



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at 344 2nd Avenue West, Prince Rupert, B.C. on Friday, February 20, 2015 at 7:00PM.

PRESENT

PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Vice Chair	D. Nobels, Electoral Area A
Directors	L. Brain, City of Prince Rupert N. Kinney, City of Prince Rupert D. Franzen, District of Port Edward I. Gould, Village of Port Clements G. Martin, Village of Queen Charlotte L. Budde, Alternate, Electoral Area C M. Racz, Electoral Area D B. Beldessi, Electoral Area E
Staff	K. Mellor, Chief Administrative Officer D. Fish, Deputy Corporate Officer M. Williams, Planner
Public	0
Media	1

1. CALL TO ORDER 7:00 p.m.

2. AGENDA

2.1 MOVED by Director Brain, SECONDED by Director Kinney, that the amended agenda be further amended and adopted to include the following:

- 8.9 Director Racz – Northern Development Initiative Trust
- 11.2 Tlell Fire
- 12.3 Correspondence to Honourable Minister Rich Coleman
- 12.4 Environmental Assessment Review Process and Correspondence from Planner

084-2015

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional District Board held January 23, 2015

MOVED by Director Nobels, SECONDED by Director Beldessi, that the minutes of the January 23, 2015 Skeena-Queen Charlotte Regional District Regular Board meeting be adopted as presented.

085-2015

CARRIED

- 3.2 Minutes of the Special (Budget) Meeting of the Skeena-Queen Charlotte Regional District Board held January 24, 2015

MOVED by Director Kinney, SECONDED by Director Franzen, that the minutes of the January 24, 2015 Skeena-Queen Charlotte Regional District Special (Budget) Board meeting be adopted as presented.

086-2015

CARRIED

- 3.3 Rise and Report – January 23, 2015

MOVED by Director Gould, SECONDED by Director Nobels, that the staff report entitled “Northwest B.C. Resource Benefits Alliance Update” be received;

AND THAT staff be directed to continue to participate with the Northwest B.C. Resource Benefits Alliance with the objective of entering into a Framework Agreement with the Province of British Columbia.

IC004-2015

CARRIED

MOVED by Director Beldessi, SECONDED by Director Racz, that the staff report entitled “Sandspit Community Hall Standing Committee Appointments” be received;

AND THAT the Board appoint the following individuals to serve as members of the Sandspit Community Hall Standing Committee for a term of three (3) years:

- Gail Henry
- Carole Bowler
- Mirjam Prudhomme
- Karen Prudhomme

IC006-2015

CARRIED

087-2015

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

- 4.1 Minutes of the Electoral Area Advisory Committee meeting held October 9, 2014

MOVED by Director Franzen, SECONDED by Director Racz, that the minutes of the October 9, 2014 Electoral Area Advisory Committee meeting be received as presented.

088-2015

CARRIED

4.2 Recommendations coming forward from the January 29, 2015 Electoral Area Advisory Committee Meeting

MOVED by Director Nobels, SECONDED by Director Racz, that the recommendations coming forward from the January 29, 2015 Electoral Area Advisory Committee meeting be received;

AND THAT the Board of the Skeena-Queen Charlotte Regional District support the GwaiiTel Society's funding application to Northern Development Initiative Trust's Economic Diversification Infrastructure program in the amount of \$30,000.

089-2015

CARRIED

MOVED by Director Nobels, SECONDED by Director Racz, that the Board of the Skeena-Queen Charlotte Regional District not support an increase in 2015 funding assistance to the Haida Gwaii Museum through an increase in taxation;

AND THAT the Skeena-Queen Charlotte Regional District provide an in-kind donation to the Haida Gwaii Museum through the use of the Skeena-Queen Charlotte Regional District's 2015 Grant Writer.

090-2015

CARRIED

MOVED by Director Nobels, SECONDED by Director Racz, that the Board of the Skeena-Queen Charlotte Regional District support the Haida Gwaii Museum's funding application to Northern Development Initiative Trust's Marketing Initiatives program in the amount of \$7,500;

AND THAT the Skeena-Queen Charlotte Regional District provide an in-kind donation to the Haida Gwaii Museum through the use of the Skeena-Queen Charlotte Regional District's 2015 Grant Writer.

091-2015

CARRIED

MOVED by Director Nobels, SECONDED by Director Racz, that the Board of the Skeena-Queen Charlotte Regional District request that Northern Development Initiative Trust allow for the annual rollover of funds in the Skeena-Queen Charlotte Regional District nominal account.

