



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Special (Budget) Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at the Regional District Office, Prince Rupert, BC on Saturday, January 19, 2013

PRESENT

Chair B. Pages, Village of Masset

Vice-Chair D. Nobels, Electoral Area A

Directors
A. Ashley, City of Prince Rupert
G. Garon, City of Prince Rupert (Alternate)
I. Gould, Village of Port Clements
C. Kulesha, Village of Queen Charlotte
D. Franzen, District of Port Edward
K. Bergman, Electoral Area C
M. Racz, Electoral Area D
E. Putterill, Electoral Area E

Regrets: N. Kinney, Prince Rupert

Staff:
Joan Merrick, Chief Administrative Officer
J. Robb, Treasurer
J. Fraser, Deputy Corporate Officer
T. Des Champ, Superintendent of Waste Management (Partial)
R. Kidd, Islands Solid Waste Manager (Partial via teleconference)

Public: 0

Media: 0

1. **CALL TO ORDER** 10:20 a.m.

2. AGENDA

2.1 MOVED by Director Ashley, SECONDED by Director Nobels, that the agenda be adopted as amended, with the addition of the following:

7. Correspondence:

7.12 Lawn Hill Community Association – 2013 Funding Request.

14. In Camera:

That the public be excluded from the meeting according to section 90 (1) (c) of the *Community Charter* – “labour relations or other employee relations.”

040-2013

CARRIED

3. MINUTES & BUSINESS ARISING

None.

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

None.

5. DELEGATIONS**5.1 Ron Bedard, Chief Administrative Officer – District of Port Edward**

Ron Bedard, Chief Administrative Officer with the District of Port Edward addressed the Board requesting consideration for an increase to the annual operating grant provided to the North Pacific Cannery from \$84,000 in 2012 to \$100,000.

Past years work on the site has been on stabilization and preservation. Going forward, the focus will be on the interpretive side of the site.

The Port Edward Historical Society has sent in an application for the Cannery to be designated as a World Heritage Site which will perhaps give Parks Canada more impetus to provide resources for the site.

The Chair thanked Mr. Bedard for his presentation.

6. FINANCE

Round 1 figures for the 2013 – 2017 SQCRD Financial Plan were distributed to the Board.

7. CORRESPONDENCE

MOVED by Director Ashley, SECONDED by Director Kulesha, that the following correspondence regarding funding requests for 2013 be received:

- 7.1 Moresby Island Management Committee
- 7.2 Dodge Cove Harbour Authority
- 7.3 Prince Rupert City and Regional Archives
- 7.4 Haida Gwaii Museum
- 7.5 Port Clements Historical Society
- 7.6 Delkatla Sanctuary Society
- 7.7 Dixon Entrance Maritime Museum Society
- 7.8 Haida Gwaii Regional Recreation Commission
- 7.9 Prince Rupert Public Library
- 7.10 Dodge Cove Recreation
- 7.11 Oona River Community Association; and
- 7.12 Lawn Hill Community Association.

041-2013**CARRIED****8. REPORTS – RESOLUTIONS**

MOVED by Director Ashley, SECONDED by Alternate Director Garon, that the following staff reports be received:

- 8.1 J. Merrick, Chief Administrative Officer and J. Robb, Treasurer – 2013 Budget Process
- 8.2 J. Merrick, CAO – Administration (Support Services) Overview

8.3 J. Merrick, CAO – Support Services Allocation 2013, and

8.4 J. Robb, Treasurer – 2013 Budget Overview.

042-2013

CARRIED

9. BYLAWS

None.

10. LAND REFERRALS

None.

11. BUDGETS' REVIEW – 2013 Round 1

11.1 Regional (Mainland) Recycling [340]

MOVED by Director Kulesha, SECONDED by Director Ashley, that staff report back before the final 2013 budget review on options for drop-off bins at the Mainland Recycling Depot.

043-2013

CARRIED

MOVED by Director Ashley, SECONDED by Director Nobels, that the Board go In Camera under section 90 (1) (c) of the Community Charter – “labour relations and other employee relations”.

044-2013

CARRIED

The Board recessed at 12:45 p.m.

The Board reconvened at 1:30 p.m. Alternate Director Garon rejoined the meeting at 1:45 p.m.

MOVED by Director Ashley, SECONDED by Director Kulesha, that the financial plan for Regional (Mainland) Recycling, Function 340, be referred to the Round 2 budget discussions as presented.

