1. CALL TO ORDER

2. CONSIDERATION OF AGENDA (additions/deletions)

3. COMMITTEE MINUTES & BUSINESS ARISING FROM MINUTES

| 3.1 Minutes of the Electoral Area Advisory Committee Meeting held May 26, 2017 | Pg 1-3 |

4. FINANCE

None. -----

5. CORRESPONDENCE

None. -----

6. REPORTS / RESOLUTIONS

None. -----

7. NEW BUSINESS

| 7.1 Union of B.C. Municipalities – Strategic Wildfire Prevention Initiative | Pg 4-6 |
| 7.2 North Coast Regional District application to Northern Development Initiative Trust’s Business Façade Improvement Program | Pg 7-17 |
| 7.3 Old Massett Village Council application to Northern Development Initiative Trust’s Community Halls and Recreation Facilities Program | Pg 18-29 |
| 7.4 Province of B.C. – Province Invests Over $80 Million in Emergency Preparedness | Pg 30-37 |

8. OLD BUSINESS

None. -----

9. PUBLIC INPUT
10.  IN-CAMERA

| None. | ----- |

11.  ADJOURNMENT
Call to Order 6:31 p.m.

Consideration of Agenda

Moved by Director Nobels, seconded by Director Bergman, that the May 26, 2017 Electoral Area Advisory Committee agenda be adopted as presented.

CARRIED

Minutes

3.1 Minutes of the Electoral Area Advisory Committee meeting held January 20, 2017

Moved by Director Nobels, seconded by Director Bergman, that the minutes of the January 20, 2017 Electoral Area Advisory Committee meeting be adopted as presented.

CARRIED

Finance

None.

Correspondence

None.

Reports

None.
7. **NEW BUSINESS**

7.1 Tlél Fall Fair Committee – Application to Northern Development Initiative Trust’s Fabulous Festivals and Events Program

MOVED by Director Bergman, SECONDED by Director Nobels, that the Tlél Fall Fair Committee’s application to Northern Development Initiative Trust’s Fabulous Festivals and Events program be received;

AND THAT the Electoral Area Advisory Committee recommend that the Board of the North Coast Regional District support the Tlél Fall Fair Committee’s application to Northern Development Initiative Trust’s Fabulous Festivals and Events program, in the amount of $2,500, to be used toward the Tlél Fall Fair

014-2017 CARRIED

7.2 Gwaii Communications – Application to Northern Development Initiative Trust’s Connecting British Columbia Program

MOVED by Director Nobels, SECONDED by Director Bergman, that Gwaii Communications’ application to Northern Development Initiative Trust’s Connecting British Columbia program be received for information.

015-2017 CARRIED

7.3 Crystal Cabin Business Façade Proposal

MOVED by Director Nobels, SECONDED by Director Bergman, that the Crystal Cabin’s business façade proposal be received;

AND THAT staff prepare an application to Northern Development Initiative Trust’s Business Façade program.

016-2017 CARRIED

7.4 Sandspit Community Society – Application to Northern Development Initiative Trust’s Fabulous Festivals and Events Program

MOVED by Director Bergman, SECONDED by Director Nobels, that the Sandspit Community Society’s application to Northern Development Initiative Trust’s Fabulous Festivals and Events program be received;

AND THAT the Electoral Area Advisory Committee recommend that the Board of the North Coast Regional District support the Sandspit Community Society’s application to Northern Development Initiative Trust’s Fabulous Festivals and Events program, in the amount of $2,500, to be used toward the Sandspit Loggers Day sports.

017-2017 CARRIED

8. **OLD BUSINESS**

None.
9. PUBLIC INPUT

There were 0 questions from the public.

10. IN CAMERA

None.

11. ADJOURNMENT

MOVED by Director Nobels, SECONDED by Director Bergman, that the meeting be adjourned at 6:49 p.m.

018-2017 CARRIED

Approved & Adopted: Certified correct:

________________________   ________________________
Chair Corporate Officer
Strategic Wildfire Prevention Initiative

The Strategic Wildfire Prevention Initiative (SWPI) is a suite of funding programs managed through the Strategic Wildfire Prevention Working Group – including the First Nations’ Emergency Services Society (FNESS), Ministry of Forests, Lands & Natural Resource Operations (MFLNRO) and the Union of BC Municipalities (UBCM). Funding is provided by the Province of BC and is administered by UBCM.

The initiative supports communities to mitigate risk from wildfire in the wildland urban interface.

Community Wildfire Protection Plan & CWPP Update Program

The CWPP program assists local governments and First Nations in identifying the risks of wildfire to their community as well as opportunities to reduce those risks. The purpose of a CWPP is to identify the wildfire risks within and surrounding a community, to describe the potential consequences if a wildfire was to impact the community, and to examine possible ways to reduce the wildfire risk.

In 2017 the CWPP program can contribute a maximum of 75% of the cost of eligible activities – to a maximum of $22,500.00 - and the remainder (25%) is required to be funded through community contributions.

Fuel Management Prescription Program

The Fuel Management Prescription program assists local governments and First Nations to develop prescriptions for areas in the WUI that are at risk from wildfires and which were identified as priorities in the CWPP. A fuel management prescription is a document that identifies the objectives and strategies to lower the wildfire hazard in an identified area. Prescriptions ensure that proposed treatments include clearly defined objectives for fuel management that will result in a measurable reduction in the wildfire risk to a value while meeting all legislated and non-statutory requirements.

In 2017 the Fuel Management Prescription program can contribute a maximum of 75% of the cost of eligible activities and the remainder (25%) is required to be funded through community contributions.

Fuel Management Demonstration Projects

The Fuel Management Demonstration project program assists local governments and First Nations to undertake small-scale treatments.

Fuel Management Demonstration Projects are small-scale projects, in the WUI, in areas that are at risk from wildfires, and which are designed to:

- Demonstrate fuel management treatments and increase public awareness of fuel management
- Test methodologies and equipment prior to implementing large-scale operational fuel treatment projects
- Explore the economic and operational viability of different fuel treatment methodologies

In 2017 the Fuel Management Demonstration Project program can contribute a maximum of 75% of the cost of eligible activities – to a maximum of $25,000 - and the remainder (25%) is required to be funded through community contributions.
Operational Fuel Treatment Program

The Operational Fuel Treatment program assists local governments and First Nations to undertake operational fuel treatments that are set out in a prescription in areas identified as priorities in the CWPP. The primary objective of the program is to maximize the number of hectares treated in areas that pose the greatest risk of wildfire to communities.

Operational fuel management is defined as the process of changing forest fuel to reduce aggressive fire behaviour. This may include treatments such as thinning, spacing and pruning trees, and removal of needles and woody debris from the forest floor. The intent is to reduce fuel load in the forest and reduce the potential for devastating wildfires.

In 2017 the Operational Fuel Treatment program can contribute a maximum of 90% of the cost of eligible activities up to $400,000 in funding per municipality or First Nation per calendar year, and up to $600,000 in funding per regional district per calendar year. The remainder (10%) is required to be funded through community contributions.

Joint Funding with the Forest Enhancement Society of BC (FESBC)

Starting in April 2017 eligible applicants may apply through SWPI to access joint funding from the Forest Enhancement Society of BC (FESBC).

Funding for 100% of operational treatment costs may be available for eligible projects in unincorporated areas within regional districts which cannot be treated due to fiscal constraints related to service area requirements. In addition operationally logical treatments that are both within and outside the WUI on adjacent crown land may be funded, and annual SWPI funding limits may be exceeded under certain circumstances.

Please see the accompanying SWPI-FESBC Joint Funding bulletin for detailed information on circumstances.

2018 SWPI FireSmart Planning Grant Program

Funding permitting, the 2018 SWPI FireSmart Planning grant program will provide funding to local governments and First Nations in BC to support residents to undertake FireSmart planning activities. The 2017 SWPI FireSmart Planning program provided up to 100% of the cost of eligible activities to a maximum of grant of $10,000.

All SWPI program inquiries may be directed to:

Strategic Wildfire Prevention Initiative
c/o Local Government Program Services
Union of BC Municipalities
525 Government Street
Victoria BC V8V 0A8

swpi@ubcm.ca
250-356-2947
Strategic Wildfire Prevention Initiative

Joint Funding with the Forest Enhancement Society of BC (FESBC)

Starting in April 2017, eligible applicants may apply through the Strategic Wildfire Prevention Initiative (SWPI) to access joint funding from the Forest Enhancement Society of BC (FESBC).

Important considerations for joint funding include:

- Applications will follow the same technical review/Evaluation Committee process as other SWPI applications – but will also be reviewed by FESBC
- Applicants must meet all SWPI application and final report requirements (including all mapping and spatial data requirements)
- Projects must be on Crown land
- Applicant must agree to tender the project
- Joint funding circumstances may be combined

Funding permitting, joint funding is only available under the following circumstances:

1. Where an eligible applicant is actively engaged in SWPI and proposes an eligible project within the WUI that exceeds the annual SWPI funding limits, joint funding will be considered as follows: eligible costs up to the annual funding maximum (SWPI funding) and eligible costs that exceed the SWPI funding maximum (FESBC funding).

The applicant continues to be responsible for the 10% community contribution on all portions of projects completed under this circumstance.

