



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Special (Budget) Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at the Regional District Office, Prince Rupert, BC on Saturday, December 14, 2013

PRESENT

Chair B. Pages, Village of Masset

PRIOR TO ADOPTION

Vice-Chair D. Nobels, Electoral Area A

Directors
A. Ashley, City of Prince Rupert
I. Gould, Village of Port Clements
C. Kulesha, Village of Queen Charlotte
M. Racz, Electoral Area D
E. Putterill, Electoral Area E
N. Kinney, Prince Rupert

Regrets: D. Franzen, District of Port Edward
K. Bergman, Electoral Area C

Staff: J. Merrick, Chief Administrative Officer
J. Robb, Treasurer
J. Fraser, Deputy Treasurer
D. Fish, Deputy Corporate Officer

Public: 0
Media: 0

1. CALL TO ORDER 9:10 a.m.

2. AGENDA

2.1 MOVED by Director Kinney, SECONDED by Director Ashley, that the agenda be adopted as presented.

487-2013

CARRIED

3. MINUTES & BUSINESS ARISING

None.

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

None.

5. DELEGATIONS

None.

6. FINANCE

The 2014 – 2018 SQCRD Financial Plan (Round 1) were distributed to the Board.

7. CORRESPONDENCE

MOVED by Director Ashley, SECONDED by Director Nobels, that the following correspondence regarding funding requests for 2014 be received:

- 7.1 Haida Gwaii Arts Council
- 7.2 Prince Rupert City and Regional Archives
- 7.3 North Coast Transition Society
- 7.4 Haida Gwaii Museum Society
- 7.5 North Pacific Cannery
- 7.6 Port Clements Historical Society
- 7.7 Delkatla Sanctuary Society
- 7.8 Dixon Entrance Maritime Museum Society
- 7.9 Prince Rupert Public Library
- 7.10 Dodge Cove Recreation Society; and
- 7.11 Oona River Community Association

488-2013

CARRIED

8. REPORTS – RESOLUTIONS

- 8.1 MOVED by Director Kinney, SECONDED by Director Ashley, that the staff report entitled “2014 Budget Process” be received.

489-2013

CARRIED

- 8.2 MOVED by Director Ashley, SECONDED by Director Gould, that the staff report entitled “Support Service Allocation 2014” be received.

490-2013

CARRIED

- 8.3 MOVED by Director Kulesha, SECONDED by Director Kinney, that the staff report entitled “R1 Budget Overview 2014” be received.

491-2013

CARRIED

9. FINANCIAL PLANS’ REVIEW

- 9.1 Administration – Function 110

MOVED by Director Ashley, SECONDED by Director Nobels, that the accumulated surplus be transferred into the General Administration Reserve Fund;

AND THAT the Five-Year Financial Plan 2014-2018 for Administration, Function 110, be referred to the Round 2 budget discussions as amended.

492-2013

CARRIED

9.2 Electoral Area Administration – Function 120

MOVED by Director Ashley, SECONDED by Director Racz, that the Five-Year Financial Plan 2014-2018 for Electoral Area Administration, Function 120, be referred to the Round 2 budget discussions as presented.

493-2013

CARRIED

9.3 Electoral Area E Administration – Function 121

MOVED by Director Ashley, SECONDED by Director Gould, that the Five-Year Financial Plan 2014-2018 for Electoral Area “E” Administration, Function 121, be referred to the Round 2 budget discussions as presented.

494-2013

CARRIED

9.4 Elections – Function 130

MOVED by Director Ashley, SECONDED by Director Nobels, that the Five-Year Financial Plan 2014-2018 for Elections, Function 130, be referred to the Round 3 budget discussions as presented.

495-2013

CARRIED

9.5 Grant-in-Aid (All) – Function 170

MOVED by Director Gould, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Grant-in-Aid (All), Function 170, be referred to the Round 3 budget discussions as presented.