092-2015

CARRIED

4.3 Minutes of the Regional Recycling Advisory Committee meeting held January 21, 2015

MOVED by Director Franzen, SECONDED by Director Nobels, that the minutes of the January 21, 2015 Regional Recycling Advisory Committee meeting be received as presented.

093-2015

CARRIED

4.4 Recommendations coming forward from the February 18, 2015 Regional Recycling Advisory Committee Meeting

MOVED by Director Franzen, SECONDED by Director Kinney, that the recommendations coming forward from the February 18, 2015 Regional Recycling Advisory Committee Meeting be received.

094-2015

CARRIED

5. DELEGATIONS

5.1 G. Young, Business Development Manager, ePact Network Ltd. – ePACT Network

Graham Young, Business Development Manager for ePACT Network, addressed the Board of the Skeena-Queen Charlotte Regional District, via teleconference, in regard to the ePACT Network.

Mr. Young stated that ePACT is developed as a communications platform for emergencies to navigate unexpected events, increase safety and provide the best possible outcome in any crisis, large or small.

The Chair thanked Mr. Young for presentation.

6. FINANCE

6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for January, 2015

MOVED by Director Kinney, SECONDED by Director Beldessi, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for January, 2015 be received and filed.

095-2015

CARRIED

7. CORRESPONDENCE

7.1 Canadian Wildlife Service – Consultation on SARA Listing Process for Terrestrial Species 2014 and 2015

MOVED by Director Franzen, SECONDED by Director Gould, that the correspondence from the Canadian Wildlife Service regarding the Consultation on SARA Listing Process for Terrestrial Species 2014 and 2015 be received.

096-2015

CARRIED

7.2 Regional District of Kitimat-Stikine – Forceman Ridge Compost Facility

MOVED by Director Beldessi, SECONDED by Director Nobels, that the correspondence from the Regional District of Kitimat-Stikine in regard to the Forceman Ridge Compost Facility be received;

AND THAT representatives from the Regional District of Kitimat-Stikine be invited to appear as a delegation before the Board of the Skeena-Queen Charlotte Regional District at its March 20, 2015 Regular meeting.

097-2015

CARRIED

7.3 Canadian Union of Postal Workers – Request for Support to Save Canada Post

MOVED by Director Nobels, SECONDED by Director Beldessi, that the correspondence from the Canadian Union of Postal Workers requesting support to save Canada Post be received;

AND THAT the Skeena-Queen Charlotte Regional District write a letter to the Minister responsible for Canada Post that calls on the government to reverse the changes to services announced by Canada Post, and to look instead for ways to increase service and revenues in areas such as postal banking;

AND FURTHER THAT the Skeena-Queen Charlotte Regional District ask the Federation of Canadian Municipalities to request that the federal government consult with the public about what kind of postal service they need before allowing Canada Post to make such major changes to public postal service.

098-2015

CARRIED

7.4 Ministry of Environment – RE: Emergency Response to Marine Risk in Northwest B.C.

MOVED by Director Nobels, SECONDED by Director Racz, that the correspondence from the Ministry of Environment in response to the Skeena-Queen Charlotte Regional District's correspondence addressing emergency response to marine risk in Northwest B.C. be received;

AND THAT the Skeena-Queen Charlotte Regional District write a response letter to the Honourable Minister Polak to thank her for her response;

AND THAT the letter request a copy of the completed Nuka Research and Planning Group report;

AND FURTHER THAT the Skeena-Queen Charlotte Regional District invite Honourable Minister Mary Polak to meet and discuss issues relating to emergency response to marine risk in Northwest British Columbia.

099-2015

CARRIED

8. REPORTS – RESOLUTIONS

8.1 J. Robb, Treasurer – Parcel Tax Roll Review Panel Scheduling

MOVED by Director Nobels, SECONDED by Director Brain, that the staff report entitled "Parcel Tax Roll Review Panel Scheduling" be received;

AND THAT the Board appoint the following three (3) Directors as members of the Parcel Tax Roll Review Panel to meet and review the Sandspit Water Parcel Tax Roll;

- Director Racz
- Director Nobels
- Director Martin

AND THAT March 20th, 2015 at 6:45PM be scheduled as the sitting of the Review Panel;

AND THAT the Board designates Director Racz as Chair of the Panel;

AND FURTHER THAT the Treasurer be designated as the "Collector" for the parcel tax roll.

100-2015

CARRIED

- 8.2 L. Neville, Recreation Coordinator – Haida Gwaii Recreation Coordinator’s Report – January 2015

MOVED by Director Kinney, SECONDED by Director Nobels, that the report from staff entitled “Haida Gwaii Recreation Coordinator’s Report – January 2015” be received for information.