2. Where a proposed eligible project involves an operationally logical treatment inside the WUI and outside the WUI on adjacent Crown land, joint funding will be considered for both the WUI portions of the project (SWPI funding) and the non-WUI portions of the project, including the development of prescriptions for non-WUI areas (FESBC funding).

- The applicant continues to be responsible for the 10% community contribution on all portions of projects completed under this circumstance.
- Projects should be primarily focused on the WUI but may extend into non-WUI
- Prescriptions for WUI and non-WUI portions must be completed before application is submitted.
- Cost of non-WUI prescription or amendment has been added as an eligible cost under the 2017 Operational Treatment funding stream (for jointly funded projects only) and can be incurred up to 12 months before application is submitted.

3. Where an eligible applicant can demonstrate that an eligible project within the WUI in an unincorporated area within a regional district cannot be treated due to fiscal constraints related to service area requirements and the required 10% community contribution, joint funding will be considered for the project as follows: 90% of eligible project costs (SWPI funding) and 10% of eligible project costs (FESBC funding).

- Results in 100% funding for eligible projects
- May be combined with either of the circumstances above
## ITEM 7.2

### BUSINESS FAÇADE IMPROVEMENT

Adobe Reader 8.0+ is required to complete this application form.
If you are using an earlier version, you will not be able to save any information you enter into the form.
Adobe Reader is a free download available at: [http://www.adobe.com/products/acrobat/readstep2.html](http://www.adobe.com/products/acrobat/readstep2.html)

### Applicant Profile

<table>
<thead>
<tr>
<th>Local government name (municipality or regional district):</th>
<th>North Coast Regional District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address (mailing address including street, city, postal code):</td>
<td>14-342 3rd Avenue West, Prince Rupert, BC V8J 1L5</td>
</tr>
<tr>
<td>Telephone:</td>
<td>250-624-2002</td>
</tr>
<tr>
<td>Fax:</td>
<td>250-627-8493</td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:info@sqcrd.bc.ca">info@sqcrd.bc.ca</a></td>
</tr>
<tr>
<td>Website (URL):</td>
<td><a href="http://www.sqcrd.bc.ca">www.sqcrd.bc.ca</a></td>
</tr>
</tbody>
</table>

### Primary Contact Information

<table>
<thead>
<tr>
<th>Primary contact (for this application):</th>
<th>Daniel Fish</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position/title:</td>
<td>Corporate Officer</td>
</tr>
</tbody>
</table>

+ **Complete the following only if different from the above community contact information:**

<table>
<thead>
<tr>
<th>Address (mailing address including street, city, postal code):</th>
<th>Email:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><a href="mailto:dflsh@sqcrd.bc.ca">dflsh@sqcrd.bc.ca</a></td>
</tr>
<tr>
<td>Telephone:</td>
<td>250-624-2002, ext. 2</td>
</tr>
<tr>
<td>Fax:</td>
<td></td>
</tr>
</tbody>
</table>

### Delegated Organization

+ If the program will be delegated to a community organization, please complete the following:

<table>
<thead>
<tr>
<th>Name of organization:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Contact name:</th>
<th>Position/title:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Address (mailing address including street, city, postal code):</th>
<th>Telephone:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Email:</th>
<th>Website (URL):</th>
</tr>
</thead>
</table>

Northern Development Initiative Trust
301 – 1258 Fifth Avenue, Prince George, B.C. V2L 3L2
Tel: 250-561-2525
Fax: 250-561-2563
Email: info@northerndevelopment.bc.ca
Website: [www.northerndevelopment.bc.ca](http://www.northerndevelopment.bc.ca)
BUSINESS FAÇADE IMPROVEMENT

4. Select the Application Process

Northern Development accepts Business Façade Improvement funding applications to each of the following trust accounts. See the application guide for more information on the advisory review and approval process.

Select one of the following regional development accounts:

- [ ] Cariboo-Chilcotin/Lillooet
- [ ] Northeast
- [x] Northwest
- [ ] Prince George

Identify the municipality or regional district that is providing a resolution of support for this funding application:

North Coast Regional District

Resolution of support:

- [x] A resolution of support from the municipality or regional district is attached.
- [ ] A resolution of support has not yet been secured from the municipality or regional district.

The date when this funding application is scheduled for review is:

+ Applicants are responsible for securing a resolution outlining support for the Northern Development funding request from a municipality or regional district. The applicant must provide a copy of the resolution of support to Northern Development before an application can be considered for funding.

Sample Resolution:

THAT, the (insert local government name) supports the application to Northern Development Initiative Trust from the (insert local government name) for a grant of up to $ (insert amount) for the (insert project name) from the (insert regional development account name).
5. Funding Request

Amount requested:

$ 20,000 Grant for the 2018 year

* The community is responsible for delivering or overseeing the delivery of a business façade improvement program within the calendar for which funding is approved.

6. Business Façade Improvement Plan/Guidelines

The community business façade plan/guidelines must include the elements listed below: Applications may be submitted with some elements in development, however funding will only be released when a complete plan is received.

<table>
<thead>
<tr>
<th>Guideline requirements:</th>
<th>Included:</th>
<th>In development:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purpose of the program – explains the program rationale</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Design guidelines – i.e. community priorities, tenant/owner relations, professional designs, visible improvements</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Eligible properties – specified area within the municipality or regional district</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Eligibility requirements – i.e. businesses not in tax arrears</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Eligible façade improvements – i.e. signage, siding, lighting, awnings, murals, architectural features, permanent planters</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Grant amount eligibility for business (max $5,000 per project)</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Eligible and ineligible costs</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Business application process</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Evaluation process for business applications</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Reporting and reimbursement process</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Program marketing plan/collateral (i.e. brochure)</td>
<td>○</td>
<td>○</td>
</tr>
</tbody>
</table>

The date when the municipality or regional district expects the guidelines to be completed is:
BUSINESS FAÇADE IMPROVEMENT

7. Program Metrics

The following key metrics will be reported on by the applicant organization at the end of each year for which grant funding is provided to demonstrate the direct economic benefits of the program.

<table>
<thead>
<tr>
<th>Measurable program outcomes:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business façade improvement applications received</td>
</tr>
<tr>
<td>Amount approved by project ($)</td>
</tr>
<tr>
<td>Private sector investment by project ($)</td>
</tr>
<tr>
<td>List of façade improvements completed by project</td>
</tr>
<tr>
<td>Business testimonial from each participating business</td>
</tr>
</tbody>
</table>

8. Attachments

List all documents attached to this application:

- [✓] 1) **Required:** A business façade improvement plan/guide
- [✓] 2) **Required:** Local government resolution of support
- 3)
- 4)
- 5)
- 6)
- 7)
- 8)
9. Authorization

I have read and understand the Business Façade Improvement Application Guide including the eligible and ineligible costs.

I confirm that the information in this application is accurate and complete, and that the project proposal, including plans and budgets, is fairly presented.

I agree that once funding is approved, any change to the project proposal will require prior approval of Northern Development Initiative Trust (Northern Development).

I also agree to submit reporting materials as required by Northern Development, and where required, financial accounting for evaluation of the activity funded by Northern Development.

I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.

I agree to publicly acknowledge funding and assistance by Northern Development.

I authorize Northern Development to make enquiries, collect and share information with such persons, firms, corporations, federal and provincial government agencies/departments and non-profit organizations, as Northern Development deems necessary for decision, administration, and monitoring purposes for this project.

I agree that information provided in this application may be shared with the appropriate regional advisory committee(s), board of directors, Northern Development staff, and consultants.

If approved for the Business Façade Improvement grant funding, our organization agrees to:

1) Implement a business façade improvement program for the year in which funding is provided or delegate the authority and oversee the implementation of a business façade improvement program

2) Ensure that the program is marketed effectively to optimize program uptake

3) Submit a report within one month of the calendar year end (by January 31st) to verify the performance measures for the program

Name: Daniel Fish
Organization signing authority

Title: Corporate Officer

Signature:

Date: September 22, 2017

10. Submitting Your Application

Completed funding application with all required attachments should be provided electronically to Northern Development by email.

Email info@northerndevelopment.bc.ca

Published June 2015 – Ver.1.2
NORTH COAST REGIONAL DISTRICT

Business
Façade
Improvement
Program
[2018]
Program Purpose and Goals
To support economic development through leveraged private sector investment in local business façade improvements.

Program Benefits
- Enhance economic viability and vibrancy of rural communities on Haida Gwaii by supporting visual improvements such as facades, signage, murals, architectural features, siding, lighting and awnings
- Private sector investment in local business improvement
- Increased assessed values and tax base as a result of improved properties
- Attractiveness of community to enhance community pride as well as tourism experience
- Improved community appearance to support recruitment of new businesses and/or residents

The Program
These program guidelines are intended to maximize the program benefit for improving aesthetics of commercial areas.

The North Coast Regional District will provide a 50% reimbursement grant up to a maximum of $5,000 per building/project to improve the facades of commercial buildings. Note that funding is provided by way of grant funding from Northern Development Initiative Trust’s Business Façade Program.

Each building is eligible for a one time grant only.

Projects must have a minimum total cost of $2,500.

