



## SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

**MINUTES** of the Special Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at the Regional District Office, Prince Rupert, B.C. on Friday, March 4, 2011.

### **PRESENT**

Chair B. Pages, Village of Masset  
Vice-Chair J. Mussallem, City of Prince Rupert  
Directors N. Kinney, City of Prince Rupert  
D. Nobels, Dodge Cove (Electoral Area "A")  
C. Kulesha, Village of Queen Charlotte  
E. Putterill, Moresby Island (Electoral Area "E")  
M. Kristoff, District of Port Edward  
K. Bergman, Oona River (Electoral Area "C") *via telephone*

Regrets C. Delves, Village of Port Clements  
B. Setso, Rural Graham Island (Electoral Area "D")

Staff J. Merrick, CAO  
H. Koning  
T. DesChamp  
R. Kidd

**1. CALL TO ORDER** 1:10pm

**2. AGENDA**

2.1 MOVED by Director Kinney, SECONDED by Director Nobels, that the agenda be approved with the following amendments:

- 6.1a Please REPLACE pages 12 and 12a of the Draft Budget
- 6.3 Estimated Taxation to Build and Operate an Aquatic Centre on Haida Gwaii
- 7.1 Delkatla Sanctuary Society – Budget Request Breakdown
- 8.2 Rob Kidd, Islands Solid Waste Operations Manager – Queen Charlotte Recycling Depot
- 9.2 Bylaw No. 473.1 – 2011 A bylaw to amend Sandspit Fire Protection Service
- 11.1 Follow up letters to Ministry of Community, Sport & Cultural Development regarding capacity and governance structure
- 11.2 Update on PNCIMA process – Director Nobels.

**071-2011**

**CARRIED**



## SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

### 3. MINUTES & BUSINESS ARISING

3.1 MOVED by Director Putterill, SECONDED by Director Mussallem that the minutes of the February 19, 2011 be approved as presented.

**072-2011**

**CARRIED**

### 4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

None.

### 5. DELEGATIONS

None.

### 6. FINANCE

The CAO reviewed the details of the draft budget.

6.1 MOVED by Director Nobels, SECONDED by Director Putterill to receive the five-year financial plan as presented.

**073-2011**

**CARRIED**

#### Mainland Recycling (Exhibit #10)

MOVED by Director Putterill, SECONDED by Director Nobels that the Board approve the Mainland Recycling Budget (Exhibit #10) as presented.

**074-2011**

**CARRIED**

MOVED by Director Mussallem, SECONDED by Director Kulesha that a letter be sent to BC Ferries to consider a reduced freight rate for recycling goods being transported from Haida Gwaii.

**075-2011**

**CARRIED**

Director Nobels extended thanks to Mr. Tim DesChamp, Superintendent of Solid Waste and the staff of the Mainland Recycling depot for their work, particularly with regard to maintaining capacity and productivity within the reduced hours.

*Tim DesChamp left the meeting at 1:40pm*

#### Administration

Staff noted that there will be an additional \$5000 conditional grant included in the revenue to offset the Treaty Advisory Committee Expenses.

MOVED by Director Putterill, SECONDED by Director Nobels that the Board approve the Administration budget (Exhibit #1) as amended.

**076-2011**

**CARRIED**



## SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

### Electoral Areas (Exhibit #2)

MOVED by Director Putterill, SECONDED by Director Nobels that the Board approve the Electoral Area budget (Exhibit #2) as presented.

**077-2011**

**CARRIED**

*Rob Kidd joined the meeting at 1:45pm (via telephone)*

### Islands Waste Management (Exhibit #11)

MOVED by Director Kulesha, SECONDED by Director Putterill that the staff be directed to setup a temporary transfer station in the Village of Queen Charlotte and that the recycling equipment be moved back to the Port Clements Landfill

AND FURTHER that a community consultation process begin with all island communities, including first nations bands, to determine the future of the recycling program for a decision in the 2012 budget.

**078-2011**

**CARRIED**

*Rob Kidd left the meeting at 2:20pm*

### Municipal Debt Service (Exhibit #3)

MOVED by Director Putterill, SECONDED by Director Kinney that the Board approve the Municipal Debt Service Budget (Exhibit #3) as presented.

**079-2011**

**CARRIED**

*Director Murray Kristoff joined the meeting at 2:30pm*

### Planning (Exhibit #4)

MOVED by Director Nobels, SECONDED by Director Putterill that the Board approve the Planning budget (Exhibit #4) as presented.

