



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at 344 2nd Avenue West in Prince Rupert, B.C. on Friday, January 22, 2016 immediately following the Skeena-Queen Charlotte Regional Hospital District meeting.

PRESENT

PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Directors	N. Kinney, City of Prince Rupert L. Brain, City of Prince Rupert D. Franzen, District of Port Edward I. Gould, Village of Port Clements G. Martin, Village of Queen Charlotte D. Nobels, Electoral Area A K. Bergman, Electoral Area C M. Racz, Electoral Area D B. Beldessi, Electoral Area E
Staff	D. Chapman, Chief Administrative Officer D. Fish, Deputy Corporate Officer (<i>via teleconference</i>) S. Gill, Treasurer
Public	0
Media	1

1. CALL TO ORDER 7:03 p.m.

2. AGENDA

MOVED by Director Bergman, SECONDED by Director Kinney, that the January 22, 2016 Skeena-Queen Charlotte Regional District amended regular agenda be further amended and adopted to include:

- 11.5 LNG Tanker Hazard Zones
- 11.6 Prince Rupert Port Authority
- 11.7 Electoral Area Advisory Committee Revised Terms of Reference

001-2016

CARRIED

3. MINUTES & BUSINESS ARISING FROM MINUTES

3.1 Minutes of the Statutory Meeting of the Skeena-Queen Charlotte Regional District Board held December 11, 2015

MOVED by Director Kinney, SECONDED by Director Brain, that the minutes of the December 11, 2015 Skeena-Queen Charlotte Regional District Statutory Board meeting be adopted as presented.

002-2016

CARRIED

- 3.2 Minutes of the Regular Meeting of the Skeena-Queen Charlotte Regional District Board held December 11, 2015

MOVED by Director Franzen, SECONDED by Director Gould, that the minutes of the December 11, 2015 Skeena-Queen Charlotte Regional District Regular Board meeting be adopted as amended to include:

- Item 11.1: Remove “Ms. Donnell” and add “Ms. Dalzell”.

003-2016

CARRIED

- 3.3 Minutes of the Special (Budget) Meeting of the Skeena-Queen Charlotte Regional District Board held December 12, 2015

MOVED by Director Martin, SECONDED by Director Nobels, that the minutes of the December 12, 2015 Skeena-Queen Charlotte Regional District Special (Budget) Board meeting be adopted as presented.

004-2016

CARRIED

- 3.4 Rise and Report – December 11, 2015 *(to be read by Chair – no motion required)*

MOVED by Director Franzen, SECONDED by Director Nobels, that the report from staff entitled “2016 Board Appointments” be received;

AND THAT the Board make the following appointments for 2016:

Haida Gwaii Museum	Director Racz
Yellowhead Highway Association	Director Kinney Director Brain (A)
Vancouver Island Regional Library	Director Beldessi Carol Wagner (A)
Prince Rupert Regional Archives	Director Kinney Director Brain (A)
Municipal Insurance Association of B.C.	Director Bergman
Municipal Finance Authority of B.C.	Chair Pages Director Franzen (A)
BC Ferries Advisory Committee	Director Martin
Northern Development Initiative Trust	Director Racz
North Central Local Government Association	Dave MacDonald
IC139-2015	CARRIED

MOVED by Director Nobels, SECONDED by Director Franzen, that the Board make the following appointment for 2016:

Misty Isles Economic Development Society

Director Racz, Area D
Director Beldessi, Area E

IC140-2015

CARRIED

Director Gould opposed.

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

- 4.1 Minutes of the Regular Meeting of the Regional Recycling Advisory Committee held October 7, 2015

MOVED by Director Kinney, SECONDED by Director Franzen, that the minutes from the October 7, 2015 Regional Recycling Advisory Committee meeting be received as presented.

005-2016

CARRIED

- 4.2 Recommendations from the Regional Recycling Advisory Committee meeting held January 13, 2016

MOVED by Director Nobels, SECONDED by Director Franzen, that the recommendations from the January 13, 2016 Regional Recycling Advisory Committee meeting be received.

006-2015

CARRIED

5. DELEGATIONS

- 5.1 N. Wade, Project Lead, Northwest Community Readiness Project – Northwest Readiness Community Project Update

Nichola Wade, Project Lead for the Ministry of Community, Sport and Cultural Development's Northwest Community Readiness Project, addressed the Board with regard to an update on the Northwest Community Readiness project.