Application deadline is April 27, 2018 at 4:30 p.m.

Eligible Properties
Eligible properties for this program are located within the North Coast Regional District Electoral Areas D or E.

Eligible Applicants
- You must be either the property owner or business owner (if the applicant is the business owner, the property owner must approve the application in writing and confirm that all improvements are to be paid for by the applicant);
- Non-profit and Enterprising Non-Profit organizations (tenants)
- All property taxes pertaining to the property are fully paid and current;
- There must be no outstanding building permits, stop work orders, or development permit condition requirements outstanding;
- You have not received the maximum allowable grant under this program for the subject property; and
- Home based businesses which are zoned commercial, have a storefront and are within the specified area.
Ineligible Applicants

- Residential homes located in the commercial area are not eligible;
- Municipally owned buildings (even if they have business tenants);
- Properties outside the specified area;
- Empty buildings or businesses that are not operating (exception if the business is renovating or doing improvements to the building in anticipation of opening soon).

Eligible Façade Improvements

Eligible improvements may consist of but are not limited to:

- Exterior lighting (new but not replacement);
- Exterior architectural features;
- Exterior surfaces and details (decorative details, moldings, trims etc.);
- Windows (only if part of larger enhancements, no stand-alone window replacement);
- New siding;
- Façade Painting;
- Entrances and doorways (only if part of larger enhancements, no stand-alone entrance/doorway replacement); and
- Awnings.
- Signage (affixed to the building);
- Way finding signage (sign located on the business property i.e. at the bottom of a driveway).

Signs are eligible for 50% to a maximum of $500 and must adhere to any signage bylaws and regulations.

Ineligible Façade Improvements

The following improvements are ineligible:

- Routine maintenance;
- Structural repairs;
- Roofs;
- Non-permanent fixtures (benches, planters, patios, patio heaters etc.);
- Landscaping;
- Paving;
- Fencing;
- Interior / internal improvements;
- Any improvements not visible from the public right of way;
- Construction of additions, accessory buildings or new buildings;
- Any improvements that have been started prior to application approval; and
- Any improvements deemed inconsistent with redevelopment purposes and design guidelines.
Eligible Costs/ Expenses
- Direct project labour costs;
- Design, architectural or engineering fees (related to facade only);
- Contractor fees;
- Rental of tools and equipment; and
- Project related materials and supplies.

Ineligible Costs/ Expenses
- Staff wages and/or benefits;
- Purchase of construction tools or equipment;
- Utilities (hydro, gas etc.);
- Shipping cost;
- GST/PST;
- Duties;
- Permit fees;
- Expenses related to improvement to the building façade not visible from the public right of way; and
- Façade improvement expenses started prior to application approval.

Design Guidelines

In order to be eligible for this grant, the applicant must submit designs and costing for the project.

Applications will be adjudicated by the North Coast Regional District and grants will be awarded to applicants based on merit to the community.

Designs need to clearly outline the proposed improvements to allow the review committee to accurately evaluate the project, and clearly see that the finished product looks like what was intended during the application process.

As far as possible, projects must be consistent with the general form and character of the design guidelines set out for the area.

Building, Sign and/or other permits may be required based on the extent of the improvements to be completed. These requirements are not waived by approval for the Façade Improvement Program, and should be applied for prior to or concurrently with application for this program.
Business Application Process

Applications will be accepted by the office of the North Coast Regional District via mail, fax or email prior to the deadline of April 27, 2018 at 4:30 p.m.

Submitting an application does not necessarily mean your project or a specific grant amount will be approved. All project proposals are subject to a comprehensive review, must meet high quality standards, and must reflect the spirit and intent of the Façade Improvement Program Guidelines.

Generally, the application, approval and reimbursement process is as follows:

1- Owner/ Tenant contacts the North Coast Regional District to determine if the building qualifies for the Façade Improvement Program, discuss your project, and obtain the Program Guide and Application.

2- Owner/ Tenant submit a complete application with designs. All required supporting materials and documents (including owner authorization) must be received prior to be considered complete.

3- Staff reviews the application and proposed façade improvements to ensure that improvements meet the applicable Design Guidelines and Façade Improvement Guidelines.

4- Applications are reviewed and a decision to accept or reject the application is made.

5- Applicant is advised of the decision by email and mailed letter.

6- For successful applications, a Letter of Understanding is sent to the applicant which must be signed by the owner/tenant and a representative of the North Coast Regional District.

7- Owner/Tenant acquires any required permits and completes the renovations.

8- Owner/Tenant provides verification of expenses (including invoices or other conformations of payment) and submits their totals on the provided expense tracking sheet.

9- Owner/Tenant provides a Certification of Completion signed by the applicant or contractor, indicating that all work described in the application/approval and has been paid in full, as well as before and after photos, a business testimonial, and any other supporting documentation.

10- Staff verifies that the renovations meet the Letter of Understanding requirements and approves reimbursement.

11- Applicant is issued a cheque.

Please note:
Approved Projects should be completed by Year End.
Evaluation / Selection Process

Applications will be evaluated by staff and the Electoral Area Advisory Committee of the North Coast Regional District.

All Eligible Projects will be evaluated using the following ranked criteria:

- Does the project for which the funds are being sought meet the applicable Design Guidelines?
- Will the project once complete have a noticeable impact on the streetscape?
- Will the renovation offer a noticeable improvement on the streetscape?
- Was a professional designer or architect used?

Program Marketing Plan

What Marketing Methods will be used to see the Business Façade Improvement Program succeed?

- Advertise in the local newspaper;
- Posted on North Coast Regional District website; and
- Brochures distributed throughout communities.

Additional Information

Further questions or comments on the Business Façade Improvement Program and Guidelines can be obtained through contact the office of the North Coast Regional District at 250-624-2002 or via email at info@sqcrd.bc.ca.
ITEM 7.3

1. **Project Name**

<table>
<thead>
<tr>
<th>Provide a name for the project that is proposed in this funding application:</th>
<th>Have you previously received any Northern Development funding for this facility?</th>
</tr>
</thead>
<tbody>
<tr>
<td>HAIDA ACCESS at HI LEN</td>
<td>○ Yes  ○ No</td>
</tr>
</tbody>
</table>

2. **Applicant Profile**

<table>
<thead>
<tr>
<th>Applicant organization (legal name):</th>
<th>Non-profit society registration no. (if applicable):</th>
</tr>
</thead>
<tbody>
<tr>
<td>OLD MASSETT VILLAGE COUNCIL</td>
<td></td>
</tr>
</tbody>
</table>

| Address (mailing address including street, city, postal code):             |                                                      |
| P.O. Box 175, Masset, Haida Gwaii, B.C. V0T 1M0 / Office - 348 Eagle Avenue, Old Massett Village, Haida Gwaii |

<table>
<thead>
<tr>
<th>Telephone:</th>
<th>Fax:</th>
</tr>
</thead>
<tbody>
<tr>
<td>250-626-3337 EX. 28</td>
<td>250.626.5440</td>
</tr>
</tbody>
</table>

| Email:                                                                    | Website (URL):                                        |
| ecdev@mhtv.ca                                                             |                                                      |

3. **Primary Contact Information**

| Primary contact (for this application):                                   | Position/title:                                       |
| JOHN DISNEY                                                               | ECONOMIC DEVELOPMENT OFFICER                          |

Complete the following if different from applicant organization contact information:

| Address (mailing address including street, city, postal code):            | Email:                                                |
|                                                                          |                                                      |

| Telephone:                                                                | Fax:                                                  |
|                                                                          |                                                      |
COMMUNITY HALLS AND RECREATION FACILITIES

4. Select the Appropriate Account

Northern Development accepts Community Halls and Recreation Facilities funding applications to each of the following trust accounts. See the application guide for more information on the advisory review and approval process.

Select one of the following regional development accounts:

- Cariboo-Chilcotin/Lillooet
- Northeast
  - **Use the Northeast Funding Application Form** *
- Northwest
- Prince George

Identify the municipality or regional district that is providing a resolution of support for this funding application:

Skeena Queen Charlotte Island Regional District

Resolution of support:

- A resolution of support from the municipality or regional district is attached.
- A resolution of support has not yet been secured from the municipality or regional district.

The date when this funding application is scheduled for review is: September 15th, 2017

* Applicants are responsible for securing a resolution outlining support for the Northern Development funding request from a municipality or regional district. The applicant must provide a copy of the resolution of support to Northern Development before an application can be considered for funding.

Sample Resolution:
THAT, the (insert local government name) supports the application to Northern Development Initiative Trust from the (insert applicant organization name) for a (insert type: grant and/or loan) of up to $ (insert amount) for the (insert project name) from the (insert regional development account name).
COMMUNITY HALLS AND RECREATION FACILITIES

5. Project Overview

Identify the project’s primary investment area:

- [ ] Agriculture
- [X] Economic Development
- [ ] Energy
- [ ] Forestry
- [ ] Mining
- [ ] Olympic Opportunities
- [ ] Pine Beetle Recovery
- [ ] Small Business
- [ ] Tourism
- [ ] Transportation

*Northern Development project investments must fall within the ten investment areas above as identified in the Northern Development Initiative Trust Act.*

Provide a description of the project:

Old Masset Village continues to increase services and build the infra-structure to accommodate international and local visitors at the Hiellen Longhouse Village (The Village) eco-tourism/conference center in Naikoon Provincial Park. This facility is on the north-east side of the Hiellen River, adjacent to the Universally Accessible Tow Hill Blowhole Boardwalk, which is a primary area and tourism attraction for locals and visitors in the Park, attracting over 8,500 visitors annually.