045-2013

CARRIED

11.2 Islands Solid Waste Management Functions [310 – 319]

MOVED by Director Kulesha, SECONDED by Director Ashley, that the Islands Solid Waste financial plan, Functions 310 to 319, be referred to the Round 2 budget discussions as presented;

AND THAT staff report back with options for a recycling study for Haida Gwaii.

046-2013

CARRIED

11.3 Administration Function [110]

MOVED by Director Gould, SECONDED by Alternate Director Garon, that Line Item 01-3-110-8100 Grants Unconditional, be increased by \$1,250 to contribute to the 2013 Mainland Community to Community Forum and funded from Prior Year Surplus.

047-2013

CARRIED

MOVED by Director Ashley, SECONDED by Director Racz, that the financial plan for Administration, Function 110, be referred to the Round 2 budget discussions as amended.

048-2013

CARRIED

11.4 Electoral Area Administration Function [120]

MOVED by Director Ashley, SECONDED by Nobels, that the financial plan for Electoral Area Administration, Function 120, be referred to the Round 3 budget discussions as presented.

049-2013

CARRIED

11.5 Elections Function [130]

MOVED by Director Gould, SECONDED by Alternate Director Garon, that the financial plan for Elections, Function 130, be referred to the Round 3 budget discussions as presented.

050-2013

CARRIED

11.6 Grant-in-Aid – All Function [170]

MOVED by Director Ashley, SECONDED by Director Nobels, that the financial plan for Grant-in-aid – All, Function 170, be referred to the Round 3 budget discussions as presented.

051-2013

CARRIED

11.7 Grant-in-Aid – Area A Function [171]

MOVED by Director Ashley, SECONDED by Alternate Director Garon, that the financial plan for Grant-in-aid – Area A, Function 171, be referred to the Round 3 budget discussions as presented.

052-2013

CARRIED

11.8 Grant-in-Aid – Area C Function [172]

MOVED by Director Kulesha, SECONDED by Director Ashley, that the financial plan for Grant-in-aid – Area C, Function 172, be referred to the Round 3 budget discussions as presented.

053-2013

CARRIED

Director Putterill declared a conflict of interest and left the meeting at 2:40 p.m.

11.9 Grant-in-Aid – Area E Function [174]

MOVED by Director Ashley, SECONDED by Director Nobels, that the financial plan for Grant-in-aid – Area E, Function 174, be referred to the Round 3 budget discussions as presented.

054-2013

CARRIED

Director Putterill rejoined the meeting at 2:45 p.m.

11.10 Member Municipality Debt Function [190]

MOVED by Director Ashley, SECONDED by Director Gould, that the financial plan for Member Municipality Debt, Function [190], be referred to the Round 3 budget discussions as presented.

055-2013

CARRIED

Director Putterill declared a conflict of interest and left the meeting at 2:50 p.m.

11.11 Sandspit Fire Function [210]

MOVED by Director Gould, SECONDED by Director Ashley, that the financial plan for Sandspit Fire, Function 210, be referred to the Round 2 budget discussions as presented;

AND THAT staff seek more details on the requested funding from the fire department.

056-2013

CARRIED

Director Putterill rejoined the meeting at 2:55 p.m.

11.12 Emergency Programs – Areas A & C Function [220]

MOVED by Director Nobels, SECONDED by Director Ashley, that the financial plan for Emergency Programs – Areas A and C, Function 220, be referred to the Round 2 budget discussions as presented.

057-2013

CARRIED

11.13 Emergency Programs – Areas D & E Function [225]

MOVED by Director Putterill, SECONDED by Director Ashley, that the financial plan be set at \$10,000 for emergency planning purposes for Electoral Area E.

058-2013

CARRIED

MOVED by Director Ashley, SECONDED by Director Putterill, that the financial plan for Emergency Programs – Areas D and E, Function 225, be referred to Round 2 budget discussions, as amended.

059-2013

CARRIED

11.14 Regional Solid Waste Function [330]

MOVED by Director Racz, SECONDED by Director Ashley, that the financial plan for Regional Solid Waste, Function 330, be referred to the Round 2 budget discussions as presented.

060-2013

CARRIED

MOVED by Director Putterill, SECONDED by Director Nobels, that for Round 2 budget discussions, staff provide a listing of reserve balances and/or other monies not included in the budget.

