



## SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

**MINUTES** of the **Regular Meeting** of the Board of Directors of the **Skeena-Queen Charlotte Regional District (SQCRD)** held at the Regional District Office, Prince Rupert, BC on **Friday, November 25, 2011.**

### **PRESENT**

Chair B. Pages, Village of Masset  
Vice-Chair J. Mussallem, City of Prince Rupert  
Directors I. Gould, Village of Port Clements(*via telephone*)  
C. Kulesha, Village of Queen Charlotte(*via telephone*)  
M. Kristoff, District of Port Edward  
J. Turner, Dodge Cove (Electoral Area “A”) – Alternate Director  
K. Bergman, Oona River (Electoral Area “C”)  
B. Setso, Graham Island (Electoral Area “D”)(*via telephone*)  
E. Putterill, Moresby Island (Electoral Area “E”)(*via telephone*)

Absent: D. Nobels, Dodge Cove (Electoral Area “A”)  
N. Kinney, City of Prince Rupert

Staff Polly Pereira, District of Port Edward (acting on behalf of the Regional District)

Public 5  
Media 1

### **1. CALL TO ORDER 7 pm**

### **2. AGENDA**

2.1 **MOVED** by Director Mussallem,**SECONDED** by Director Bergman,thatthe  
agendabe adoptedwith the following amendments:

- 3.1 Insert attachment (Oct 21/11 SQCRD Minutes)
- 5.2 Port Edward Historical Society (North Pacific Cannery)
  - Andrew Hamilton, Community Recreation Program Application  
Note: Seeking support & resolution from the Board for this application
- 7.10 Ministry of Transportation and Infrastructure – UBCM Thank You
- 8.6 Jennifer Robb, Treasurer – Replacement of Solid Waste Disposal Bins
- 8.7 Joan Merrick, CAO – Election Results
- 9.3 Joan Merrick, CAO – Process for Service Establishment Bylaws and Amendments
- 9.4 Bylaw No. 535-2011 A bylaw to establish a service within Electoral Area “E” (Moresby Island) for the purpose of providing street lighting for the community of Sandspit
- 9.5 Bylaw No. 473.2–2012 A bylaw to amend the Sandspit Fire Protection Grant-in-Aid Local Service

- 9.6 Bylaw No. 540–2012 A bylaw to establish a service within Electoral Area “E” (Moresby Island) for the purpose of providing parks and recreation facilities
- 11.1 Add: Discussion regarding the Dec. meeting time (currently set for 2pm on Dec 16<sup>th</sup>)  
Note: Elected Officials Workshop being held in Terrace Dec 14-16
- 11.3 Director Carol Kulesha – BC Ferry Commission
- 11.4 Director Carol Kulesha – Telus and Haida Gwaii’s GwaiiTel
- 11.5 TowHill Blowhole – Community Recreation Program
- 11.6 Erosion – Shingle Bay
- 13.1 Add that the Board move to In-Camera under *Section 90.(1)(g)* of the Community Charter

**320-2011****CARRIED****3. MINUTES & BUSINESS ARISING**

- 3.1 SQCRD Regular Meeting — October 21, 2011

MOVED by Director Mussallem, SECONDED by Director Kristoff, that the October 21, 2011 Minutes be adopted as presented.

**321-2011****CARRIED**

- 3.2 RISE & REPORT

The following items were released from the October 25th in-camera meeting of the Skeena-Queen Charlotte Regional District Board:

**Regional District Name Change**

MOVED by Director Mussallem, SECONDED by Director Nobels, that the name of the Regional District be changed from the Skeena-Queen Charlotte Regional District to the North Coast Regional District.

**322-2011****CARRIED****Billing Cycle for Solid Waste Collection – Rural Areas**

MOVED by Director Mussallem, SECONDED by Director Nobles, that the billing cycle be changed from quarterly to annually;

AND THAT staff drafts the necessary bylaw amendments to include a 10% discount for early payment of Solid Waste Rural Area Collection Fees as well as increasing the penalty for late payment to 10%;

AND THAT the changes be implemented for all rural area customers billed by the Regional District effective January 1st, 2012.