This application requests support to retrofit one small long house unit & one bathroom in the Main Long house, to upgrade them to meet Universal Access (UA) standards. This requires: refurbishing bathrooms to include wheelchair accessible roll-in showers, modifications in the kitchen, eating area, sleeping quarters. Access provision for vision impaired individuals includes tactile and color contrasts for way finding throughout, considerations for people with hearing loss/deafness, increased power outlets where needed (ie: to charge mobility and breathing aids), and includes improvements to the ramp surfaces at the already ramped entrances and accessible parking adjacent to the units.

Our goal is to develop accessible facilities to allow one or more parties of persons requiring adapted accommodations to receive appropriate service consecutively. This could encourage parties of more than one person with limitations, opportunities to visit and interact consecutively, with possibilities for conferences and larger groups to visit and experience The Village and surrounding areas.

This will create the Hiellen Longhouse Village as a universally accessible staging facility to front and backcountry Haida culture and environments.

Explain the rationale for the project:

OMVC has started a culturally appropriate economic development initiative in an area of our traditional territory at the north end of Graham Island on Haida Gwaii. It is an eco-tourism, health, education, solar driven Center with a number of small long house style accommodations and large main meeting long house that have been built with future plans to include history tours of the area. Since the projects’ onset we have developed a partnership agreement and MoU with the Province - specifically BC Parks - to design accessibility into facilities and provide inclusive opportunities to serve and accommodate local and visiting persons with disabilities, seniors, including the multi-cultural community, and their families.

As well as the local populace, many Canadians and international visitors travel to this area of Haida Gwaii to experience the essence of the Haida People's creation myth, to see and travel on Rose Spit, traverse the Cape Fife Trail and benefit from the tranquility and unique environment of the west coast archipelago and rain forest.

Since opening the adjacent universally accessible Tow Hill Blowhole Boardwalk in June, 2014 tourist and community visits of consumers with disabling conditions has increased tremendously. They require accessible accommodations to allow extended stays in this part of the northern Region. In the past year of bookings for Hiellen, we have had >20 requests for wheelchair accessible units that we could not fill. Over half of the 36 bookings in Unit #1 that we did fill were specifically requested for the use of the ramp. Research has proven that there is not one motel, bed and breakfast or community accommodation at the north end of Haida Gwaii that can provide an accessible bathroom with roll-in shower for persons in wheelchairs or those with limited mobility. Should individuals require an accessible bathroom they need to make arrangements to use the local hospital in Masset to shower and bathe. We propose to fill this gap. We need to complete these upgrades to provide for those with impairments who are travelling in groups and conferences.

*Focus on long term community or regional needs with regards to economic development that the proposed project will address specific to the primary investment area.*
6. Direct Economic Benefits

Outline the direct economic benefits to the local or regional economy:

Over 14% of Canada's & USA populations are persons with permanent disabilities, BC's is closer to 18%. People with disabilities (PWD) in Canada, U.S. & Japan >44 million. Canada’s population over 60 years old is 7.5M people. Many have disabling conditions. More consumers travel & seek natural experiences. Culturally appropriate tourism opportunities are a primary motivator when planning trips & excursions. Accessible tourism is a major driver shaping the design of communities, there are three people in each tourism traveling party that includes a PWD, they usually preplan, prepay & often stay at least one day longer than most other travelers. Consumers with impairments have injected over $81.7 billion into the global economy on travel & in North America alone spend >$13Billion annually. Access at The Village provides employment and service for PWD, to benefit our local - regional economy and community at large.

7. Current Employment

<table>
<thead>
<tr>
<th>Nature of positions:</th>
<th>Number of existing positions:</th>
<th>Hours of employment per week (average):</th>
<th>Total person months employed annually (average):</th>
<th>How does the proposed funding help to sustain the existing positions?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct permanent full-time jobs:</td>
<td>3</td>
<td>35+ hours/week</td>
<td>12 months/year</td>
<td>Requested funding will support our expansion of service to help provide a more inclusive opportunity allowing us to meet our goals for increased and accessible employment, volunteerism and involvement of/for PWD, Haida Elders, youth and seniors.</td>
</tr>
<tr>
<td>Direct permanent part-time jobs:</td>
<td>2</td>
<td>15 hours/week</td>
<td>12 months/year</td>
<td></td>
</tr>
<tr>
<td>Direct permanent seasonal jobs:</td>
<td>3</td>
<td>40 hours/week</td>
<td>6 months/year</td>
<td></td>
</tr>
</tbody>
</table>

8. New Employment (job creation)

The following job creation will be reported on by the applicant organization for a three year period to demonstrate the direct economic benefits of the project:

<table>
<thead>
<tr>
<th>Nature of positions:</th>
<th>Number of new positions to be created:</th>
<th>Hours of employment per week (average):</th>
<th>Total person months of employment to be created (average):</th>
<th>Position(s)/title(s):</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct permanent full-time jobs:</td>
<td>1</td>
<td>35+ hours/week</td>
<td>12 months/year</td>
<td>Facility &amp; promotion coordinator</td>
</tr>
<tr>
<td>Direct permanent part-time jobs:</td>
<td>2</td>
<td>23 hours/week</td>
<td>12 months/year</td>
<td>UA support &amp; marketing</td>
</tr>
<tr>
<td>Direct permanent seasonal jobs:</td>
<td>3</td>
<td>35 hours/week</td>
<td>6 months/year</td>
<td>Increased on-site service provision, heritage tours, care aids</td>
</tr>
<tr>
<td>Direct temporary jobs (construction or consulting):</td>
<td>4</td>
<td>35 hours/week</td>
<td>2 months/year</td>
<td>UA consultants' on-site training/ orientation for construction, &amp; completed facility upgrades</td>
</tr>
</tbody>
</table>

TOTAL PROPOSED FULL-TIME EQUIVALENT (FTE) JOB CREATION: 4.5

* Full time equivalent (FTE) job creation is aggregated from information provided above.
1.0 FTE is equal to 1 new position working 35 hours/week for 12 months/year.
9. Increased Revenue Generation

The following annual revenue generation will be reported on by the applicant organization for a three year period to demonstrate the direct economic benefits of the project:

<table>
<thead>
<tr>
<th>Current annual revenues:</th>
<th>Year 1</th>
<th>Projected annual revenues</th>
<th>Year 2</th>
<th>Year 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 37,350</td>
<td>$ 41,085</td>
<td>$ 45,194</td>
<td>$ 49,713</td>
<td></td>
</tr>
</tbody>
</table>

**INCREASED REVENUE EXPECTED OVER THREE YEARS:** $23,941

† Incremental revenue expected is the sum of the projected annual revenues for the three years after the project, minus the current annual revenues over the same three year period.

Describe how the revenue will be generated and the sources of revenue:

These totals are based on a current 90-day rental rate. OMVC is committed to strengthening our services & small businesses to parallel the increased opportunities from the influx of consumers to Naikoon Prov. Park & The Village. With Universal Access in individual lodgings & at the Main Longhouse Conference Centre we will fill a niche to accommodate individuals & groups that include people with disabling conditions. Direct revenues will be generated from rentals, catering/food vending, cultural beach tours, ecotourism, & adventure-based counseling (ABC therapy), Haida art production & sales, traditional knowledge (foods/natural medicine) story-telling, care giving, maintenance services (cleaning, garbage, grounds keeping) ; the range is as wide as our community's diversity. Improved access will encourage conferences, large meetings & individual visits from health, environment, economic development, multi-cultural, education, government, NGO's, & other First Nation communities in the local – global consumer & tourism markets.

10. Operational Cost Savings

The following operational cost savings will be reported on by the applicant organization for a three year period to demonstrate the direct economic benefits of the project:

<table>
<thead>
<tr>
<th>Current costs:</th>
<th>Year 1</th>
<th>Projected costs</th>
<th>Year 2</th>
<th>Year 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 22,600</td>
<td>$ 24,860</td>
<td>$ 27,346</td>
<td>$ 30,081</td>
<td></td>
</tr>
</tbody>
</table>

**COST SAVINGS EXPECTED OVER THREE YEARS:** $14,487

† Cost savings expected is the sum of the projected costs for the three years after the project, minus the current costs over the same three year period.

Describe how the operational cost savings will be generated (for example, energy efficient upgrades):

The Village is designed solar and energy efficient. Variable costs (propane, maintenance) will be reflected by current market values, our calculations are based on 10% annual increase from current fixed costs.

