



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Special (Budget) Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at 222 1st Avenue West, Prince Rupert, B.C. on January 24, 2015 at 10:00 a.m.

PRESENT

PRIOR TO ADOPTION

Chair B. Pages, Village of Masset

Vice-Chair D. Nobels, Electoral Area A

Directors L. Brain, City of Prince Rupert
N. Kinney, Prince Rupert
C. Mackenzie, Alternate, District of Port Edward
I. Gould, Village of Port Clements
G. Martin, Village of Queen Charlotte
K. Bergman, Electoral Area C
M. Racz, Electoral Area D
B. Beldessi, Electoral Area E

Staff: K. Mellor, Chief Administrative Officer
J. Robb, Treasurer
D. Fish, Deputy Corporate Officer
T. Des Champ, Recycling Operations Manager
R. Kidd, Islands Solid Waste Operations Manager (*via teleconference*)

Public: 0
Media: 0

1. CALL TO ORDER 10:08 a.m.

2. AGENDA

2.1 MOVED by Director Kinney, SECONDED by Director Brain, that the agenda be adopted as presented.

049-2015

CARRIED

3. MINUTES & BUSINESS ARISING

None.

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

None.

5. DELEGATIONS

None.

6. FINANCE

The 2015 – 2019 SQCRD Financial Plan (Round 1) was distributed to the Board.

7. CORRESPONDENCE

MOVED by Director Nobels, SECONDED by Director Beldessi, that the following correspondence in regard to 2015 funding requests be received for information:

7.1 Port Clements Historical Society – 2015 Annual Grant

7.2 Prince Rupert City & Regional Archives – 2015 Budget

7.3 Haida Gwaii Museum – Operating Assistance Request for 2015

7.4 Vancouver Island Regional Library – Library Budget to Levy Members

050-2015

CARRIED

8. REPORTS – RESOLUTIONS

8.1 J. Robb, Treasurer – Budget Overview 2015

MOVED by Director Beldessi, SECONDED by Director Brain, that the staff report entitled “Budget Overview 2015” be received for information.

051-2015

CARRIED

8.2 J. Robb, Treasurer – Support Service Allocation 2015

MOVED by Director Racz, SECONDED by Director Kinney, that the staff report entitled “Support Service Allocation 2015” be received for information.

052-2015

CARRIED

9. FINANCIAL PLANS’ REVIEW

9.1 Administration – Function 110

MOVED by Director Nobels, SECONDED by Director Racz, that the accumulated surplus be transferred into the General Administration Reserve Fund;

AND THAT the Five-Year Financial Plan 2015-2019 for Administration, Function 110, be referred to the Round 2 budget discussions as amended.

053-2015

CARRIED

The Board of Directors requested that staff prepare the following reports for the Skeena-Queen Charlotte Regional District Round 2 Budget Special Board Meeting:

- *Skeena-Queen Charlotte Regional District Reserve Funds*
- *Marketing/Rebranding to include corporate name change*
- *Budgeting considerations for permanent office location*

The Skeena-Queen Charlotte Regional District Board requested that staff review the use of City of Prince Rupert Council Chambers to conduct Skeena-Queen Charlotte Regional District Board meetings.

9.2 Islands Solid Waste – Function 310-319

MOVED by Director Martin, SECONDED by Director Gould, that the accumulated surplus be transferred to the Island Solid Waste Reserve Fund;

AND THAT 15% of the surplus be used for rate stabilization for future increases in taxation;

AND FURTHER THAT the Five-Year Financial Plan 2015-2019 for Islands Solid Waste, Function 310-319, be referred to the Round 2 budget discussions as amended.

054-2015

CARRIED

The Skeena-Queen Charlotte Regional District Board requested that staff invite a delegate from Multi-Material BC to the February 21, 2015 Special (Budget) Meeting to discuss the MMBC program.

9.3 Regional Recycling (Mainland) – Function 340

MOVED by Director Nobels, SECONDED by Director Brain, that the Five-Year Financial Plan 2015-2019 for Regional Recycling, Function 340, be referred to the Round 2 budget discussions as presented.

055-2015

CARRIED

MOVED by Director Nobels, SECONDED By Director Brain, that staff investigate the feasibility of completing an asset management plan for the Skeena-Queen Charlotte Regional District Recycling Depot under the Asset Management Capacity Building program.

056-2015

CARRIED

The Board of Directors requested that staff prepare a report for Round 2 Budget Discussions to address additional staffing requirements at the Skeena-Queen Charlotte Regional District Recycling Depot on Sundays.

9.4 Electoral Area Administration – Function 120

MOVED by Director Beldessi, SECONDED by Director Nobels, that the accumulated surplus be transferred into the Electoral Area Administration Reserve Fund;

AND THAT the Five-Year Financial Plan 2015-2019 for Electoral Area Administration, Function 120, be referred to the Round 2 budget discussions as amended.

