



## NORTH COAST REGIONAL DISTRICT

**MINUTES** of the Regular Meeting of the Board of Directors of the North Coast Regional District (NCRD) held at 344 2<sup>nd</sup> Avenue West, Prince Rupert, B.C. on Friday, January 20, 2017 at 7:00 p.m.

### PRESENT

### PRIOR TO ADOPTION

Chair	B. Pages, Village of Masset
Directors	N. Kinney, City of Prince Rupert L. Brain, City of Prince Rupert D. Franzen, District of Port Edward D. Daugert, Village of Port Clements G. Martin, Village of Queen Charlotte D. Nobels, Electoral Area A K. Bergman, Electoral Area C M. Racz, Electoral Area D ( <i>teleconference</i> ) B. Beldessi, Electoral Area E
Staff	D. Chapman, Chief Administrative Officer D. Fish, Corporate Officer S. Gill, Treasurer
Public	2
Media	1

**1. CALL TO ORDER 7:05 p.m.**

**2. AGENDA**

MOVED by Director Nobels, SECONDED by Director Kinney, that the January 20, 2017 North Coast Regional District Regular amended agenda be further amended and adopted to include the following:

11.4 Canadian Environmental Assessment Agency – Participant Funding Program

**001-2017**

**CARRIED**

**3. MINUTES & BUSINESS ARISING FROM MINUTES**

3.1 Minutes of the Statutory Meeting of the North Coast Regional District Board held December 9, 2016

MOVED by Director Beldessi, SECONDED by Director Franzen, that the minutes of the December 9, 2016 North Coast Regional District Statutory Board meeting be adopted as presented.

**002-2017**

**CARRIED**

- 3.2 Minutes of the Regular Meeting of the North Coast Regional District Board held December 9, 2016

MOVED by Director Franzen, SECONDED by Director Beldessi, that the minutes of the December 9, 2016 North Coast Regional District Statutory Board meeting be adopted as presented.

**002-2017**

**CARRIED**

- 3.3 Rise and Report – December 9, 2016

MOVED By Alternate Director Cunningham, SECONDED by Director Kinney, that the report from staff entitled “2017 Board Appointments” be received;

AND THAT the Board of the North Coast Regional District make the following appointments for 2017:

Haida Gwaii Museum	Director Martin
Yellowhead Highway Association	Director Kinney Director Brain (alternate)
Vancouver Island Regional Library	Director Beldessi Carol Wagner (alternate)
Prince Rupert Regional Archives	Director Kinney Director Brain (alternate)
Municipal Insurance Association of B.C.	Director Bergman Director Nobels (alternate)
Municipal Finance Authority of B.C.	Chair Pages Director Franzen (alternate)
BC Ferries Advisory Committee	Director Martin
Northern Development Initiative Trust	Director Racz
Port Edward Historical Society	Director Bergman
North Central Local Government Association	Mayor Dave MacDonald

IC073-2016

**CARRIED**

#### **4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING**

- 4.1 Minutes of the Regular Meeting of the Moresby Island Management Standing Committee held December 6, 2016

MOVED by Director Franzen, SECONDED by Director Beldessi, that the minutes of the Regular meeting of the Moresby Island Management Standing Committee held December 9, 2016 be received as presented.

**003-2017**

**CARRIED**

- 4.2 Minutes of the Regular Meeting of the Regional Recycling Advisory Committee held October 12, 2016

MOVED by Director Martin, SECONDED by Director Nobels, that the minutes of the Regular meeting of the Regular Meeting of the Regional Recycling Advisory Committee held October 12, 2016 be received as presented.

**004-2017**

**CARRIED**

## **5. DELEGATIONS**

- 5.1 J. North, Economic Development Officer, Misty Isles Economic Development Society – Misty Isles Economic Development Society Update and Economic Development Capacity Building Funding Application

Janine North, Economic Director for the Misty Isles Economic Development Society (MIEDS) addressed the Board with respect to MIEDS' work plan for 2017. Ms. North noted that there has been progress made on the Haida Gwaii Community Forest project with the Council of the Haida Nation lending its support to the initiative. Destination marketing will be another key project for MIEDS in 2017, as it will be marketing Haida Gwaii on a global-scale. It is anticipated that grant funding for the destination marketing project will be largely sourced from Destination BC. MIEDS will continue to work with small business on Haida Gwaii to support the Love Haida Gwaii and Go Haida Gwaii websites.