**080-2011**

**CARRIED**

### Economic Development

MOVED by Director Kulesha, SECONDED by Director Putterill that the Administration Recovery charge be reduced to 5%.

**081-2011**

**DEFEATED**

In-favor: Directors Putterill and Kulesha

MOVED by Director Kinney, SECONDED by Director Nobels that the Board approve the Economic Development budget (Exhibit #5) as presented.

**082-2011**

**CARRIED**



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Director Nobels noted that the electoral directors will provide input for potential economic development projects that would benefit their areas as an agenda item on the next Electoral Area Directors meeting.

### Regional Waste Management (Exhibit #6)

MOVED by Director Putterill, SECONDED by Director Nobels that the Board approve the Regional Waste Management budget (Exhibit #6) as presented.

**083-2011**

**CARRIED**

### Mainland Recreation (Exhibit #7)

MOVED by Director Nobels, SECONDED by Director Bergman that the Board approve the Mainland Recreation budget (Exhibit #7) as presented.

**084-2011**

**CARRIED**

### Prince Rupert Regional Archives (Exhibit #8)

MOVED by Director Kinney, SECONDED by Director Nobels that the Board approve the Prince Rupert Regional Archives budget (Exhibit #8) as presented.

**085-2011**

**CARRIED**

### North Pacific Cannery (Exhibit #9)

MOVED by Director Mussallem, SECONDED by Director Nobels that the Board approve the North Pacific Cannery budget (Exhibit #9) as presented.

**086-2011**

**CARRIED**

*Director Kristoff left the meeting at 2:50pm*

### Queen Charlotte Islands Recreation (Exhibit #12)

MOVED by Director Putterill, SECONDED by Director Kulesha that the Board approve the Queen Charlotte Islands Recreation budget (Exhibit #12) as presented.

**087-2011**

**CARRIED**

### Haida Gwaii Museum & Arts Council Contributions (Exhibit #13)

MOVED by Director Putterill, SECONDED by Director Kulesha that the Delkatla Nature Centre grant be increased to \$2,000.

**088-2011**

**CARRIED**



## SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MOVED by Director Kinney, SECONDED by Director Mussallem that the Haida Gwaii Museums & Arts Council Contributions budget (Exhibit #13) be approved as amended.

**089-2011**

**CARRIED**

Vancouver Island Regional Library (Exhibit #14)

MOVED by Director Kulesha, SECONDED by Director Putterill that the Board approve the Vancouver Island Regional Library budget (Exhibit #14) as presented.

**090-2011**

**CARRIED**

Oona River Telephone Service (Exhibit #15)

MOVED by Director Bergman, SECONDED by Director Putterill that the Board approve the Oona River Telephone Service budget (Exhibit #15) as presented.

**091-2011**

**CARRIED**

Sandspit Fire Department (Exhibit #16)

MOVED by Director Putterill, SECONDED by Director Kristoff that the Board approve the Sandspit Fire Department budget (Exhibit #16) as presented.

**092-2011**

**CARRIED**

*Director Bergman left the meeting at 3:05pm*

Sandspit Water Utility (Exhibit #17)

MOVED by Director Putterill, SECONDED by Director Mussallem that the Board approve the Sandspit Water Utility budget (Exhibit #17) as presented.

**093-2011**

**CARRIED**

Dodge Cove Water Utility Upgrade (Exhibit #18)

MOVED by Director Nobels, SECONDED by Director Kinney that the Board approve the Dodge Cove Water Utility Upgrade budget (Exhibit #18) as presented.

**094-2011**

**CARRIED**

Feasibility Studies (Exhibit #19)

MOVED by Director Nobels, SECONDED by Director Mussallem that the Board approve the Feasibility Studies budget (Exhibit #19) as presented.

**095-2011**

**CARRIED**



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### Sandspit Community Hall Upgrade (Exhibit #20)

MOVED by Director Kulesha, SECONDED by Director Putterill that the Board approve the Sandspit Community Hall Upgrade budget (Exhibit #20) as presented.

**096-2011**

**CARRIED**

### Queen Charlotte Islands Landfill Closure (Exhibit #21)

MOVED by Director Mussallem, SECONDED by Director Nobels that the Board receive the Queen Charlotte Islands Landfill Closure budget (Exhibit #21) as presented.

**097-2011**

**CARRIED**

### Reserve Funds (Exhibit #22)

MOVED by Director Nobels, SECONDED by Director Mussallem that the Board receive the Reserve Funds budget (Exhibit #22) as presented.