Ms. Wade provided the Board with background information on the Northwest Community Readiness project; presented population projections for Prince Rupert and Port Edward; discussed projects goals; presented key focus areas which include planning and capacity, impacts and outreach and provincial response.

Ms. Wade addressed questions of the Board.

The Chair thanked Ms. Wade for her presentation.

6. FINANCE

- 6.1 J. Musgrave, Administrative Assistant - Cheques Payable over \$5,000 for December, 2015

MOVED by Director Kinney, SECONDED by Director Nobels, that the staff report on Cheques Payable over \$5,000 issued by the Skeena-Queen Charlotte Regional District for December, 2015 be received and filed.

007-2016

CARRIED

7. CORRESPONDENCE

- 7.1 Ministry of Environment – B.C. World Class Spill Response Regime

MOVED by Director Nobels, SECONDED by Director Brain, that the correspondence from the Ministry of Environment with regard to a B.C. World Class Spill Response Regime be received.

008-2016

CARRIED

- 7.2 District of Port Edward – 2016 North Central Local Government Association - Nomination

MOVED by Director Nobels, SECONDED by Director Brain, that the correspondence from the District of Port Edward with regard to the 2016 North Central Local Government Association nomination be received.

009-2016

CARRIED

- 7.3 Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development – November 2015 Northwest Tour Follow-Up

MOVED by Director Brain, SECONDED by Director Gould, that the correspondence from Minister Fassbender with regard to his 2015 Northwest Tour be received;

AND THAT correspondence be sent to Honourable Peter Fassbender to thank him for the opportunity to meet with him;

AND FURTHER THAT the correspondence inquire as to when the Skeena-Queen Charlotte Regional District can expect to meet with Mr. Fassbender's Ministry to discuss Northwest B.C. Resource Benefits Alliance revenue sharing negotiations.

010-2016

CARRIED

- 7.4 United Fishermen & Allied Workers' Union – Board Thank You

MOVED by Director Nobels, SECONDED by Director Racz, that the correspondence from the United Fishermen & Allied Workers' Union thanking the Board for its support with regard to fleet separation policies be received.

011-2016

CARRIED

Director Gould declared a conflict of interest and left the meeting at 8:08 p.m.

7.5 Village of Port Clements – 2016 Major Infrastructure Program – Gwaii Trust

MOVED by Director Beldessi, SECONDED by Director Nobels, that the correspondence from the Village of Port Clements requesting a letter of support for three applications to Gwaii Trust's 2016 Major Infrastructure Program be received;

AND THAT the Board provide the Village of Port Clements with a letter of support to supplement its applications to Gwaii Trust's 2016 Major Infrastructure Program.

012-2016

CARRIED

Director Gould joined the meeting at 8:10 p.m.

7.6 Transport Canada – Ports Asset Transfer Program – Launch of Divestiture Phase – Sandspit Port Facility

MOVED by Director Beldessi, SECONDED by Director Nobels, that the correspondence from Transport Canada with regard to the launch of the divestiture phase under the Ports Asset Transfer Program be received and filed.

013-2016

CARRIED

7.7 N. Wade, Executive Director, Northwest Community Readiness – Premier's Award Endorsement

MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from Ms. Wade with regard to the Northwest Community Readiness project and the Premier's Award be received and filed.

014-2016

CARRIED

7.8 Honourable Todd Stone, Minister of Transportation and Infrastructure – 2015 UBCM Follow-Up

MOVED by Director Nobels, SECONDED by Director Brain, that the correspondence from Minister Stone with regard to the Coastal Regional District Chair's 2015 UBCM meeting be received and filed.

015-2016

CARRIED

7.9 Honourable Todd Stone, Minister of Transportation and Infrastructure – 2015 UBCM Follow-Up

MOVED by Director Racz, SECONDED by Director Nobels, that the correspondence from Minister Stone with regard to the 2015 UBCM meeting be received;

AND THAT correspondence be sent to Honourable Todd Stone urging his Ministry to work with BC Ferries to investigate alternative sailing options for Haida Gwaii to solve ongoing ferry transportation and scheduling issues, noting that solutions to these issues may be resolved locally and cost-effectively.