057-2015

CARRIED

The Board of the Skeena-Queen Charlotte Regional District noted its intent to use surplus funds in the Electoral Area Administration Function to fund additional costs incurred by the Moresby Island Management Standing Committee.

The Board of Directors requested that staff prepare a report for Round 2 Budget Discussions to consider a community "Spring Cleanup" of Electoral Areas A and C.

9.5 Electoral Area E Administration – Function 121

MOVED by Director Beldessi, SECONDED by Director Gould, that the accumulated expenses for Electoral Area E Administration be moved in to the contingency line item;

AND THAT the Five-Year Financial Plan 2015-2019 for Electoral Area E Administration, Function 121, be referred to the Round 3 budget discussions as amended.

058-2015

CARRIED

9.6 Elections – Function 130

MOVED by Director Beldessi, SECONDED by Director Kinney, that the Five-Year Financial Plan 2015-2019 for Elections, Function 130, be referred to the Round 3 budget discussions as presented.

059-2015

CARRIED

9.7 Grant-in-Aid (All) – Function 170

MOVED by Director Brain, SECONDED by Director Nobels, that the Five-Year Financial Plan 2015-2019 for Grant-In-Aid (All), Function 170, be referred to the Round 3 budget discussions as presented.

060-2015

CARRIED

9.8 Grant-in-Aid Area A – Function 171

MOVED by Director Nobels, SECONDED by Director Brain, that the Five-Year Financial Plan 2015-2019 for Grant-in-Aid Area A, Function 171, be referred to the Round 3 budget discussions as presented.

061-2015

CARRIED

9.9 Grant-in-Aid Area C – Function 172

MOVED by Director Bergman, SECONDED by Director Brain, that the Five-Year Financial Plan 2015-2019 for Grant-in-Aid Area C, Function 172, be referred to the Round 3 budget discussions as presented.

062-2015

CARRIED

9.10 Grant-in-Aid Area D – Function 173

MOVED by Director Racz, SECONDED by Director Kinney, that the Five-Year Financial Plan 2015-2019 for Grant-in-Aid Area D, Function 173, be referred to the Round 2 budget discussions as presented.

063-2015

CARRIED

Director Racz requested that staff review the current Jungle Beach contract between the Skeena-Queen Charlotte Regional District, Ministry of Forest, Lands and Natural Resource Operations and the Ministry of Transportation and Infrastructure.

9.11 Grant-in-Aid Area E – Function 174

MOVED by Director Beldessi, SECONDED by Director Gould, that the Five-Year Financial Plan 2015-2019 for Grant-in-Aid Area E, Function 174, be referred to the Round 2 budget discussions as presented.

064-2015

CARRIED

9.12 Member Municipality Debt – Function 190

MOVED by Director Brain, SECONDED by Director Kinney, that the Five-Year Financial Plan 2015-2019 for Member Municipality Debt, Function 190, be referred to the Round 3 budget discussions as presented.

065-2015

CARRIED

9.13 Sandspit Fire – Function 210

MOVED by Director Beldessi, SECONDED by Director Brain, that the Five-Year Financial Plan 2015-2019 for Sandspit Fire, Function 210, be referred to the Round 2 budget discussions as presented.

066-2015

CARRIED

The Board of the Skeena-Queen Charlotte Regional District adjourned the Special (Budget) meeting at 12:38 p.m. for lunch.

The Board of the Skeena-Queen Charlotte Regional District reconvened the Special (Budget) meeting at 1:57 p.m.

9.14 Emergency Programming – Areas A & C – Function 220

MOVED by Director Nobels, SECONDED by Director Kinney, that the Five-Year Financial Plan 2015-2019 for Emergency Programming – Areas A & C, Function 220, be referred to the Round 3 budget discussions as presented.

067-2015

CARRIED

9.15 Emergency Programming – Area D – Function 227

MOVED by Director Racz, SECONDED by Director Brain, that the Five-Year Financial Plan 2015-2019 for Emergency Programming – Area D, Function 227, be referred to the Round 3 budget discussions as presented.

068-2015

CARRIED

9.16 Emergency Programming – Area E – Function 229

MOVED by Director Beldessi, SECONDED by Director Brain, that the Five-Year Financial Plan 2015-2019 for Emergency Programming – Area E, Function 229, be referred to the Round 3 budget discussions as presented.

069-2015

CARRIED

9.17 Regional Solid Waste – Function 330

MOVED by Director Gould, SECONDED by Director Nobels, that the Five-Year Financial Plan 2015-2019 for Regional Solid Waste, Function 330, be referred to the Round 3 budget discussions as presented.