Ms. North responded to questions posed by the Board.

The Chair thanked Ms. North for her presentation.

## **6. FINANCE**

- 6.1 J. Musgrave, Administrative Assistant – Cheques Payable over \$5,000 for December, 2016

MOVED by Director Kinney, SECONDED by Director Nobels, that the staff report on Cheques Payable over \$5,000 issued by the North Coast Regional District for December, 2016 be received and filed.

**005-2017**

**CARRIED**

## **7. CORRESPONDENCE**

- 7.1 Trans Canada Yellowhead Highway Association – Advocacy Update

MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from the Trans Canada Yellowhead Highway Association with regard to its advocacy update be received.

**006-2017**

**CARRIED**

- 7.2 Honourable Norm Letnick, Minister of Agriculture – RE: Pilot Proposal to Process Hake Catch at Sea

MOVED by Director Nobels, SECONDED by Director Martin, that the correspondence from the Honourable Norm Letnick, Minister of Agriculture, in response to the North Coast Regional District Board's correspondence with regard to the pilot proposal to process hake catch at sea be received.

**007-2017**

**CARRIED**

- 7.3 Reconciliation Canada – Reconciliation Dialogue Workshop in Prince Rupert

MOVED by Director Nobels, SECONDED by Director Beldessi, that the correspondence from Reconciliation Canada with regard to the reconciliation dialogue workshop in Prince Rupert on February 2, 2017 be received;

AND THAT the North Coast Regional District Board sanction the attendance of staff at the Reconciliation Dialogue Workshop.

**008-2017**

**CARRIED**

- 7.4 Misty Isles Economic Development Society – CRTC Declares Broadband Internet Access a Basic Service

MOVED by Director Nobels, SECONDED by Director Franzen, that the correspondence from the Misty Isles Economic Development Society with regard to the Canadian Radio-Television and Telecommunications Commission's declaration of broadband internet access as a basic service be received.

**009-2017**

**CARRIED**

- 7.5 BC Ferry Services Inc. – Route 11 Sailings

MOVED by Director Martin, SECONDED by Director Franzen, that the correspondence from BC Ferry Services Inc. with respect to Route 11 sailings be received.

**010-2017**

**CARRIED**

- 7.6 Squamish-Lillooet Regional District – BCAS Dispatch Protocols to Highline Rd, D'Arcy, B.C.

MOVED by Director Nobels, SECONDED by Director Martin, that the correspondence from the Squamish-Lillooet Regional District with respect to BC Ambulance Service dispatch protocols be received.

**011-2017**

**CARRIED**

## **8. REPORTS – RESOLUTIONS**

- 8.1 D. Fish, Corporate Officer – Regional Recycling Facility Asset Management Plan

MOVED by Director Martin, SECONDED by Director Franzen, that the report from staff entitled "Regional Recycling Facility Asset Management Plan" be received.

**012-2017**

**CARRIED**

MOVED by Director Nobels, SECONDED by Director Franzen, that the Board of the North Coast Regional District refer the staff report entitled "Regional Recycling Facility Asset Management Plan" to the Regional Recycling Advisory Committee for further consideration.

**013-2017**

**CARRIED**

- 8.2 D. Fish, Corporate Officer – North Coast Regional District Rebranding

MOVED by Director Kinney, SECONDED by Director Franzen, that the report from staff entitled "North Coast Regional District Rebranding" be received;

AND THAT the Board support the North Coast Regional District's application to Northern Development Initiative Trust's Marketing Initiatives Program in the amount of \$20,000 from the Skeena-Queen Charlotte Regional District funding account.

**014-2017**

**CARRIED**

- 8.3 D. Lomax, Recreation Coordinator – Haida Gwaii Regional Recreation 4<sup>th</sup> Quarter Report 2016

MOVED by Director Franzen, SECONDED by Director Kinney, that the report from staff entitled "Haida Gwaii Regional Recreation 4<sup>th</sup> Quarter Report 2016" be received.