016-2016

CARRIED

- 7.10 Haida Gwaii Higher Education Society – Request Letter of Support for Gwaii Trust Society Major Contribution Grant

MOVED by Director Racz, SECONDED by Director Beldessi, that the correspondence from the Haida Gwaii Higher Education Society with regard to a requested letter of support for its application to Gwaii Trust's Major Contribution Grant be received;

AND THAT the Board of the Skeena-Queen Charlotte Regional District support the Haida Gwaii Higher Education Society's application to Gwaii Trust's Major Contributions Grant Program in the amount of \$100,000 for the expansion of its operation on Haida Gwaii.

017-2016

CARRIED

- 7.11 Managed Forest Council – Stakeholder Engagement

MOVED by Director Racz, SECONDED by Director Brain, that the correspondence from the Managed Forest Council with regard to upcoming stakeholder engagement be received and filed.

018-2016

CARRIED

8. REPORTS – RESOLUTIONS

- 8.1 D. Chapman, Chief Administrative Officer – Tangible Capital Asset Policy

MOVED by Director Nobels, SECONDED by Director Bergman, that the report from staff entitled "Tangible Capital Asset Policy" be received;

AND THAT the Board of the Skeena-Queen Charlotte Regional District adopt the "Tangible Capital Asset Policy" as presented.

019-2016

CARRIED

- 8.2 D. Fish, Deputy Corporate Officer – SQCRD Gas Tax Funding

MOVED by Director Nobels, SECONDED by Director Brain, that the memorandum from staff entitled "SQCRD Gas Tax Funding" be received for information.

020-2016

CARRIED

The Board requested that staff look into past UBCM resolutions pertaining to Gas Tax funding and report back on findings at a future meeting date.

- 8.3 D. Fish, Deputy Corporate Officer – Haida Gwaii Regional Recreation Commission Bylaw and Membership

MOVED by Director Franzen, SECONDED by Director Brain, that the memorandum from staff entitled "Haida Gwaii Regional Recreation Commission Bylaw and Membership" be received for information.

021-2016

CARRIED

MOVED by Director Beldessi, SECONDED by Director Gould, that the Skeena-Queen Charlotte Regional District Board invite the Chair and Vice Chair of the Haida Gwaii Regional Recreation Commission to appear before the Board at its next regular meeting to discuss the Haida Gwaii Regional Recreation Program.

022-2016

CARRIED

- 8.4 L. Neville, Recreation Coordinator – HGRRRC Program Liability Coverage

MOVED by Director Racz, SECONDED by Director Brain, that the report from staff entitled “HGRRRC Program Liability Coverage” be received.

023-2016

CARRIED

- 8.5 L. Neville, Recreation Coordinator – Recreation Coordinator’s Report – December 2015

MOVED by Director Nobels, SECONDED by Director Racz, that the report from staff entitled “Recreation Coordinator’s Report – December 2015” be received for information.

024-2016

CARRIED

9. BYLAWS

None.

10. LAND REFERRALS / PLANNING

None.

11. NEW BUSINESS

- 11.1 Director’s Reports

MOVED by Director Brain, SECONDED by Director Kinney, that the verbal reports from the Directors, as follows, be received:

Director Brain – City of Prince Rupert

- The City is underway with the completion of its Planning for Major Projects initiative;
- The City continues to work with stakeholders and the provincial government on the development of the Tsimshian Access project;
- The City met with Honourable Marc Garneau, Minister of Transport, while he was in Prince Rupert; and
- The City Council will be reviewing a 30-year sustainability plan as part of the Hays 2.0 project at its next regular council meeting.

Director Gould – Village of Port Clements

- The Village’s biomass project is close to being commissioned; and
- The Village has found unmapped water mainlines throughout the community.

Director Franzen – District of Port Edward

- The District provided a \$600 donation to the Sugar Shack;
- The District continues to address concerns with its boat ramp parking and the issue of non-payment for parking services; and
- The District adopted three land use planning amendment bylaws at its last regular meeting.

Director Nobels – Electoral Area A

- The community of Dodge Cove is liaising with the newly appointed Minister of Indigenous and Northern Affairs, Honourable Carolyn Bennett; and
- The community was able to partake in recreational skating on a frozen lake in Dodge Cove.

Director Beldessi – Electoral Area E

- Stantec Consulting attending a community meeting in Sandspit on January 15th, 2016 to discuss the Sandspit Water Treatment Options study and tour the Sandspit Water System;
- The Moresby Island Management Standing Committee held its first meeting on January 19th, 2016;
- New property has been purchased in the community for potential future development of a hotel;
- Sandspit Harbour Society will be submitting a formal request to the Skeena-Queen Charlotte Regional District Board to consider a permissive tax exemption for its property; and
- Residential construction is increasing in the community.