101-2015

CARRIED

- 8.3 D. Fish, Deputy Corporate Officer – Skeena-Queen Charlotte Regional District Marketing/Rebranding Initiative

MOVED by Director Gould, SECONDED by Director Martin, that the staff report entitled “Skeena-Queen Charlotte Regional District Marketing/Rebranding Initiative” be received;

AND THAT staff be authorized to solicit potential vendors for proposals in response to the attached “Skeena-Queen Charlotte Regional District Corporate Branding” Request for Proposal No. 15-001.

102-2015

CARRIED

- 8.4 D. Fish, Deputy Corporate Officer – Asset Management Capacity Building Program

MOVED by Director Brain, SECONDED by Director Martin, that the staff report entitled “Asset Management Capacity Building Program” be received;

AND THAT staff be authorized to submit a funding application to the Asset Management Capacity Building program to support the development of an asset management plan for the Skeena-Queen Charlotte Regional District Regional Recycling Facility.

103-2015

CARRIED

- 8.5 D. Fish, Deputy Corporate Officer – April 2015 Skeena-Queen Charlotte Regional District Regular Board Meeting & Strategic Planning Scheduling

MOVED by Director Brain, SECONDED by Director Nobels, that the staff report entitled “April 2015 Skeena-Queen Charlotte Regional District Regular Board Meeting & Strategic Planning Scheduling” be received;

AND THAT a strategic planning session for the Board of the Skeena-Queen Charlotte Regional District be scheduled for April 25 and 26, 2015 on Haida Gwaii.

104-2015

CARRIED

Directors requested that staff contact John Talbot to schedule a facilitator for the April 2015 strategic planning session in Haida Gwaii.

8.6 D. Fish, Deputy Corporate Officer – Administration Building

MOVED by Director Nobels, SECONDED by Director Brain, that the staff report entitled “Administration Building” be received;

AND THAT staff be directed to continue scanning the real estate market for a potential administration building purchase.

105-2015

CARRIED

8.7 M. Williams, Planner – Fire Dispatch for Electoral Areas “D” and “E”

MOVED by Director Nobels, SECONDED by Director Franzen, that the staff report entitled “Fire Dispatch for Electoral Areas “D” and “E”” be received;

AND THAT the staff report entitled “Fire Dispatch for Electoral Areas “D” and “E” be provided to the SEPP for comment and feedback.

106-2015

CARRIED

MOVED by Director Kinney, SECONDED By Director Racz, that the staff report entitled “Fire Dispatch for Electoral Areas “D” and “E” be referred to the March 20, 2015 Skeena-Queen Charlotte Regional District Regular Board meeting.

107-2015

CARRIED

8.8 D. Fish, Deputy Corporate Officer – Skeena-Queen Charlotte Regional District Indemnification Bylaw No. 594, 2015

MOVED by Director Nobels, SECONDED by Director Gould, that the staff report entitled “Skeena-Queen Charlotte Regional District Indemnification Bylaw No. 594, 2015” be received for information.

108-2015

CARRIED

8.9 M. Racz, Director – Northern Development Initiative Trust

MOVED by Director Beldessi, SECONDED by Director Franzen, that the verbal report from Director Racz entitled “Northern Development Initiative Trust” be received for information.

109-2015

CARRIED

9. BYLAWS

9.1 Bylaw No. 594, 2015 – Being a bylaw to provide for the indemnification of the officers, employees and elected officials of the Skeena-Queen Charlotte Regional District

MOVED by Director Gould, SECONDED by Director Nobels, that Bylaw No. 594, 2015 be given 1st reading.

110-2015

CARRIED

MOVED by Director Franzen, SECONDED by Director Kinney, that Bylaw No. 594, 2015 be given 2nd reading.

111-2015

CARRIED

MOVED by Director Nobels, SECONDED by Director Franzen, that Bylaw No. 594, 2015 be given 3rd reading.

112-2015

CARRIED

MOVED by Director Beldessi, SECONDED by Director Gould, that Bylaw No. 594, 2015 be adopted.

113-2015

CARRIED

10. LAND REFERRALS / PLANNING

None.

11. NEW BUSINESS

11.1 Director's Reports

MOVED by Director Nobels, SECONDED by Director Franzen, that the verbal reports from the Directors, as follows, be received:

Director Gould – Village of Port Clements

- The Port Clements Barge Facility project remains a contentious issue in the Village of Port Clements; and
- The agreement between the union representing Edwards and Associates Logging Ltd. and Taan Forest expires in April 2015, with no succession planning in place.