**015-2017**

**CARRIED**

- 8.4 D. Fish, Corporate Officer – 2016 Grant Writing Activities

MOVED by Director Nobels, SECONDED by Director Brain, that the report from staff entitled "2016 Grant Writing Activities" be received for information.

**016-2017**

**CARRIED**

- 8.5 M. Williams, Consultant – Aurora LNG Project Review

MOVED by Director Beldessi, SECONDED by Director Nobels, that the report from the consultant entitled "Aurora LNG Project Review" be received;

AND THAT the Board direct working group members to focus their review on the following sections in the application:

- Water quality;
- Economic effects; and
- Social effects;

AND FURTHER THAT the Board call a Special Board meeting to be held via teleconference on February 10, 2017 at 7:00 p.m.

**017-2017**

**CARRIED**

- 8.6 D. Fish, Corporate Officer – North Coast Official Community Plan

MOVED by Director Franzen, SECONDED by Director Brain, that the report from staff entitled "North Coast Official Community Plan" be received for information.

**018-2017**

**CARRIED**

**9. BYLAWS**

- 9.1 Bylaw No. 611, 2017 – Being a bylaw to provide for the borrowing of money during fiscal year 2017 in anticipation of Revenue

MOVED by Director Franzen, SECONDED by Director Brain, that Bylaw No. 611, 2017 be given first reading.

**019-2017**

**CARRIED**

MOVED by Director Franzen, SECONDED by Director Nobels, that Bylaw No. 611, 2017 be given second reading.

**020-2017**

**CARRIED**

MOVED by Director Kinney, SECONDED by Director Nobels, that Bylaw No. 611, 2017 be given third reading.

**021-2017**

**CARRIED**

MOVED by Director Franzen, SECONDED by Director Nobels, that Bylaw No. 611, 2017 be reconsidered and adopted.

**022-2017**

**CARRIED**

- 9.1 Bylaw No. 608, 2017 – Being a bylaw to adopt a land use plan for Electoral Areas A and C of the North Coast Regional District

MOVED by Director Franzen, SECONDED by Director Nobels, that Bylaw No. 608, 2017 be given first reading;

AND THAT the Board, in accordance with section 477 of the *Local Government Act*, consider Bylaw No. 608, 2017 with the North Coast Regional District's financial and waste management plans.

**023-2017**

**CARRIED**

MOVED by Director Franzen, SECONDED by Director Nobels, that a public hearing on proposed Bylaw No. 608, 2017 be held at 344 2<sup>nd</sup> Avenue West in Prince Rupert, B.C. on Thursday, February 16, 2017 at 7:00 p.m.;

AND THAT Director Nobels be designated as the Chair of the public hearing on the proposed Bylaw No. 608, 2017.

**024-2017**

**CARRIED**

**10. LAND REFERRALS / PLANNING**

None.

## 11. NEW BUSINESS

### 11.1 Director's Reports

MOVED by Director Brain, SECONDED by Director Kinney, that the verbal reports from the Directors, as follows, be received:

#### Director Brain – City of Prince Rupert

- The City is considering converting an old property on Chamberlin Avenue into affordable seniors housing;
- The City is working with the Metlakatla Development Corporation to explore the feasibility of a housing and health care site on the old Kind Edward School property;
- The City will be unveiling new city maps to be used and located throughout the community; and
- The City will be moving forward with paving and revitalization on 2<sup>nd</sup> and 3<sup>rd</sup> Avenues in Prince Rupert.

#### Director Franzen – District of Port Edward

- The District will host the region's first working camp in 2017; and
- Surveying work has now been started for the development of 8 senior's housing units in the District.

#### Director Kinney – City of Prince Rupert

- The City is in the process of securing meetings with federal Ministers in Ottawa over the coming months.

#### Director Nobels – Electoral Area A

- Community residents in Dodge Cove continue to actively participate in the BC Environmental Assessment Process for the Aurora LNG project.

#### Director Bergman – Electoral Area C

- The Oona River Community Association, with the assistance of grant funding, is moving forward with the development of a wheelchair accessible ramp for the community hall.