070-2015

CARRIED

9.18 Rural Land Use Planning – Function 510

MOVED by Director Nobels, SECONDED by Director Brain, that the Five-Year Financial Plan 2015-2019 for Rural Land Use Planning, Function 510, be referred to the Round 3 budget discussions as presented.

071-2015

CARRIED

9.19 Economic Development – Function 570

MOVED by Director Nobels, SECONDED by Director Brain, that the Five-Year Financial Plan 2015-2019 for Economic Development, Function 570, be referred to the Round 3 budget discussions as presented.

072-2015

CARRIED

9.20 Prince Rupert Regional Archives – Function 710

MOVED by Director Kinney, SECONDED by Director Brain, that the Board approve the Prince Rupert City and Regional Archives request for a grant in the amount of \$77,760 for 2015;

AND THAT the Five-Year Financial Plan 2015-2019 for Prince Rupert Regional Archives, Function 710, be referred to the Round 3 budget discussions as presented.

073-2015

CARRIED

9.21 North Pacific Cannery – Function 715

MOVED by Director Brain, SECONDED by Director Kinney, that the Five-Year Financial Plan 2015-2019 for North Pacific Cannery, Function 715, be referred to the Round 3 budget discussions as presented.

074-2015

CARRIED

9.22 Haida Gwaii Museum – Function 720

MOVED by Director Racz, SECONDED by Director Gould, that the Five-Year Financial Plan 2015-2019 for Haida Gwaii Museum, Function 720, be referred to the Round 2 budget discussions as presented;

AND THAT Scott Marsden, Executive Director of the Haida Gwaii Museum, be invited to appear before the Board at the February 21, 2015 Skeena-Queen Charlotte Regional District Special (Budget) Board meeting to provide further information on the Haida Gwaii Museum archiving project.

075-2015

CARRIED

9.23 Vancouver Island Regional Library – Function 725

MOVED by Director Beldessi, SECONDED by Director Martin, that the Five-Year Financial Plan 2015-2019 for Vancouver Island Regional Library, Function 725, be referred to the Round 3 budget discussions as presented.

076-2015

CARRIED

9.24 Haida Gwaii Recreation – Function 730

MOVED by Director Racz, SECONDED by Director Nobels, that the Five-Year Financial Plan 2015-2019 for Haida Gwaii Recreation, Function 730, be referred to the Round 2 budget discussions as presented.

077-2015

CARRIED

9.25 Sandspit Community Hall – Function 735

MOVED by Director Racz, SECONDED by Director Beldessi, that the Five-Year Financial Plan 2015-2019 for Sandspit Community Hall, Function 735, be referred to the Round 2 budget discussions as amended to include updated 2015 budget information from the Sandspit Community Hall Committee.

078-2015

CARRIED

9.26 Mainland Recreation Area A – Function 751

MOVED by Director Nobels, SECONDED by Director Brain, that the Five-Year Financial Plan 2015-2019 for Mainland Recreation Area A, Function 751, be referred to the Round 3 budget discussions as presented.

079-2015

CARRIED

9.27 Mainland Recreation Area C – Function 752

MOVED by Director Bergman, SECONDED by Director Kinney, that the Five-Year Financial Plan 2015-2019 for Mainland Recreation Area C, Function 752, be referred to the Round 3 budget discussions as presented.

079-2015

CARRIED

9.28 Sandspit Water – Function 810

MOVED by Director Beldessi, SECONDED by Director Gould, that the Five-Year Financial Plan 2015-2019 for Sandspit Water, Function 810, be referred to the Round 2 budget discussions as presented.

080-2015

CARRIED

9.29 Feasibility Studies – Function 901

MOVED by Director Nobels, SECONDED by Director Racz, that the Five-Year Financial Plan 2015-2019 for Feasibility Studies, Function 901, be referred to the Round 3 budget discussions as presented.

081-2015

CARRIED

9.30 Oona River Telephone – Function 950

MOVED by Director Bergman, SECONDED by Director Brain, that the Five-Year Financial Plan 2015-2019 for Oona River Telephone, Function 950, be referred to the Round 3 budget discussions as presented.

082-2015

CARRIED

10. OLD BUSINESS

None.

11. NEW BUSINESS

None.

12. PUBLIC QUESTION PERIOD

There were 0 questions from the public.

13. IN CAMERA

None.

14. ADJOURNMENT

MOVED by Director Racz, SECONDED by Director Brain, that the Skeena-Queen Charlotte Regional District Special (Budget) Board meeting be adjourned at 2:58 p.m.

083-2015

CARRIED

Approved & Adopted:

Certified correct:

B. Pages

Chair

K. Mellor

Chief Administrative Officer