496-2013

CARRIED

9.6 Grant-in-Aid Area A – Function 171

MOVED by Director Nobels, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Grant-in-Aid Area A, Function 171, be referred to the Round 3 budget discussions as presented;

AND THAT, in future, the billing to the Dodge Cove Harbour Authority be sent directly to, and paid by, the Skeena-Queen Charlotte Regional District.

497-2013

CARRIED

9.7 Grant-in-Aid Area C – Function 172

MOVED by Director Gould, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Grant-in-Aid Area C, Function 172, be referred to the Round 2 budget discussions as presented.

498-2013

CARRIED

9.8 Grant-in-Aid Area D – Function 173

MOVED by Director Ashley, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Grant-in-Aid Area D, Function 173, be referred to the Round 2 budget discussions as presented.

499-2013

CARRIED

9.9 Grant-in-Aid Area E – Function 174

MOVED by Director Putterill, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Grant-in-Aid Area E, Function 174, be referred to the Round 3 budget discussions as presented.

500-2013

CARRIED

9.10 Member Municipality Debt – Function 190

MOVED by Director Ashley, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Member Municipality Debt, Function 190, be referred to the Round 3 budget discussions as presented.

501-2013

CARRIED

9.11 Sandspit Fire – Function 210

MOVED by Director Putterill, SECONDED by Director Nobels, that the Five-Year Financial Plan 2014-2018 for Sandspit Fire, Function 210, be referred to the Round 2 budget discussions as presented.

502-2013

CARRIED

9.12 Emergency Programming – Areas A & C – Function 220

MOVED by Director Nobels, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Emergency Programming – Areas A & C, Function 220, be referred to the Round 3 budget discussions as presented.

503-2013

CARRIED

9.13 Emergency Programming – Area D – Function 227

MOVED by Director Ashley, SECONDED by Director Racz, that the Five-Year Financial Plan 2014-2018 for Emergency Programming – Area D, Function 227, be referred to the Round 3 budget discussions as presented.

504-2013

CARRIED

9.14 Emergency Programming – Area E – Function 229

MOVED by Director Kulesha, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Emergency Programming – Area E, Function 229, be referred to the Round 2 budget discussions as presented.

505-2013

CARRIED

9.15 Islands Solid Waste – Function 310 - 319

MOVED by Director Kinney, SECONDED by Director Racz, that the Five-Year Financial Plan 2014-2018 for Islands Solid Waste, Function 310 – 319, be referred to the Round 2 budget discussions as presented.

506-2013

CARRIED

MOVED by Director Gould, SECONDED by Director Racz, that staff investigate the possibility of purchasing a garbage compactor for the Islands Solid Waste landfill.

507-2013

CARRIED

9.16 Regional Solid Waste – Function 330

MOVED by Director Ashley, SECONDED by Director Kinney, that staff draft a report, for review in the Round 2 budget discussions, with options for redistribution of the surplus;

AND THAT the Five-Year Financial Plan 2014-2018 for Regional Solid Waste, Function 330, be referred to the Round 2 budget discussions as presented.

508-2013

CARRIED

9.17 Regional (Mainland) Recycling – Function 340

MOVED by Director Ashley, SECONDED by Director Nobels, that the Five-Year Financial Plan 2014-2018 for Regional (Mainland) Recycling, Function 340, be referred to the Round 2 budget discussions as presented.

509-2013

CARRIED

The Board recessed at 11:25 a.m.

The Board reconvened at 11:35 a.m.

9.18 Rural Land Use Planning – Function 510

MOVED by Director Nobels, SECONDED by Director Ashley, that 2014 taxation be maintained at the 2013 level of \$40,952 and any surplus be allocated to contract services (line item 7700);

AND THAT the Five-Year Financial Plan 2014-2018 for Rural Land Use Planning, Function 510, be referred to the Round 2 budget discussions as amended.