Director Martin – Village of Queen Charlotte

- The Village continues to meet with BC Ambulance to discuss ongoing service issues on Haida Gwaii. The meetings have been promising and BC Ambulance has committed to base service levels;
- Northern Medical Program Health Care roadshow will be attending Haida Gwaii, with students of UNBC's Northern Medical Program providing limited health care services on island;
- The Village continues to discuss social housing issues with social housing unit operators in Queen Charlotte;
- The Village will be meeting with BC Ferries in the coming week to discuss follow-up on action items raised at the 2015 UBCM meeting with Minister Todd Stone and other officials from the Ministry of Transportation and Infrastructure; and
- The Village has been approached by residents who wish to sponsor Syrian refugees.

Chair Pages – Village of Masset

- The Village, following a public engagement process, has selected a site to house the new Vancouver Island Regional Library.

025-2016**CARRIED**

11.2 Ministry of Transportation and Infrastructure – Discussion of the Emergency Program Act

MOVED by Director Gould, SECONDED by Director Nobels, that the correspondence from the Ministry of Transportation and Infrastructure with regard to the discussion of the Emergency Program Act be received.

026-2016**CARRIED**

11.3 Director Racz, Electoral Area D – Northern Development Initiative Trust Funding

MOVED by Director Franzen, SECONDED by Director Beldessi, that the verbal report from Director Racz with regard to Northern Development Initiative Trust funding be received for information.

027-2016

CARRIED

11.4 Edge of the World Music Festival Society – Application to Northern Development Initiative Trust’s Fabulous Festivals and Events Programs

MOVED by Director Racz, SECONDED by Director Nobels, that the Board of the Skeena-Queen Charlotte Regional District support the Edge of the World Music Festival Society’s funding application to Northern Development Initiative Trust’s Fabulous Festivals and Events Program in the amount of \$2,500.

028-2016

CARRIED

11.5 Director Nobels, Electoral Area A - LNG Tanker Hazard Zones

MOVED by Director Gould, SECONDED by Director Brain, that the verbal report from Director Nobels with regard to LNG Tanker Hazard Zones be received for information.

029-2016

CARRIED

Director Nobels noted that he intends to put forward a motion to correspond with the Minister of Transportation and Infrastructure with regard to LNG Tanker Hazard Zones at the February 19, 2016 Regular Board meeting.

11.6 Director Nobels, Electoral Area A – Prince Rupert Port Authority

MOVED by Director Nobels, SECONDED by Director Martin, that the Board of the Skeena-Queen Charlotte Regional District invite officials from the Prince Rupert Port Authority to appear before the Board as a delegation to discuss the Port Authority’s long-term development plans and the relation of those plans to emergency preparedness initiatives.

030-2016

CARRIED

11.7 Electoral Area Advisory Committee Revised Terms of Reference

MOVED by Director Nobels, SECONDED by Director Gould, that consideration of a revised Terms of Reference for the Electoral Area Advisory Committee be deferred to the February 19, 2016 Regular meeting of the Board of the Skeena-Queen Charlotte Regional District.

031-2016

CARRIED

12. OLD BUSINESS

12.1 2016 Skeena-Queen Charlotte Regional District Board Meeting Schedule

MOVED by Director Kinney, SECONDED by Director Brain, that the Board of the Skeena-Queen Charlotte Regional District adopt the 2016 Board meeting scheduled as presented.

032-2016

CARRIED

13. PUBLIC INPUT

There was 1 question from the public.

14. IN CAMERA

MOVED by Director Nobels, SECONDED by Director Franzen, that the Board move to the In-Camera meeting following the Regular Meeting according to section 90(1)(a) and (k) of the *Community Charter* "personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality" and "negotiations and related discussions respecting the proposed provision of a municipal services that are at their preliminary stages and that, in the view of the council, could reasonably expected to harm the interests of the municipality if they were held in public".

033-2016**CARRIED****15. ADJOURNMENT**

MOVED by Director Nobels, SECONDED by Director Franzen, that the Skeena-Queen Charlotte Regional District Regular Board meeting be adjourned at 10:02 p.m.

034-2016**CARRIED**

Approved and adopted:

Certified correct:

Chair

Chief Administrative Officer