposition or expropriation of land or improvements, if the council consider that disclosure could reasonably be expected to harm the interests of the municipality" and "the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government of the federal government or both.."

201-2017**CARRIED**

15. ADJOURNMENT

MOVED by Director Brain, SECONDED by Director Nobels, that the North Coast Regional District Regular Board meeting be adjourned at 9:13 p.m.

202-2017

CARRIED

Approved and adopted:

Certified correct:

Chair

Corporate Officer