The maintenance and janitorial services are contracted and not directly impacted in servicing the full capacity of the existing facilities, including the conference halls. Please refer to John Disney's attached letter.
COMMUNITY HALLS AND RECREATION FACILITIES

11. Project Milestones

<table>
<thead>
<tr>
<th>Stage of project:</th>
<th>Scheduled date: (dd-mmm-yyyy)</th>
<th>Describe the current stage of the project:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Project start date</td>
<td>5-Feb-2018</td>
<td>The project is to renovate/upgrade existing entry ramps &amp; one bathroom in The Main long (group) house &amp; in one individual long house unit (cabin), both to meet UA standards. The individual units' existing kitchen &amp; bedroom will also be redesigned. This work will provide two accessible bathrooms with roll-in showers &amp; one fully equipped independent unit @ The Village. The Main meeting hall &amp; one cabin already are ramped at the front &amp; back. Some surfaces on either side of the central tread area has exposed wood causing slipping hazards. A new non-slip surface covering the total ramp width needs to be installed. There is no color definition for railings or tactile at top or bottom of the ramps or directional access signs. These will be addressed with the ramp. The &quot;cabin&quot; main bedroom requires grab bars &amp; devices to assist with moving &amp; transfers, a touch sensor light switch &amp; accessible outlets by the bed, kitchen cabinets, sink &amp; propane stove area need to be re-designed. The bathrooms require roll up showers with flip down seats &amp; grab bars on the walls, accessible faucets, toilets, sinks, &amp; relocation of the existing water heaters to accommodate the UA shower space. Colors, textures, light switches, audible alarms &amp; other features to accommodate hearing &amp; vision impaired consumers will be included. Lever handles will be installed on all exterior and interior doors.</td>
</tr>
<tr>
<td>2) Retrofit consult, hire contractor/workers, plan, order materials</td>
<td>9-Feb-2018</td>
<td></td>
</tr>
<tr>
<td>3) Retrofit bathrooms - remove existing shower stalls, prepare &amp; complete</td>
<td>12-Feb-2018</td>
<td></td>
</tr>
<tr>
<td>4) Retrofit kitchen in &quot;cabin&quot; - modify counters, relocate sink/stove, light switch</td>
<td>28-Feb-2018</td>
<td></td>
</tr>
<tr>
<td>5) Bedroom - Install light switch by bed, adaptive aids</td>
<td>12-Mar-2018</td>
<td></td>
</tr>
<tr>
<td>6) Upgrade ramps, install access surfaces, standing parking signs, lever handles</td>
<td>15-Mar-2018</td>
<td></td>
</tr>
<tr>
<td>7) Interior: painting/color contrasts, flashing fire alarms, tactile strips, lever handles</td>
<td>26-Mar-2018</td>
<td></td>
</tr>
</tbody>
</table>
| 8) Project completion date                                                      | 6-Apr-2018                    | + Complete the above, however if you wish to provide a more detailed project schedule, please attach separately to this application.

12. Project Budget

<table>
<thead>
<tr>
<th>Expense item:</th>
<th>Amount ($)</th>
<th>Verification:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tactile Strips-Exterior ramp-GRIP STRIPS &amp; Interior non-slip tape</td>
<td>$ 778</td>
<td>✔️ Quote(s) attached</td>
</tr>
<tr>
<td>Bathroom Grab bars, Support Pole, Installation accessories</td>
<td>$ 1,166</td>
<td>✔️ Quote(s) attached</td>
</tr>
<tr>
<td>Showers, Toilets, Mirrors, Lights, bathroom accessories</td>
<td>$ 2,769</td>
<td>✔️ Quote(s) attached</td>
</tr>
<tr>
<td>Bedroom- Bed, Super Pole, Assist Bar, Touch Light</td>
<td>$ 4,468</td>
<td>✔️ Quote(s) attached</td>
</tr>
<tr>
<td>Kitchen - Water, D- Handles, Pull out shelf/counter, sight labels</td>
<td>$ 635</td>
<td>✔️ Quote(s) attached</td>
</tr>
<tr>
<td>Interior - Paint, way finding tactile strips, touch dimmer lights</td>
<td>$ 387</td>
<td>✔️ Quote(s) attached</td>
</tr>
<tr>
<td>Flashing Fire Alarms, Lever door handles</td>
<td>$ 956</td>
<td>✔️ Quote(s) attached</td>
</tr>
<tr>
<td>UA consultants/project coordination-orientation</td>
<td>$ 2,500</td>
<td>✔️ Quote(s) attached</td>
</tr>
</tbody>
</table>

TOTAL PROJECT BUDGET: $13,660

+ Complete the above, however if you wish to provide a more detailed project budget, please attach separately to this application.
+ Please refer to the Community Halls and Recreation Facilities Application Guide for eligible and ineligible costs.
13. Funding Request

The following funding is requested from Northern Development:

<table>
<thead>
<tr>
<th>Funding type:</th>
<th>Amount ($)</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grant</td>
<td>$10,000</td>
<td>+ Maximum allowable grant is $30,000 per community hall or recreation facility project, with the remainder available in the form of a loan.</td>
</tr>
<tr>
<td>Loan</td>
<td>$0</td>
<td>+ For term of 1-7 years, interest rate = prime. For term of 8-10 years, interest rate = prime+1%. Prime is taken at the time of initial release of funds.</td>
</tr>
<tr>
<td>Length of repayment term requested:</td>
<td>0 years (max 10)</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL REQUESTED:** $10,000

+ Projects must be completed and funding disbursed by Northern Development prior to applying for additional funding for the same facility. In the Northwest region, applications seeking additional funding for a previously funded facility are limited to a maximum $15,000 grant.

14. Other Funding Sources

<table>
<thead>
<tr>
<th>Funding source:</th>
<th>Amount ($)</th>
<th>Identify funding terms:</th>
<th>Identify funding confirmation:</th>
</tr>
</thead>
<tbody>
<tr>
<td>OMVC - ADMINISTRATION/PROJECT COORDINATION - &amp; Construction Items</td>
<td>$2,750</td>
<td>Grant, Other:</td>
<td>Approval letter attached, Date approval expected:</td>
</tr>
<tr>
<td>ENABLING ACCESSIBILITY FUND (EAF)To include additional UA work on cabin, main lodge, plus a LOOP system in the lodge, and upgrades to the campground, paths and trails.</td>
<td>$50,000</td>
<td>Grant, Other:</td>
<td>Approval letter attached, Date approval expected: Jan. 2018</td>
</tr>
<tr>
<td>L.E.A.F. - Universal Access/Barrier Free Design Consulting</td>
<td>$1,500</td>
<td>Grant, Other:</td>
<td>Approval letter attached, Date approval expected:</td>
</tr>
<tr>
<td>$</td>
<td>Grant, Other:</td>
<td>Approval letter attached, Date approval expected:</td>
<td></td>
</tr>
<tr>
<td>$</td>
<td>Grant, Other:</td>
<td>Approval letter attached, Date approval expected:</td>
<td></td>
</tr>
<tr>
<td>$</td>
<td>Grant, Other:</td>
<td>Approval letter attached, Date approval expected:</td>
<td></td>
</tr>
<tr>
<td>$</td>
<td>Grant, Other:</td>
<td>Approval letter attached, Date approval expected:</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL OTHER FUNDING:** $54,250

**TOTAL PROJECT FUNDING:** $64,250
(Northern Development + Other Sources)

+ Northern Development must receive copies of letters of approval for all other funding sources. Please attach all letters of approval received to date with this application. If there are more than eight other funding sources, attach a complete list separately.
15. Leveraging

Northern Development's funding leverage for the project:

The funding request as a percentage of total project funding is: 0.00 %

\[ \text{Leverage } \% = \frac{\text{Northern Development funding request}}{\text{Total project funding}} \]

Northern Development provides funding up to a maximum of 70% of an eligible project budget.

16. Sustainability

Explain how funds will be generated to operate the facility for three years:

Since the official opening in 2014 "The Village" has been functioning and providing income through facility rentals - conference, large meetings, individual, tourism, all who pay fees. Annual demands increase through more visits to the adjacent UA feature at the TowHill Blowhole Boardwalk. Combined with the Virtual Hike that has been designed and is available on BC Parks Naikoon site, this promotes and increases the awareness of our accommodations to the surrounding trail systems and provides more opportunities for our local entrepreneurs to support and build on our name. Old Massett strives to strengthen our community small businesses and the increased opportunities that parallel the influx of more visitors benefit and expand our facility's services and revenue generation. We have determined that upgrades for UA will boost numbers of visitors thereby creating extra revenue. At this time in our fourth year of operations we are showing higher numbers of visitors than in our original predictions.

Describe how the project will support population growth or help sustain population in the community or region:

We have designed to accommodate increased numbers of employees & volunteers with potential to employee PWD because of the accessible features provided through accommodation on the work site. There’s opportunity for people with disabling conditions who visit the area & adjoining communities to realize that the community at large is sensitive to providing accessible & inclusive experiences. This may encourage them to relocate or return to the Island to start or maintain their commercial outlets or home based businesses. Many local residents who experience accidents or incidents that demand they relocate to other centers who see improvements to accommodate their requirements may be encouraged to return to Haida Gwaii. Marketing access features that are developing on-Island & in adjacent communities like Prince Rupert will be reflected in regional/local growth in services/bcurs, on BC Ferries & at the airports.

