



# Skeena-Queen Charlotte Regional District

## BOARD POLICY

Title:	Code of Conduct	
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### 1. PURPOSE

- 1.1. The purpose of this policy is to set minimum expectations for the behavior of Skeena-Queen Charlotte Regional District Board members, Committee members and staff in carrying out their duties.
- 1.2. The role of Board Members, Committee Members and staff is to represent the Regional District in a professional manner. They should inspire confidence and trust in local government and demonstrate respect for the Regional District, its residents, staff and elected officials.

### 2. POLICY

The following code of conduct shall apply to all Board members, Committee members and staff of the Regional District:

- 2.1. Members and staff shall conduct themselves, at all times, with behavior respectful of their duties and mindful always of the long term results achieved for the benefit and protection of the Skeena-Queen Charlotte Regional District.
- 2.2. Conduct of members and staff in the performance of their duties shall be fair, open, honest and in a professional manner.
- 2.3. Members and staff shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other Members or staff.
- 2.4. All information received in confidence or in a closed meeting must be kept in confidence unless prior authorization to release the information has been given by the Board.
- 2.5. Committee members are entitled to contribute their comments on various topics before the Committee, but must adhere to the decisions made by the Board on those matters. Efforts to circumvent decisions made by the Board may result in the removal of the member from the Committee.
- 2.6. Committee members must not criticize the conduct of the Committee or members of the Board, who are assigned as representatives to the Regional District's committees. It is acceptable to publicly disagree about an issue, but it is not acceptable to make derogatory comments about other Committee members, Board members, staff or their opinions or actions.

- 2.7. When concern has been raised that a Member is not adhering to the above, information will be brought before the Board, in a closed meeting and considered. The Board has the authority to remove a Member appointment when they determine their actions have contravened this policy.

### 3. DEFINITIONS

- 3.1. *“Committee member”* – a person sitting on an advisory committee, task force, commission, board, or other Regional District-established body and includes staff contracted to support any of these bodies
- 3.2. *“Board member”* – Directors and appointed alternates representing the Regional District Board
- 3.3. *“Staff”* – an employee or contract employee of the Regional District.

<b>Approval Date:</b>	March 25, 2011	<b>Resolution No.</b>	137-2011
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