#### Director Beldessi – Electoral Area E

- There appears to be positive movement with Misty Isles Economic Development Society having hired a new executive director; and
- There were leaks in the community water system identified at the Teal Jones trailer court in the community.

#### Director Martin – Village of Queen Charlotte

- The Village is still in discussion with BC Housing and Makola Housing with respect to partnership opportunities as they relate to affordable housing in the community;
- There are ongoing negotiations with Air Canada with respect to additional flights scheduled for Sandspit in the summer months;
- Director Martin attended the last meeting of the Board of the Haida Gwaii Museum on behalf of the Regional District; and
- The Village Council will be holding a strategic planning session in late January.

#### Director Daugert – Village of Port Clements

- The Village now has only 2 Councilors serving the community and will be seeking guidance from the Province with respect to passing its 2017-2021 financial plan; and
- The Village is now considering a water system report it had commissioned.

Chair Pages – Village of Masset

- The Village is using grant funding to complete a building envelope redesign for Masset's community hall facility.

**025-2017****CARRIED**

- 11.2 Edge of the World Music Festival Society's application to Northern Development Initiative Trust's Fabulous Festivals and Events Program

MOVED by Director Racz, SECONDED by Director Nobels, that the Edge of the World Music Festival Society's application to Northern Development Initiative Trust's Fabulous Festivals and Events Program be received;

AND THAT the Board of the North Coast Regional District support the Edge of the World Music Festival Society's application to Northern Development Initiative Trust's Fabulous Festivals and Events Program in the amount of \$2,500 from the 2016 Skeena-Queen Charlotte Regional District funding account.

**026-2017****CARRIED**

- 11.3 Minutes from the November 17, 2016 meeting of the Groundfish Integrated Advisory Committee

MOVED by Director Nobels, SECONDED by Director Beldessi, that the minutes from the meeting of the Groundfish Integrated Advisory Committee held November 17, 2016 be received for information.

**027-2017****CARRIED**

- 11.4 Canadian Environmental Assessment Agency – Participant Funding Program

MOVED by Director Nobels, SECONDED by Director Beldessi, that the verbal report from Director Nobels entitled "Canadian Environmental Assessment Agency – Participant Funding Program" be received;

AND THAT the Board of the North Coast Regional District direct staff to investigate the North Coast Regional District's eligibility for funding under the program.

**028-2017****CARRIED****12.1 OLD BUSINESS**

*Director Nobels declared a conflict of interest and left the meeting at 8:13 p.m.*

- 12.1 Coastal Community Network funding application to the BC Rural Dividend Program

MOVED by Director Beldessi, SECONDED by Director Brain, that the Coastal Community Network's application to the BC Rural Dividend funding program be received;

AND THAT the Board of the North Coast Regional District support the Coastal Community Network's funding application to the BC Rural Dividend Program to support the Pacific Coast Basin Sustainability Charter Stage 1 project.

**029-2017****CARRIED**

*Director Nobels rejoined the meeting at 8:17 p.m.*



- 12.2 Misty Isles Economic Development Society's application to Northern Development Initiative Trust's 2017 Economic Development Capacity Building Program

MOVED by Director Beldessi, SECONDED by Director Nobels, that the Misty Isles Economic Development Society's 2017 application to Northern Development Initiative Trust's Economic Development Capacity Building program be received.

**030-2017**

**CARRIED**

**13. PUBLIC INPUT**

There were 0 questions from the public.

**14. IN CAMERA**

MOVED by Director Franzen, SECONDED by Director Brain, that the Board move to the In-Camera meeting following the Regular meeting according to section 90(1) (e) of the *Community Charter* "the acquisition, disposition or expropriation of land or improvements, if the council consider that disclosure could reasonably be expected to harm the interests of the municipality."

**031-2017**

**CARRIED**

**15. ADJOURNMENT**

MOVED by Director Nobels, SECONDED by Director Franzen, that the North Coast Regional District Regular Board meeting be adjourned at 9:05 p.m.

**032-2017**

**CARRIED**

Approved and adopted:

Certified correct:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Corporate Officer