Describe how the project will contribute to environmental sustainability:

The Village facility was constructed on a traditional village site and later a community supported by a razor clam processing plant. No old growth bush was cut for this development. A solar power and environmentally compatible waste water system is installed to ensure no raw sewage leaches into the local environment. It is an exemplary First Nations Economic Development initiative. The facility's footprint has been kept to a minimum, is stimulating for all who visit The Village and offers a transferable model for those to implement in their home community and private dwellings. This is a green project and follows many of the guiding principles of such.
17. Attachments

List all documents attached to this application:

<table>
<thead>
<tr>
<th>Document name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) <strong>Required (if applicable): Society incorporation document</strong> <em>(not applicable for local governments or First Nations)</em></td>
</tr>
<tr>
<td>2) OMVC Band Council Resolution &amp; letter of agreement</td>
</tr>
<tr>
<td>3) Skeena - Queen Charlotte Island Regional District resolution</td>
</tr>
<tr>
<td>4) Memorandum of Understanding - Province of BC &amp; OMVC</td>
</tr>
<tr>
<td>5) Itemized Budget</td>
</tr>
<tr>
<td>6) Letters of Support - Rick Hansen Foundation, BCIT - Resource Management, Haida Health Centre, SCI-BC,</td>
</tr>
<tr>
<td>7) Village of Masset, MP - Wayne Stetski</td>
</tr>
<tr>
<td>8) L.E.A.F. Consulting - letter of agreement</td>
</tr>
<tr>
<td>9)</td>
</tr>
<tr>
<td>10)</td>
</tr>
</tbody>
</table>
18. Authorization

- I have read and understand the Community Halls and Recreation Facilities Application Guide including the eligible and ineligible costs.
- I confirm that the information in this application is accurate and complete, and that the project proposal, including plans and budgets, is fairly presented.
- I agree that once funding is approved, any change to the project proposal will require prior approval of Northern Development Initiative Trust (Northern Development).
- I also agree to submit reporting materials as required by Northern Development, and where required, financial accounting for evaluation of the activity funded by Northern Development.
- I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.
- I agree to publicly acknowledge funding and assistance by Northern Development.
- I authorize Northern Development to make enquiries, collect and share information with such persons, firms, corporations, federal and provincial government agencies/departments and non-profit organizations, as Northern Development deems necessary for decision, administration, and monitoring purposes for this project.
- I agree that information provided in this application may be shared with the appropriate regional advisory committee(s), board of directors, Northern Development staff, and consultants.

Name: JOHN DISNEY
Organization signing authority

Title: ECONOMIC DEVELOPMENT OFFICE

Date: September 12, 2017

19. Submitting Your Application

Completed funding application forms (with all required attachments) should be provided electronically to Northern Development by email.

Email: info@northerndevelopment.bc.ca
OLD MASSETT VILLAGE COUNCIL
Economic Development
PO Box 175, Masset
Haida Gwaii, BC V0T 1M0
Tel: 1.250.626.3337       FAX 1.250.626.5440
Email: ecdev@mhtv.ca

September 12, 2017

SKEENA - QUEEN CHARLOTTE REGIONAL DISTRICT,
14 - 342 3rd Avenue West,
Prince Rupert, B.C.,
V8J 1L5

Attention: Daniel Fish, Deputy Corporate Officer

Hello Daniel,

Re:/NDIT funding application

I am working with Glenys SnowDymond preparing the enclosed NDIT funding application. We are attaching SQCRD Resolution 288-2015 to this application.

To help explain our proposal; we realize that there is a lack of facilities that cater to people with disabilities, especially in the forests and beaches of remote locations such as Haida Gwaii. We propose to address this gap.

This application supports our goal to upgrade our facilities in Hiellen Longhouse Village (The Village) in Naikoon Provincial Park with Universal Access improvements to one of our rental cabins and additional access improvements in our Main Meeting Lodge. This is our wilderness eco-tourism convention facility, which caters to visitors and locals alike.

OMVC has already committed $1.1 Million to build the existing facilities and initiate the process; this application requests aid to complete upgrades to our facility to meet Universal Access standards.

These improvements at our Centre, in conjunction with restoration of the Cape Fife Trail system to Universal Access standards will attract more visitors to the area to ensure extended usage at The Village and extend our season. Current established contracts and working agreements for maintenance, cleaning and house keeping work are based on full occupancy, thus we don’t anticipate our costs rising significantly as visitation increases.
We do anticipate and project opportunities for peripheral businesses and services will flourish as the demand for more accessible culturally appropriate, environmental and recreational tours grow and expand.

As OMVC’s representative, I would like to commend and thank the SQCRD Board for supporting our previous request and $100,000.00 application to the “Small Community Recreation Program” when we sought avenues to build the Tow Hill Blowhole Boardwalk. Through their endorsement we successfully received the majority of necessary funds to build the Universally Accessible Boardwalk and this substantiated our numerous other funding requests to support that project.

The Hiellen Longhouse Village and Cape Fife Trail upgrades are the next step in our commitment to provide adventures and employment opportunities in this area of our traditional territory.

This work substantiates our signed Memorandum of Understanding with the Province of B.C. - specifically BC Parks - to preserve Haida culture and provide accessible features and accommodations in our Park, Conservation and Recreation areas on Haida Gwaii.

My sincere hope is that your Board is able to financially support us in our current quest.

Please don’t hesitate to contact Glenys or myself at any time, should you have any questions or concerns.

Yours truly,

John Disney, Economic Development Officer
British Columbia News

Province invests over $80 million in emergency preparedness
https://news.gov.bc.ca/14204
Wednesday, March 15, 2017 12:30 PM

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The Province has invested over $80 million with partners in emergency preparedness activities in flood protection and prevention, seismic safety, local government emergency preparedness, search and rescue, and fire prevention.

Funding highlights include:

- $32 million for the Union of British Columbia Municipalities for local government emergency preparedness;
  - Includes $20 million to plan and implement structural flood protection projects in B.C.
  - Also includes funding for volunteer training and equipment, evacuation route assessments, flood risk assessments, and floodplain mapping.
- $6.5 million for projects through the BC Disaster Mitigation Program;
- $3 million for seismic projects in B.C.;
- $2.43 million to the Fraser Basin Council;
- $1.63 million to the Fire Chiefs Association of B.C. to support road rescue and fire safety and prevention; and,
- $1 million to Vancouver Task Force 1’s Heavy Urban Search and Rescue team.

(flickr.com)

Quotes:

Premier Christy Clark –

“For households and governments alike, you can never be too prepared for an emergency. That’s why we created a ministry whose sole focus is ensuring British Columbians have the resources and plans they need to be safe if disaster strikes, and Minister Yamamoto is taking action to make sure every possible measure is in place to keep British Columbians safe.”

Naomi Yamamoto, Minister of State for Emergency Preparedness –

“These investments in community emergency preparedness will help us better withstand floods, fires, or earthquakes that could impact our province. Emergency preparedness is a shared responsibility that begins in every home, in every business, and across all levels of government. This funding is another of many provincial investments and initiatives to help keep British Columbians safe.”

Bill Adams, vice-president, Western and Pacific region, Insurance Bureau of Canada –

“Disasters can have lasting physical and financial impacts on Canadian communities. That is why the Insurance Bureau of Canada (IBC) and Canada’s property and casualty insurers are committed to working with all levels of government to help make our country safer, stronger, and more resilient. IBC applauds this important funding announcement, which will help municipalities across British Columbia better prepare for disasters. As a partner in emergency preparedness, IBC will continue to work with all stakeholders to make our cities and towns more resilient in the face of increasingly frequent and severe natural disasters.”

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Quick Facts:

- Over $60 million in flood mitigation investments in a number of communities is represented in this announcement.
- Since 2008, the Province has committed $182.7 million towards flood mitigation projects in over 200 communities.
in B.C.

Learn More:

Union of BC Municipalities: http://www.ubcm.ca/

The Fraser Basin Council: http://www.fraserbasin.bc.ca

BC Government flood prevention and planning: http://ow.ly/HeWh3007cDc

PreparedBC provides resources on how to build and emergency kit and how to prepare your family and community for emergencies: http://www2.gov.bc.ca/preparedbc

Follow on Twitter: @EmergencyInfoBC and @PreparedBC

For photos from the announcement visit: https://flic.kr/p/SUZZgU and https://flic.kr/p/SYVkJMi

Three backgrounders follow.

Contacts

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Government Communications and Public Engagement
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Backgrounders

Breakdown of over $80 million in emergency preparedness funding

As part of over $80 million announced today, the Province of British Columbia is providing the following funding:

**Union of British Columbia Municipalities – $32 million**

- Funds will establish a Community Emergency Preparedness Fund (CEPF) that will support disaster response and recovery through structural mitigation, investments in flood risk and emergency evacuation route assessments, and capital purchases, exercises and training for Emergency Social Services (ESS).
- In order to reduce social and economic disruption and better protect families, property and the environment, $20 million is being provided to plan and implement structural mitigation projects in B.C. Portions of this funding will meet the demand of shovel ready projects such as floodways, dikes, and pump stations.
- The Province is also providing $3 million of the CEPF for flood risk assessments, floodplain mapping, and flood mitigation plans. This funding will help local governments identify locations and critical infrastructure at high levels of flood risk, determine how often flooding may occur, and identify strategies for mitigating flood impacts.
- ESS teams, which provide residents up to 72 hours of lodging, clothing and food following an emergency, are essential to the well-being of British Columbians in times of need. The Province is also providing $4.2 million to bolster training and purchase equipment for these local public safety volunteers. While ESS teams in B.C. are equipped to respond to smaller events in their own communities, this funding support will help build local government capacity to respond to larger or catastrophic events.
- Recent wildfires in Fort McMurray highlight the need to assess and protect communities with single evacuation routes, or evacuation routes which pose other hazards, such as susceptibilities to landslides or floods. The Province is contributing $1 million to evacuation route assessments for emergencies posed from major hazards such as fire, floods and HAZMAT incidents.
- The Province is also allocating $3.8 million toward the purchase of EOC generators and training. As a result of Exercise Coastal Response, British Columbia’s first full-scale and provincially-led earthquake exercise held in 2016, the need to aid local authorities in the purchase of EOC generators, and to improve training, EOC information technology infrastructure and operational functionality was identified.