**323-2011****CARRIED**

**Islands Solid Waste – Recycling**

MOVED by Director Gould, SECONDED by Director Kulesha, that the recycling program on Haida Gwaii be continued;

AND THAT staff continue to work towards achieving efficiencies and improving the effectiveness of the program;

AND THAT staff undertake additional public awareness initiatives for recycling on Haida Gwaii.

**324-2011****CARRIED****4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING**

## 4.1 Moresby Island Management Committee – October 13, 2011 Minutes

MOVED by Director Mussallem, SECONDED by Director Kristoff, that the Minutes of the Moresby Island Management Committee meeting held October 13, 2011 be received as presented.

**325-2011****CARRIED****5. DELEGATIONS**

## 5.1 Port Edward Historical Society (North Pacific Cannery)

- Andrew Hamilton, President – Unable to Attend
- Ron Bedard, Vice President – Unable to Attend
- Marty Bowles, Regional District Representative
- Michael Gurney, Port Edward Historical Society Board Member

Marty Bowles gave the Board an update on the North Pacific Cannery – grants have been attained by the Society to restore some of the site's buildings. The site is looking great. Mr. Bowles submitted a cheque in the amount of \$3,000 as payment towards the North Pacific Cannery's loan.

## 5.2 Port Edward Historical Society (North Pacific Cannery)

- Andrew Hamilton – Community Recreation Program Application

The Society is seeking support & resolution from the Board for this application.

As Andrew Hamilton was unable to attend, Michael Gurney attended in his place. Mr. Gurney gave the Board an overview of the Community Recreational Grant Application.

MOVED by Director Mussallem, SECONDED by Director Putterill that the Board accepts the \$3,000 cheque to be applied towards the North Pacific Cannery loan and further that the Board support the application for the Community Recreation Program grant, subject that the application meets the program criteria.

The Board thanked Mr. Bowles and Mr. Gurney for their presentations.

**326-2011****CARRIED**

**6. FINANCE**

## 6.1 Cheques Payable over \$5,000 — October, 2011

MOVED by Director Mussallem, SECONDED by Director Putterill that thereport of cheques payable for over \$5,000 for the month of October, 2011 be received as presented.

**327-2011****CARRIED****7. CORRESPONDENCE**

## 7.1 Prince Rupert Public Library – Letter of thanks

MOVED by Director Kristoff, SECONDED by Director Mussallem, that the correspondence from the Prince Rupert Public Library regarding their letter of thanks be received and filed.

**328-2011****CARRIED**

## 7.2 Dixon Entrance Maritime Museum Society – Letter of thanks

MOVED by Director Mussallem, SECONDED by Director Kristoff, that the correspondence from the Dixon Entrance Maritime Museum Society regarding their letter of thanks be received and filed.

**329-2011****CARRIED**

## 7.3 Delkatla Sanctuary Society – Letter of thanks

MOVED by Director Mussallem, SECONDED by Director Kristoff, that the correspondence from the Delkatla Sanctuary Society regarding their letter of thanks be received and filed.

**330-2011****CARRIED**

## 7.4 Ministry of Environment – Water Act Modernization (WAM) project and theproposed new Water Sustainability Act (WSA)

MOVED by Director Mussallem, SECONDED by Director Kristoff, that the correspondence from the Ministry of Environment regarding Water Act Modernization (WAM) project and the new Water Sustainability Act (WSA) be received and filed.

**331-2011****CARRIED**

## 7.5 Human Resources and Skills Development Canada – Employment Insurance (EI) program

MOVED by Director Mussallem, SECONDED by Director Putterill, that staff write a letter to the Human Resources and Skills Development Canada – Employment Insurance (EI) program requesting the results of the Extended EI Benefits Pilot Project #15.