510-2013

CARRIED

9.19 Economic Development – Function 570

MOVED by Director Nobels, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Economic Development, Function 570, be referred to the Round 3 budget discussions as presented.

511-2013

CARRIED

9.20 Prince Rupert and Regional Archives – Function 710

MOVED by Director Ashley, SECONDED by Director Nobels, that the grant to the Prince Rupert and Regional Archives be increased by \$4,200 for a total of \$75,100 for 2014 through 2018;

AND THAT the Archives be notified of the proposed increase;

AND FURTHER THAT the Five-Year Financial Plan 2014-2018 for Prince Rupert and Regional Archives, Function 710, be referred to the Round 3 budget discussions as amended.

512-2013

CARRIED

9.21 North Pacific Cannery – Function 715

MOVED by Director Ashley, SECONDED by Director Nobels, that the prior years' surplus be used for rate stabilization over 2014 and 2015;

AND THAT the Five-Year Financial Plan 2014-2018 for North Pacific Cannery, Function 715, be referred to the Round 3 budget discussions as amended.

513-2013**CARRIED**

9.22 Haida Gwaii Museum – Function 720

MOVED by Director Ashley, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Haida Gwaii Museum, Function 720, be referred to the Round 2 budget discussions as presented.

514-2013**CARRIED**

9.23 Vancouver Island Regional Library – Function 275

MOVED by Director Ashley, SECONDED by Director Putterill, that the Five-Year Financial Plan 2014-2018 for Vancouver Island Regional Library, Function 275, be referred to the Round 3 budget discussions as presented.

515-2013**CARRIED**

9.24 Haida Gwaii Recreation – Function 730

MOVED by Director Ashley, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Haida Gwaii Recreation, Function 730, be referred to the Round 2 budget discussions as presented.

516-2013**CARRIED**

9.25 Mainland Recreation Area A – Function 751

MOVED by Director Nobels, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Mainland Recreation Area A, Function 751, be referred to the Round 3 budget discussions as presented.

517-2013**CARRIED**

9.26 Mainland Recreation Area C – Function 752

MOVED by Director Ashley, SECONDED by Director Kinney, that the Five-Year Financial Plan 2014-2018 for Mainland Recreation Area C, Function 752, be referred to the Round 2 budget discussions as presented.

518-2013**CARRIED**

9.27 Feasibility Studies – Function 901

MOVED by Director Kinney, SECONDED by Director Ashley, that the Five-Year Financial Plan 2014-2018 for Feasibility Studies, Function 901, be referred to the Round 3 budget discussions as presented.

519-2013**CARRIED**

9.29 Oona River Telephone – Function 950

MOVED by Director Ashley, SECONDED by Director Nobels, that the Five-Year Financial Plan 2014-2018 for Oona River Telephone, Function 950, be referred to the Round 3 budget discussions as presented.

520-2013

CARRIED

9.30 Sandspit Water – Function 810

MOVED by Director Gould, SECONDED by Director Ashley, that Sandspit Water, Function 810, be amended to reflect the following:

- Increase revenue by \$10,000 to reflect the infrastructure planning grant;
- Increase professional fees to \$15,000 to reflect engineer's fees;

AND THAT the Moresby Island Management Committee provide confirmation that the budgeted metering revenue of \$24,000 is satisfactory;

AND FURTHER THAT the Five-Year Financial Plan 2014-2018 for Sandspit Water, Function 810, be referred to the Round 2 budget discussions as amended.

521-2013

CARRIED

10. LAND REFERRALS

None.

11. OLD BUSINESS

None.

12. PUBLIC QUESTION PERIOD

None.

13. ADJOURNMENT

13.1 MOVED by Director Kinney, SECONDED by Director Ashley, that the SQCRD Special (Budget) meeting be adjourned at 12:10 p.m.

522-2013

CARRIED

Approved & Adopted:

Certified correct:

B. Pages
Chair

J. Merrick
Chief Administrative Officer