**Nicomen Island flood protection – $10.5 million**

- Funds invested for dike and pump upgrades to the Fraser Valley Regional District’s Nicomen Island diking system.
- The 35-kilometre system of dikes at Nicomen Island, located on the Fraser River northeast of Abbotsford, is in many areas, too steep or too low and could pose a hazard in a major flooding event. The Fraser Valley Regional
District will use $6 million of this funding to widen the dikes to increase stability, and in turn protect agricultural lands and a Lakahahmen First Nation community.

- The remaining $4.5 million will be allocated to the existing pumping system infrastructure which supports these dikes. The pumping system upgrades will increase the functionality of the pumps to better cope with flooding, and will allow all pumps in the system to function concurrently.

**Abbotsford flood protection – $10 million**

- In order to prevent further erosion to the Fraser River’s banks and the dikes protecting the Matsqui floodplain in Abbotsford, funds will support the design and implementation of a long-term solution. The City of Abbotsford and the Province will engage with First Nations, and in particular the Sumas First Nation, to develop a long term strategy to significantly reduce the risk of dike failure, while protecting fish habitat and the traditional fishery of the Sumas First Nation on this stretch of the Fraser River.

**BC Search and Rescue Association (BCSARA) – $5.5 million**

- $5 million to provide essential supports to first responders (such as critical incident stress management and technical certifications), and fund the continuation of the SAR prevention program, AdventureSmart. It will also support the acquisition, maintenance and upgrading of equipment, including communications equipment and rescue equipment.
- $500,000 to fund a pilot project for the BCSARA for the use of Public Safety Broadband Network Deployable Systems, which are basically portable communications networks. These networks will aid emergency responders in locations where conventional communication infrastructure is damaged or non-existent.

**Chilliwack McGillivray Pump Station – $4.2 million**

- Through the BC Disaster Mitigation Program, funds will support the McGillivray Pump Station, increasing the pumping capacity to meet the standard to protect against a 1-in-100 year rainfall event. It will benefit the area confined by the dikes of the Fraser River along the Trans-Canada Highway to the north, Vedder River dikes to the south, Lickman Road to the east and Vedder Canal dikes to the west, protecting a 30-square-kilometre floodplain area.

**District of Kent’s Hammersley Pump Station – $4.17 million**

- The District of Kent will receive $4.17 million to expand and upgrade the Hammersley Pump Station which is located approximately 6km west of Agassiz and conveys run-off from the Mountain Slough watershed. This project will expand and upgrade the current pump system to better protect local agricultural lands and nearby Federal Correctional Centre infrastructure.

**Fraser Basin Council – $2.43 million**

To better understand and mitigate flooding hazards along the Fraser River and southern coast, the Province also invested $2.43 million in three Fraser Basin Council (FBC) projects:

- $1 million will support the FBC in conducting an inventory and engineering assessment of all orphan or unmanaged dikes in British Columbia. This assessment will evaluate the structural conditions of the dikes and determine the cost to upgrade the dikes to provincial standard and to acquire at-risk properties. The goal of this project is to assess the risks to local communities and to help facilitate the transfer of diking authority to local governments.
- $800,000 will go toward a seismic assessment of existing Lower Mainland dikes to withstand seismic events, which will provide vital information about risks and vulnerabilities in those communities. This funding will allow for the field testing of almost 50 structures. This information will provide vital information toward developing seismic design guidelines for diking infrastructure.
- $330,000 will support the cross-sectional sonar survey of the Fraser River bottom to assist the FBC in its proposed development of flood-hazard analysis tools and modelling of the floodplain. This data will also assist in upgrades to the current river model used for freshet forecasting, to provide more accurate information to the public and stakeholders.
- $300,000 through the BC Disaster Mitigation Program is also being provided to the Fraser Basin Council for a geotechnical investigation and dike seismic guideline update.

**The Institute for Catastrophic Loss Reduction –$2.1 million**
• This project will create seismic hazard maps which detail the threats of earthquake shaking and potential for liquefaction and landslides in multiple Metro Vancouver municipalities. Emergency program coordinators and municipalities will be able to use the information generated by this project to inform emergency planning and land-use decisions, and to support the prioritization of mitigation efforts for buildings and other infrastructure.

Fire Chiefs Association of BC – $1.73 million

• Of this funding, $1 million will support the development of a governance framework for road rescue services in B.C. At present, road rescue services in B.C. do not have a high-level governance framework to support training and equipment replacement. This funding will aid the FCABC in developing this framework and better liaise between road rescue teams, EMBC and other stakeholders. The FCABC will also identify, prioritize and allocate funds for training and the acquisition of rescue equipment.
• Another $630,000 will be directed toward fire prevention for at-risk homes. Funds will support home fire safety inspections and, if required, up to two smoke detectors in identified single-family, at-risk homes in B.C.
• And $100,000 of the funding will help to facilitate alternative fuel training for fire departments. This safety training program provides the tools and information that first responders need to safely handle emergencies involving alternative fuel vehicles, including: electric, hybrid, hydrogen fuel cell, bio-diesel and gaseous fuels such as compressed natural gas, liquefied natural gas, liquid propane gas, and their recharging or refuelling stations.

Local community flood prevention, risk assessment and mapping – $1.5 million

• This funding will support flood risk assessments, floodplain mapping and mitigation planning for 10 communities across B.C.: Cache Creek, Chetwynd, Dawson Creek, Elkford, Fernie, Lumby, Nelson, Sparwood, the Squamish Lil’wat Regional District, and Telkwa.

Canada Task Force 1 (Heavy Urban Search and Rescue or HUSAR) – $1 million

• This funding will replace aging equipment, provide maintenance for equipment, and provide skills training for the team. Based in Vancouver, these first responders are trained to provide search and rescue services in large scale, urban building collapses.

Marine Environmental, Observation, Prediction and Response Network – $800,000

• This funding supports research, analysis and modelling to evaluate the potential operation and resiliency of local communities impacted by natural hazards that affect marine transportation links and port infrastructure (e.g. major earthquakes). The results will help inform local authorities on the development of their emergency preparedness plans.

Fortune Creek Drainage and Diking District, Township of Spallumcheen - $800,000

• This funding will improve flood protection of the area currently administrated by the Fortune Creek Drainage and Diking District by improving the current berm and dredging the channel. The Township of Spallumcheen also agreed to accept the operation and maintenance of this berm if the government decides to transfer it at some time in the future, allowing this berm to be part of Spallumcheen’s flood mitigation planning into the future.

Cowichan Tribes – Clem Clem Village Erosion Protection - $720,000

• From the BC Disaster Mitigation Program, funds are for erosion protection along one section of the Koksilah River and two sections of the Cowichan River to protect homes, infrastructure and important cultural and archaeological sites.

The Salvation Army of BC – $700,000

• This funding will support the provision and retrofitting of Salvation Army mobile feeding vans deployed during emergency, and the delivery of mass feeding training seminars and Emergency Social Services (ESS) training for volunteers and emergency program coordinators in local communities. This training will enrich the long-term emergency preparedness and resilience planning of local communities.

Pemberton Valley Diking District – $600,000

• From the BC Disaster Mitigation Program, funds will support floodplain mapping for the Pemberton Valley Diking District. This funding will create new modernized floodplain maps for portions of the Lillooet River valley between
Lillooet Forest Service Bridge and Lillooet Lake; the lower Birkenhead River; the Ryan River; Miller Creek; and Pemberton Tributary channels. Present floodplain mapping for these areas dates back to the early 1990s and is now outdated for proper flood emergency response planning and flood protection infrastructure upgrade planning.

Port Renfrew and Pacheedaht First Nation – $550,000

- From the BC Disaster Mitigation Program to the Capital Regional District (CRD), the funds will replace existing obsolete tsunami sirens with new warning technology to help residents to be informed quickly in the event a tsunami threatens the region. The tsunami siren upgrades will include voiceover capability and remote activation, expanding the audible warning zone to include the Pacheedaht First Nation community. The proposed system will have the potential to provide early warning prior to an earthquake actually occurring which could allow residents time to drop, cover, and hold on.

Avalanche Canada – $500,000

- Funding will support services Avalanche Canada provides including daily forecasts for much of B.C.’s mountainous backcountry, the development of avalanche safety education for recreational users, and the delivery of awareness seminars at schools throughout the province. Avalanches are the deadliest natural hazard in Canada and 80% of all fatalities occur in BC. Avalanche Canada’s programs and services play a vital role in BC’s winter tourism.