**332-2011****CARRIED**

- 7.6 City of Port Alberni – Recent Cuts to Housing & Program Supports Funded by Community Living BC (CLBC) for Adults with Developmental Disabilities

MOVED by Director Mussallem, SECONDED by Director Putterill, that staff write a letter supporting the City of Port Alberni’s resolution regarding the Recent Cuts to Housing & Program Supports Funded by Community Living BC (CLBC) for Adults with Developmental Disabilities.

**333-2011**

**CARRIED**

- 7.7 Union of BC Municipalities – UPDATE: RCMP Contract Negotiations

MOVED by Director Mussallem, SECONDED by Director Kristoff, that the correspondence from the Union of BC Municipalities regarding the RCMP Contract Negotiations Update be received and filed.

**334-2011**

**CARRIED**

- 7.8 Union of BC Municipalities – Natural Resource Roads

MOVED by Director Kulesha, SECONDED by Director Putterill, that staff write a letter to the Province expressing the board’s concerns regarding the Natural Resource Roads.

**335-2011**

**CARRIED**

- 7.9 City of Greenwood - National Sex Offender Registry

MOVED by Director Mussallem, SECONDED by Director Bergman, that staff write a letter to support the City of Greenwood motion urging the Federal Government to make the necessary changes to the Criminal Code of Canada making the sexual offender registry public.

**336-2011**

**CARRIED**

- 7.10 Ministry of Transportation and Infrastructure – UBCM Thank You

MOVED by Director Putterill, SECONDED by Director Mussallem, that the correspondence from the Ministry of Transportation and Infrastructure regarding thanks for meeting with them at the UBCM Convention be received and filed.

**337-2011**

**CARRIED**

## **8. REPORTS – RESOLUTIONS**

- 8.1 Haida Gwaii Recreation Coordinator – October, 2011 Report

MOVED by Director Mussallem, SECONDED by Director Kulesha, that the Haida Gwaii Recreation Coordinator’s October, 2011 Report be received and filed.

**338-2011**

**CARRIED**

- 8.2 Joan Merrick, CAO – Dodge Cove Water

MOVED by Alternate Director Turner, SECONDED by Director Mussallem, that the Skeena-Queen Charlotte Regional District Board directs staff not to proceed

with establishing the Dodge Cove Water Service; based on 81% of the respondents to the non-binding opinion poll expressing their opposition to the service;

AND THAT the Board approves the use of the remaining reserve funds (\$33,382) as well as gas tax funds (approximately \$15,367) to cover the balance of the costs incurred in 2011;

AND THAT the Board directs staff to submit a claim to the Municipal Rural Infrastructure Fund (MRIF) for two thirds of the eligible project costs incurred to date;

AND THAT the Board directs staff to administer any funds received from the MRIF by reimbursing firstly, the gas tax fund and secondly, the reserve;

AND THAT the Board approve the return any unused reserve funds to the Dodge Cove Improvement District once staff is satisfied that the project is completed and all funds are accounted for.

**339-2011**

**CARRIED**

- 8.3 Jennifer Robb, Treasurer – Authority to Sign Vadim Software Contract

MOVED by Director Mussallem, SECONDED by Director Kulesha, that the Board authorizes the CAO to sign the agreement on behalf of the Skeena-Queen Charlotte Regional District with Vadim Computer Management Group Ltd., for the purchase of the new accounting software.

**340-2011**

**CARRIED**

- 8.4 Joan Merrick, CAO – Building Lease Agreement

MOVED by Director Putterill, SECONDED by Director Mussallem, that the Board of the Skeena-Queen Charlotte Regional District authorize the Chief Administrative Officer to sign a three year lease agreement with Lax Kw'alaams Holdings Ltd.

**341-2011**

**CARRIED**

- 8.5 Jennifer Robb, Treasurer – Grant Applications to Northern Development Initiative Trust (NDIT)

MOVED by Director Gould, SECONDED by Director Putterill, that therequest for support for NDIT funding from the Great Bear Initiatives Society be tabled until the December 17, 2011 meeting, pending further information.