061-2013

CARRIED

11.15 Rural Land-use Planning Function [510]

MOVED by Director Ashley, SECONDED by Director Nobels, that the financial plan for Rural Land-use Planning, Function 510, be referred to the Round 2 budget discussions as presented.

062-2013

CARRIED

Directors Putterill, Racz and Kulesha declared a conflict of interest and left the meeting at 3:25 p.m.

11.16 Economic Development Function [570]

MOVED by Director Ashley, SECONDED by Alternate Director Garon, that the financial plan for Economic Development, Function 570, be referred to the Round 2 budget discussions as presented.

063-2013

CARRIED

Directors Putterill, Racz and Kulesha rejoined the meeting at 3:27 p.m.

Director Ashley declared a conflict of interest and left the meeting at 3:27 p.m.

11.17 Prince Rupert & Regional Archives Function [710]

MOVED by Director Racz, SECONDED by Director Kulesha, that the budget for Prince Rupert & Regional Archives, Function 710, be referred to the Round 3 budget discussions as presented.

064-2013

CARRIED

Director Ashley rejoined the meeting at 3:30 p.m.

11.18 North Pacific Cannery Function [715]

MOVED by Director Ashley, SECONDED by Alternate Director Garon, that Line Item 01-3-715-8100 Grants to other Organizations, be increased to the maximum allowed within the limit requisition to reflect an increase to the North Pacific Cannery grant;

AND THAT the financial plan for North Pacific Cannery, Function 715, be referred to Round 3 budget discussions as amended.

065-2013

CARRIED

Director Racz declared a conflict of interest and left the meeting at 3:35 p.m.

11.19 Haida Gwaii Museum Function [720]

MOVED by Director Kulesha, SECONDED by Alternate Director Garon, that the financial plan for Haida Gwaii Museum, Function 720, be referred to the Round 3 budget discussions as presented.

066-2013

CARRIED

Director Racz rejoined the meeting at 3:40 p.m.

11.20 Vancouver Island Regional Library Function [725]

MOVED by Director Kulesha, SECONDED by Director Gould, that the financial plan for Vancouver Island Regional Library, Function 725, be referred to the Round 3 budget discussions as presented.

067-2013

CARRIED

11.21 Haida Gwaii Recreation Function [730]

MOVED by Director Kulesha, SECONDED by Alternate Director Garon, that the financial plan for Haida Gwaii Recreation, Function 730, be referred to the Round 3 budget discussions as presented.

068-2013

CARRIED

11.22 Mainland Recreation Function [750]

MOVED by Director Nobels, SECONDED by Director Ashley, that Grants to other Organizations, Line Item 01-3-750-8100, be increased by \$1,000 to reflect an increase to the Prince Rupert Public Library;

AND THAT the financial plan for Mainland Recreation, Function 750, be referred to the Round 2 budget discussions as amended.

069-2013

CARRIED

11.23 Feasibility Studies Function [901]

MOVED by Director Ashley, SECONDED by Director Nobels, that the financial plan for Feasibility Studies, Function 901, be referred to the Round 3 budget discussions as presented.

070-2013

CARRIED

11.24 Oona River Phone Function [950]

MOVED by Director Racz, SECONDED by Alternate Director Garon, that the financial plan for Oona River Phone, Function 950, be referred to the Round 3 budget discussions as presented.

071-2013

CARRIED

11.25 Sandspit Water Function [810]

MOVED by Director Putterill, SECONDED by Director Nobels, that the financial plan for Sandspit Water, Function 810, be referred to the Round 2 budget discussions as presented.

072-2013

CARRIED

11.26 Grant-in-Aid – Area D Function [173]

MOVED by Director Racz, SECONDED by Director Kulesha, that Grants to other Organizations, Line Item 01-3-173-8100, be increased to \$500 to reflect a grand-in-aid in 2013 to the Lawn Hill Community Association;

AND THAT the financial plan for Grant-in-aid – Area D, Function 173, be referred to the Round 2 budget discussions as amended.

073-2013

CARRIED

12. PUBLIC QUESTION PERIOD

None.

13. ADJOURNMENT

13.1 MOVED by Director Ashley, SECONDED by Director Racz, that the SQCRD Special (Budget) meeting be adjourned at 4:10 p.m.

074-2013

CARRIED

Approved & Adopted:

Certified correct:

 B. Pages
 Chair

 J. Merrick
 Chief Administrative Officer