Director Franzen – District of Port Edward

- The Northern Health Authority and Pacific Northwest LNG both appeared before the District of Port Edward as delegations in February; and
- The District donated \$500 to the Prince Rupert Middle School.

Alternate Director Budde – Electoral Area C

- The community of Oona River is prepared to begin forestry operations within its boundary; and
- The Ministry of Transportation and Infrastructure is proposing to do road repair work on the access road to the community.

Director Nobels – Electoral Area A

- The community of Dodge Cove met with Nexen on Tuesday, February 17, 2015 for a discussion on the proposed project and a meeting with the site manager;
- Nexen expressed a desire to establish a community liaison committee; and
- Director Nobels noted that there was a need for emergency ambulatory service in Dodge Cove a number of weeks back and that the ordeal went well with no issue.

Director Martin – Village of Queen Charlotte

- The Village met with the BCEHS to discuss BC Ambulance staffing issues on Haida Gwaii; and
- Consumer Protection B.C. served the local undertaker with a cease and desist order.

Director Beldessi – Electoral Area E

- The Moresby Island Management Standing Committee appears to have separate all ties with the Sandspit Community Society and is currently advertising for a part-time administrative position, as well as moving its office location; and
- Ambulance service coverage continues to be an issue in the community of Sandspit.

Director Brain – City of Prince Rupert

- The City of Prince Rupert continues to ameliorate existing and build new relationships with stakeholders;
- The City will be implementing a new GIS system in 2015; and
- City Council is working well as a cohesive team.

Chair Pages – Village of Masset

- The Coastal Regional District Chairs group met with the BC Ferry Commissioner to discuss BC Ferries' performance term 3, as well as the scheduled fare increases to take effect on April 1, 2015 and the corporation's overall lack of vision; and
- The Coastal Regional District Chairs group will be meeting with the Honourable Minister Todd Stone on March 5, 2015 to discuss BC Ferries issues.

114-2015**CARRIED**

11.2 M. Racz, Director - Tlell Fire

MOVED by Director Racz, SECONDED by Director Gould, that staff research the possibility of establishing a service for the purpose of fire protection in Electoral Area "D".

115-2015**CARRIED****12. OLD BUSINESS**

12.1 Haida Gwaii Regional Recreation Commission – Haida Gwaii Soccer Program

MOVED by Director Kinney, SECONDED by Director Racz, that the business regarding incorporating the Haida Gwaii Soccer Program into the program offerings of the Haida Gwaii Regional Recreation Commission be received;

AND THAT staff be directed to research further the eligibility for travel reimbursement under the Haida Gwaii Regional Recreation Commission's Moresby Island Travel Fund.

116-2015**CARRIED**

12.2 2015 Skeena-Queen Charlotte Regional District Amended Board Meeting Schedule

MOVED by Director Nobels, SECONDED by Director Beldessi, that the 2015 Skeena-Queen Charlotte Regional District Amended Board Meeting Schedule be adopted as presented.

117-2015

CARRIED

12.3 Correspondence to Honourable Minister Rich Coleman

MOVED by Director Nobels, SECONDED by Director Kinney, that the Skeena-Queen Charlotte Regional District write to Honourable Minister Rich Coleman to thank him for the 2014 UBCM Meeting;

AND THAT the Skeena-Queen Charlotte Regional District enclose the Law Foundation of British Columbia’s Activity Reporting for 2013-2014 for information.

118-2015

CARRIED

12.4 Environmental Assessment Review Process and Correspondence from Planner

MOVED by Director Nobels, SECONDED by Director Franzen, that the Skeena-Queen Charlotte Regional District Board authorize the planner to provide written responses to the Environmental Assessment Office subject to the approval of the Chair.

119-2015

CARRIED

13. PUBLIC INPUT

There was 1 question from the public.

14. IN CAMERA

MOVED by Director Racz, SECONDED by Director Martin, that the Board move to the In-Camera meeting following the Regular Meeting according to section 90(1)(c)(g) and (k) of the *Community Charter* “labour relations or other employee relations,” “litigation or potential litigation affecting the municipality,” and “negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.”

120-2015

CARRIED

15. ADJOURNMENT

MOVED by Director Nobels, SECONDED by Director Franzen, that the Skeena-Queen Charlotte Regional District Regular Board meeting be adjourned at 10:14 pm.

121-2015

CARRIED

Approved and adopted:

Certified correct:

Chair

Chief Administrative Officer