**342-2011**

**CARRIED**

MOVED by Director Gould, SECONDED by Director Putterill ,that the Board of the Skeena-Queen Charlotte Regional District supports the Haida Gwaii Higher Education Society application to Northern Development Initiative Trust for a \$4,285 Marketing Initiatives grant from the Skeena-Queen Charlotte Regional District's nominal allocation of the Northwest Regional Development Account for the Haida Gwaii Semester Marketing Campaign 2012 Project.

**343-2011**

**CARRIED**

- 8.6 Jennifer Robb, Treasurer and Rob Kidd, Operations Manager Islands Solid Waste Management – Replacement of Solid Waste Disposal Bins

MOVED by Director Kulesha, SECONDED by Director Putterill that the Board approves the purchase of two new waste disposal bins at a cost of \$10,172 each plus taxes and freight for Islands Solid Waste Management to be funded from 2011 surplus and the 2012 provisional budget.

**344-2011**

**CARRIED**

- 8.7 Joan Merrick, CAO – Election Results

MOVED by Director Mussallem, SECONDED by Director Kulesha, that the Board receives the Election Results report for information.

AND THAT the Board appoints the Moresby Island Management Committee as follows:

- 1) BOWLER, Carole Jean
- 2) HOVDE, Stanley R.
- 3) O’GORMAN, Emmy
- 4) USHER, Gord; and
- 5) WIER, Heron

**345-2011**

**CARRIED**

## **9. BYLAWS**

- 9.1 Bylaw No. 536-2011 Being a Bylaw to set the fees and charges for the supply of WasteManagement Services on Haida Gwaii (Queen Charlotte Islands)

MOVED by Director Mussallem, SECONDED by Director Putterill, that the Board gives first, second and third readings to the Skeena-Queen Charlotte Regional District Queen Charlotte Island Solid Waste Management Regulations, fees and charges amendment Bylaw No. 536 - 2011.

**346-2011**

**CARRIED**

MOVED by Director Mussallem, SECONDED by Director Setso, that the Board adopts the Skeena-Queen Charlotte Regional District Queen Charlotte Island Solid Waste Management Regulations, fees and charges amendment Bylaw No. 536 - 2011.

**347-2011**

**CARRIED**

- 9.2 Bylaw No. 537-2011 Being a Bylaw to provide Director’s Remuneration

MOVED by Director Mussallem, SECONDED by Director Kristoff, that the Board gives first, second and third readings to the Director’s Remuneration Bylaw No. 537 - 2011.

**348-2011**

**CARRIED**

MOVED by Director Mussallem, SECONDED by Director Putterill, that the Board adopts the Director’s Remuneration Bylaw No. 537 - 2011.

**349-2011**

**- ONE OPPOSED-  
CARRIED**

- 9.3 Joan Merrick, CAO – Process for Service Establishment Bylaws and Amendments

MOVED by Director Putterill, SECONDED by Director Gould, that the Board set the deadline for response to the alternative approval processes for bylaw 535, bylaw 540 and bylaw 573.2 as March 8<sup>th</sup>, 2012.

**350-2011**

**CARRIED**

- 9.4 Bylaw No. 535-2011 A bylaw to establish a service within Electoral Area “E” (Moresby Island) for the purpose of providing street lighting for the community of Sandspit

MOVED by Director Putterill, SECONDED by Director Gould that the Board gives first, second and third readings to Bylaw No. 535 – 2011, A bylaw to establish a service within Electoral Area “E” (Moresby Island) for the purpose of providing street lighting for the community of Sandspit.

**351-2011**

**CARRIED**

- 9.5 Bylaw No. 473.2–2012 A bylaw to amend the Sandspit Fire Protection Grant-in Aid Local Service

MOVED by Director Putterill, SECONDED by Director Gould, that the Board gives first, second and third readings to Bylaw No. 473.2-2012, A bylaw to amend the Sandspit Fire Protection Grant-in Aid Local Service.