**098-2011**

**CARRIED**

*Director Kristoff returned to the meeting at 3:20pm*

#### 6.2 Tax Distribution

Staff presented the tax distribution report.

MOVED by Director Mussallem, SECONDED by Director Kinney that the Tax Distribution report be received as presented.

**099-2011**

**CARRIED**

#### 6.3 Estimated Taxation to Build and Operate an Aquatic Centre on Haida Gwaii

Staff presented the report.

MOVED by Director Mussallem, SECONDED by Director Putterill that the information on Estimated Taxation to Build and Operate an Aquatic Centre on Haida Gwaii be received and filed.

**100-2011**

**CARRIED**

## 7. CORRESPONDENCE

#### 7.1 Delkatla Sanctuary Society (Request for grant funding)

MOVED by Director Kulesha, SECONDED by Director Putterill to receive and file the correspondence.

**101-2011**

**CARRIED**



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MOVED by Director Mussallem, SECONDED by Director Kulesha that staff write to all organizations requesting grant-in-aid from the SQCRD stating that in order to be considered for funding in the future, they must provide their requests along with completed budget information by Sept 30<sup>th</sup>, 2011 for budget considerations for 2012.

**102-2011**

**CARRIED**

### 8. REPORTS - RESOLUTIONS

- 8.1 Joan Merrick, CAO – Budget Overview Report (March 4, 2011)

MOVED by Director Kristoff, SECONDED by Director Kulesha to receive the CAO Budget Overview Report (March 4, 2011) as presented.

**103-2011**

**CARRIED**

- 8.2 Rob Kidd, Islands Solid Waste Management, Operations Manager – Queen Charlotte Recycling Depot Report (March 2, 2011)

MOVED by Director Kristoff, SECONDED by Director Mussallem to receive the Operations Manager Queen Charlotte Recycling Depot Report (March 2, 2011) as presented.

**104-2011**

**CARRIED**

### 9. BYLAWS

- 9.1 Bylaw No. 280.1–2011 A bylaw to amend the North Pacific Cannery Village Museum Grant-in-Aid Local Service Establishment Bylaw No. 280-1995.

MOVED by Director Mussallem, SECONDED by Director Kinney that the Board give First, Second and Third reading to the Bylaw No. 280.1-2011 which is an amendment to the North Pacific Cannery Village Museum Grant-in-Aid Local Service Establishment Bylaw No. 280-1995.

**105-2011**

**CARRIED**

- 9.2 Bylaw No. 473.1-2011 A bylaw to amend the Sandspit Fire Protection Grant-in-Aid Local Service Bylaw No. 264-1994.

MOVED by Director Mussallem, SECONDED by Director Kulesha that third reading of Bylaw No. 473.1-2011 be rescinded and that the bylaw be amended and given third reading as amended.

**106-2011**

**CARRIED**



## SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

### 10. LAND REFERRALS

None.

### 11. NEW/OLD BUSINESS

- 11.1 Ministry of Community, Sport & Cultural Development, regarding capacity and governance structure.

MOVED by Director Kulesha, SECONDED by Director Putterill that a letter be sent to the Minister requesting resources to address capacity and governance structure options for the Skeena-Queen Charlotte Regional District;

AND FURTHER that a letter be sent to the Minister requesting an increase to the Regional District's basic grant to cover the travel costs of directors and staff to deliver services between the North Coast mainland and Haida Gwaii.

**107-2011**

**CARRIED**

MOVED by Director Mussallem, SECONDED by Director Kulesha to send a thank you letter to the Ministry of Community, Sport & Cultural Development staff, for meeting with members of the Regional District Board on March 4, 2011.

**108-2011**

**CARRIED**

- 11.2 Update on PNCIMA process – Director Nobels

Director Nobels advised the Board of two upcoming sub regional meetings that will be held March 9, 2011 6:00-9:00pm in Prince Rupert and March 10, 2011 6:00-9:00pm in Skidegate.

### 12. PUBLIC QUESTION PERIOD

None.

### 13.0 IN-CAMERA

- 13.1 MOVED by Director Nobels, SECONDED by Director Mussallem that the public be excluded from attendance at the meeting in accordance with *Section 90(1)(c)* of the Community Charter.

**109-2011**

**CARRIED**



## SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

### 13. ADJOURNMENT

MOVED by Alternate Director Nobels, SECONDED by Director Mussallem, that the meeting be ADJOURNED at 3:45pm.

**110-2011**

**CARRIED**

Certified correct:

Approved & adopted:

\_\_\_\_\_  
J. Merrick, CAO

\_\_\_\_\_  
B. Pages, Chair