



**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT
STATUTORY BOARD MEETING AGENDA**

**To be held in the Boardroom of the Regional District office
in Prince Rupert on Friday, December 13, 2013 at 7:00 pm**

- 1. CALL TO ORDER (Corporate Officer presiding)**
 - 2. Election of Chair for 2014**
 - 3. Election of Vice Chair for 2014**
 - 4. Address by Newly-elected Chair and Vice Chair**
 - 5. Adjournment**
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Statutory Board Meeting – Procedures

The Corporate Officer (CO) or Deputy Corporate Officer (DCO) will assume the Chair and call the Statutory meeting of the Skeena-Queen Charlotte Regional District to order.

The CO or DCO will read the procedures for the election of Chair and Vice Chair to the Directors.

Election of Chair

Nominations for the position of Chair of the Board for 2014 will be called.

Nominations for Chair will be called for a second and third time.

Nominees that accept their nomination will be given a few moments to speak.

Nominations will be closed and a vote by secret ballot called.

CO or DCO will count the vote and announce the results.

Election of Vice Chair

The process for the election of Vice Chair is the same as for the Chair (as above).

Destruction of Ballots

Lastly, staff will request a motion be made that the ballots for the election of Chair and Vice Chair be destroyed.

The Statutory meeting is then adjourned.