Association of Professional Engineers and Geoscientists of BC (APEGBC) – $500,000

- The funding creates a training program for APEGBC members to make it easier to access their professional assistance and, in turn, better protect the overall safety of British Columbians in the aftermath and recovery phase of a catastrophic seismic event. This $500,000 project will support the delivery of post-earthquake building assessment training for qualified professionals, such as inspectors, engineers, architects, and those identified as post-earthquake administrators. The goal of the project is to create a professional community with the specialized skills to provide post-earthquake structural assessments and aid in the immediate response and recovery efforts of all levels of government.

Strathcona Regional District - $500,000

- This funding will provide seismic upgrades to the Quadra Island Community Centre, which serves as the area’s Emergency Operations Centre during catastrophic emergencies.

Pender Island Fire Department - $370,000

- This funding will assist with completing the construction of a live-fire training facility. The grant follows the hard work done locally in fund-raising for site preparation. This will enhance training that improves fire safety, significantly reducing the travel costs for departments in the region to access such training.

Cowichan Valley Regional District – Koksilah-Cowichan Bay Flood Mitigation - $300,000

- From the BC Disaster Mitigation Program, funds will support the re-opening of a historic side channel that was closed off and infilled reducing flood levels on an annual basis on adjacent roads and properties. The reopening of the side channel will act as a high water floodway and will reduce impact on lower tributaries. The development will also provide an opportunity to develop a management zone for large, woody debris in the lower river area.

Invermere Toby Creek Armouring & Diversion Bar – $300,000

- Funds will help with a flood mitigation project along Toby Creek. Portions of the municipality of Invermere’s Wilmer Road are at significant risk of seasonal flooding. When low water levels allow, the site will be reinforced with large rocks and other materials to help divert water and prevent erosion.

Riprap stockpile – $125,000

- From the BC Disaster Mitigation Program, funds will support the purchase of riprap to have ready and accessible for deployment during emergency events such as flooding.

City of Vancouver – $100,000
• In order to help prepare for an earthquake, the Province is providing Vancouverites with the means to help themselves. This funding will empower Vancouver neighbourhoods through an expansion of the disaster-support hub pilot project to prepare for the ever-present threat of earthquakes. Disaster-support hubs are designated locations where the public can initially gather to coordinate your efforts and offer assistance to other members of your community.

Provincial Emergency Program Air (PEP Air) – $100,000

• Currently, PEP Air relies on verbal position updates and manual maps to estimate aircraft positions and locations of interest when searching for overdue or downed aircraft, or in supporting ground search and rescue teams. This funding will enable PEP Air to purchase flight tracking and mission management tools and equipment to improve operational safety and effectiveness.

Canadian Red Cross – $100,000

• The Canadian Red Cross will procure disaster relief supplies (cots, blankets, personal hygiene products, baby supplies, cleaning kits, etc.) and strategically pre-position them at Red Cross facilities throughout B.C. This will allow communities to access this vital equipment quickly after a disaster.

Science World (City of Vancouver) – $25,000

• Funds will allow Science World to waive admission during national Emergency Preparedness Week in May when they host Lower Mainland students and help to educate them through presentations and interactive learning materials about the importance of being prepared for natural disasters.

$32 million for local government emergency preparedness

As part of over $80 million announced today, the Province of British Columbia is providing the Union of BC Municipalities with $32 million in funding to establish a Community Emergency Preparedness Fund (CEPF) that will support disaster response and recovery through structural mitigation, investments in flood-risk and emergency evacuation route assessments, Emergency Operations Centre (EOC) IT equipment and backup generators, and capital purchases, exercises and training for Emergency Social Services (ESS).

In order to reduce social and economic disruption and better protect families, property and the environment, $20 million is being provided to plan and implement structural mitigation projects in B.C. Portions of this funding will meet the demand of shovel-ready projects, such as floodways, dikes and pump stations. The Province is also providing $3 million of the CEPF for flood-risk assessments, floodplain mapping, and flood mitigation plans. This funding will help local governments identify locations and critical infrastructure at high levels of flood risk, determine how often flooding may occur, and identify strategies for mitigating flood impacts.

ESS teams, which provide residents up to 72 hours of lodging, clothing and food following an emergency, are essential to the well-being of British Columbians in times of need. The Province is also providing $4.2 million to bolster training and purchase equipment for these local public safety volunteers. While ESS teams in B.C. are equipped to respond to smaller events in their own communities, this funding support will help build local government capacity to respond to larger or catastrophic events.

Recent wildfires in Fort McMurray, Alta. and Tennessee’s Smokey Mountains highlight the need to assess and protect communities with single evacuation routes, or evacuation routes which pose other hazards, such as susceptibilities to landslides or floods. The Province is contributing $1 million to evacuation route assessments for emergencies posed from major hazards such as fire, floods and HAZMAT incidents.

The Province is also allocating $3.8 million toward the purchase of EOC generators and training. As a result of Exercise Coastal Response, British Columbia’s first full-scale and provincially led earthquake exercise held in 2016, the need to aid local authorities in the purchase of EOC generators, and to improve training, EOC information technology infrastructure and operational functionality was identified. These upgrades will facilitate effective emergency response communications and integration with surrounding communities and regional partners, in order to enhance local authorities’ communications infrastructure, improve the ability to capture records of events and decrease the reliance on the availability of local electricity.

$10 million in support for public safety partners
As part of the more than $80 million announced today, the Province is investing approximately $10 million in public safety partners, with whom it collaborates, to improve the overall preparedness and resilience of British Columbians. This includes:

**Fire Chiefs Association of BC – $1.63 million**

- Of this funding, $1 million will support the development of a governance framework for road rescue services in B.C. At present, road rescue services in B.C. do not have a high-level governance framework to support training and equipment replacement. This funding will aid the FCABC in developing this framework and better liaise between Road Rescue teams, EMBC and other stakeholders. The FCABC will also identify, prioritize and allocate funds for training and the acquisition of rescue equipment. The remaining $630,000 will be directed toward fire prevention for at-risk homes.

**Canada Task Force 1 (Heavy Urban Search and Rescue or HUSAR) – $1 million**

- This funding will replace aging equipment and enable team skills training and maintenance. Based in Vancouver, these first responders are trained to provide search-and-rescue services in large-scale, urban building collapses.

**Marine Environmental, Observation, Prediction and Response Network – $800,000**

- This funding supports research, analysis and modelling to evaluate the potential response and resiliency of local communities impacted by natural hazards that affect marine transportation links and port infrastructure (e.g. major earthquakes). The results will help inform local authorities on the development of their emergency preparedness plans.

**The Salvation Army of BC – $700,000**

- This funding will support the provision and retrofitting of Salvation Army mobile feeding vans, and the delivery of mass feeding training seminars and Emergency Social Services (ESS) training for volunteers and emergency program coordinators in local communities. This training will enrich the long-term emergency preparedness and resilience planning of local communities.

**BC Search and Rescue Association – $500,000**

- $500,000 will go toward a pilot project for the use of Public Safety Broadband Network Deployable Systems, which are basically portable communications networks. These networks will aid emergency responders in locations where conventional communication infrastructure is damaged or non-existent.

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- The Canadian Red Cross will procure disaster relief supplies (cots, blankets, personal hygiene products, baby supplies, cleaning kits, etc.) and strategically pre-position them at Red Cross facilities throughout B.C. This will allow communities to access this vital equipment quickly after a disaster.

Over $3 million announced for seismic improvements
As part of over $80 million announced today, the Province is investing over $3 million in funding to support emergency management and preparedness projects will increase the overall resiliency of British Columbia.

The Institute for Catastrophic Loss Reduction – $2.1 million

- This project will create seismic hazard maps, which detail the threats of earthquake shaking and potential for liquefaction and landslides in multiple Metro Vancouver municipalities. Emergency program coordinators and municipalities will be able to use the information generated by this project to inform emergency planning and land-use decisions, and to support the prioritization of mitigation efforts for buildings and other infrastructure.

Association of Professional Engineers and Geoscientists of BC (APEGBC) – $500,000

- This funding will help create a training program for APEGBC members to make it easier to access their professional assistance and, in turn, better protect the overall safety of British Columbians in the aftermath and recovery phase of a catastrophic seismic event. This $500,000 project will support the delivery of post-earthquake building assessment training for qualified professionals, such as inspectors, engineers, architects, and those identified as post-earthquake administrators. The goal of the project is to create a professional community with the specialized skills to provide post-earthquake structural assessments and aid in the immediate response and recovery efforts of all levels of government.

Strathcona Regional District – $500,000

- This funding will provide seismic upgrades to the Quadra Island Community Centre, which serves as the area's Emergency Operations Centre during catastrophic emergencies.

City of Vancouver – $100,000

- In order to help prepare for an earthquake, the Province is providing Vancouverites with the means to help themselves. This funding will empower Vancouver neighbourhoods through an expansion of the disaster-support hub pilot project to prepare for the ever-present threat of earthquakes. Disaster-support hubs are designated locations where the public can initially gather to coordinate your efforts and offer assistance to other members of your community.

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