**352-2011**

**CARRIED**

- 9.6 Bylaw No. 540–2012 A bylaw to establish a service within Electoral Area “E” (Moresby Island) for the purpose of providing parks and recreation facilities

MOVED by Director Putterill, SECONDED by Director Mussallem, that the Board gives first, second and third readings to Bylaw No. 540-2012, bylaw to establish a service within Electoral Area “E” (Moresby Island) for the purpose of providing parks and recreation facilities.

**353-2011**

**CARRIED**

## **10. LAND REFERRALS**

- 10.1 Joan Merrick, CAO – Planning Recommendations from the October 13, 2011 MIMC Meeting

### **Application for Crown Land Tenure - Eclipsol Energy Inc.**

MOVED by Director Putterill, SECONDED by Director Kulesha, that the Regional District Board support the recommendations of the Moresby Island Management Committee on subject land referral, Land File Number 1413635 for a 5 year term for an “Investigative License” for the purpose of Windpower.

**354-2011**

**CARRIED**

**10.2 Joan Merrick, CAO – Release of Covenant S5633**

MOVED by Director Mussallem, SECONDED by Director Putterill, that the Board of the Skeena-Queen Charlotte Regional District approve the discharge of S5633 from proposed Lot A, DL 251, Range 5, Coast District, Plan EPP15592, to be created by the Subdivision of Part of Block 2, District Lot 251, Range 5, Coast District, Plan 1456 Except Plans 8299, 8614, 8661, 9132, 9133, 9603, 9637, 9641, 9822, 11828 and 6096.

**355-2011****CARRIED****11. NEW/OLD BUSINESS****11.1 2011 Christmas Party/December meeting time**

MOVED by Director Mussallem, SECONDED by Director Gould that the scheduled December 16, 2011 meeting be changed to December 17, 2011 at 9:00 am due to the Elected Officials Workshop being held in Terrace Dec 14-16.

**356-2011****CARRIED****11.2 Director Evan Putterill – BC Ferries**

MOVED by Director Mussallem, SECONDED by Director Kulesha that the staff write a letter to BC Ferries noting that the Board is satisfied with the appointment process.

**357-2011****CARRIED****11.3 Director Carol Kulesha – BC Ferry Commission**

MOVED by Director Kulesha, SECONDED by Director Putterill that a letter of support be sent to the BC Ferries Commission supporting the position of the Ferry Advisory Committee Chairpaper entitled “ Ferry Governance: A Matter of Ideology”.

**358-2011****CARRIED**

MOVED by Director Mussallem, SECONDED by Director Kulesha that staff write a letter to the BC Coastal Community Network requesting that they support the position of the Ferry Advisory Committee Chair paper entitled “ Ferry Governance: A Matter of Ideology”.

**359-2011****CARRIED****11.4 Director Carol Kulesha – Telus and Haida Gwaii’s GwaiiTel**

MOVED by Director Mussallem, SECONDED by Director Gould that staff contact GwaiiTel and CityWest to have a workshop with the Board to discuss

opportunity to upgrade the bandwidth in Haida Gwaii.

**360-2011**

**CARRIED**

11.5 TowHill Blowhole Boardwalk/Small Community Recreation Program

MOVED by Director Mussallem, SECONDED by Director Gould that this item be tabled, pending further information regarding this application.

**361-2011**

**CARRIED**

11.6 Erosion – Shingle Bay

MOVED by Director Putterill, SECONDED by Director Kulesha that a letter be sent to the Ministry of Transportation and Highways regarding the road erosion of Shingle Bay and that a copy be sent to O’Brien Road & Bridge Maintenance Ltd.

**362-2011**

**CARRIED**

**12. PUBLIC QUESTION PERIOD**

There were 5 questions from the public.

**13. IN-CAMERA**

13.1 The Board moved to the In-Camera meeting under sections 90.(1)(g) of the Community Charter.

**14. ADJOURNMENT**

14.1 MOVED by Director Mussallem, SECONDED by Director Kristoff, that the regular SQCRD meeting be ADJOURNED at 9:31 pm.

**363-2011**

**CARRIED**

Certified correct:

Approved & adopted:

\_\_\_\_\_  
Joan Merrick, CAO

\_\_\_\_\_  
Chair