



MEMO

To: Regional District Board/Public
From: Justina Musgrave, Administrative Assistant
Subject: LATE ITEMS
Date: July 22, 2011

Attached are the late items for the July 22, 2011 Board meeting. Please insert them into your agenda packages. The late items are as follows:

- 7.9 Metlakatla Fisheries Ltd. – Request for a letter of support (West Coast Community Adjustment Program grant)**
- 7.10 Anna Lamb-Yorski (Gary Coons, MLA North Coast office) – Opportunity for input into BC Ferry Review**
- 8.8 Joan Merrick, CAO – September Board meeting (verbal report)**
- 11.1 Director Evan Putterill – Request for a letter of support for the Moresby Island Management Committee's proposed Grey Bay Recreation Site Upgrade Project**
- 13. Amend In-Camera to include *Section 90.(1)(c)* of the Community Charter**



Joan Merrick

From: Cory Stephens <cstephens@metlakatla.ca>
Sent: Tuesday, July 19, 2011 3:21 PM
To: jmerrick@sqcrd.bc.ca
Subject: RE: Metlakatla Fisheries Ltd. (WCCAP Proposal Letter of Support)
Attachments: WestCCAP Metlakatla Expression of Interest.doc

LATE
ITEM
7.9

Greetings Ms. Joan Merrick
Chief Administrative Officer
Skeena Queen Charlotte Regional District

Metlakatla Fisheries Ltd, a subsidiary business of the Metlakatla Development Corporation, is applying to West Coast Community Adjustment Program for a grant to assist with the project pre-commercialization phase of our venture. As required by WCCAP, a Community Futures program, the proposed project requires letters of support to demonstrate that the project is a "Social Enterprise" that offers both economic and social benefits to the community and region at large.

We would greatly appreciate a letter from your organization which supports our project and comments on the proposed benefits to the region. We realize this very short notice and any assistance you can offer is greatly appreciated.

Project Description:

The Metlakatla Shellfish Aquaculture Initiative will establish scallop farms within the region. The aquaculture equipment will be anchored in near shore locations selected for their desired biophysical conditions, namely, optimum water temperature and salinity, abundant natural food, and protection from severe weather.

The development of the Metlakatla shellfish farm is expected to begin in the summer of 2011. Scallop seed will be available in November 2011 from the Coastal First Nations' shellfish hatchery in Prince Rupert. Scallops do not require supplemental feeding. Like all bivalve (two-shelled) species, they filter the nutrients that naturally exist in the ocean currents. The optimum growing depth at the farm site will depend on the distribution of the natural food in the water column.

The scallop seed will be placed in purpose-specific nets suspended from floating longlines. Scallops grow very fast in suspension culture systems and will be checked regularly and transferred into larger mesh nets as they attain larger size. This monitoring of stocks will allow the farm staff to regularly assess the health of the scallops and adjust the density of the animals for optimum growth and survival. Environmental conditions will also be monitored on an ongoing basis. We note the environmental issues related to our proposed farm techniques and species is considered nominal. Department of Fisheries & Oceans have issued an Aquaculture licence to our proposed operation evidencing their support of our project based on social, economic and environmental considerations.

Operating a small-scale pre-commercialization farm (approximately 500,000 animals) will provide the important biological and environmental information necessary to ensure success with a larger-scale operation in the next stage of commercialization schedule for 2012.

We also note our venture will result in tremendous spin-off opportunities for the region. For example, we have an agreement for a Prince Rupert Business to produce 120 concrete anchors which is approximately \$200,000 contract.

The broader project is regional in nature considering it includes farms owned by the Haida Nation, Haisiuk Nation and Metlakatla. Marketing, processing and distribution will occur in Prince Rupert, BC.

For your reference we have also attached a copy of the Metlakatla Fisheries Ltd. Expression of Interest submitted to WCCAP.

If possible, we hope your organization might consider supporting our project by way of offering a letter of support.

If you have any questions please do not hesitate to call 250-624-3131.

Sincerely,

Cory Stephens
Business Development Coordinator
Metlakatla Development Corporation
PO Box 224, Prince Rupert, BC
V8J 3P6
(ph)250-628-3201
(fax)250-628-9259

West Coast Community Adjustment Program
EXPRESSION OF INTEREST

1. Project Proponent: **Metlakatla Fisheries Ltd.**
Box 224
Prince Rupert, BC V8J 3P6
Tel. (250) 628-3201
Fax (250) 628-9259
Contact: Harold Leighton, CEO
Metlakatla Development Corp.
2. Project Location: Metlakatla, BC
3. Project Description: **Scallop Aquaculture – Metlakatla**

The Metlakatla Shellfish Farm will be a pre-commercialized farm site established prior to full-production 2012. The aquaculture equipment will be anchored in near shore locations selected for their desired biophysical conditions, namely, optimum water temperature and salinity, abundant natural food, and protection from severe weather.

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Operating a pre-commercialized aquaculture farm on a small-scale will provide the important biological and environmental information necessary to ensure success with a larger-scale operation in the next stage of commercialization. The farm staff will gain important operating experience with the Pilot Farm and be better prepared for large-scale production in the future.

4. Budget:

a. Project Costs:	
-Wages & Benefits	\$183,000
-Office & Admin.	\$141,000
-Training	\$ 20,000
-Materials & Supplies	\$ 87,000
-Contract Fees	\$ 85,000
-Farm Equipment	<u>\$185,000</u>
TOTAL	\$701,000

5. Prior Project History:

The territories of the Coastal First Nations encompass the Central and North Coast, and Haida Gwaii regions of British Columbia, from the Alaskan border in the north to Vancouver Island in the south. These territories are considered to be among the most pristine oceanic environments in the world and represent an unparalleled opportunity for the production of premium quality shellfish.

The harvesting of shellfish for food and cultural purposes is a long standing practice deeply rooted in First Nations culture. This historical relationship provides an ideal foundation for the First Nations to move into the commercial development of shellfish aquaculture.

The Scallop Aquaculture Initiative has brought together ten Coastal First Nations to work cooperatively in strategic planning, site evaluations, scallop trials, training and business development. The result has been one of the most comprehensive and strategic business plans for any First Nations' economic development on the BC coast.

Market research clearly indicates an opportunity for the First Nations to develop a significant scallop aquaculture industry in BC due to the pristine coastal waters in the northern regions, which are becoming increasingly scarce globally; its workforce with generations of fisheries experience and an affinity for shellfish; its ability to coordinate the marketing of scallop production in sufficient volume to command market share at stable, profitable prices; and a strong market demand worldwide.

The development of the shellfish farms following a comprehensive and strategic business model will be the final step in the commercialization of the Scallop Aquaculture Initiative towards the goal of economic self-sufficiency for the Coastal First Nations. The community benefits that will be achieved through the Shellfish Initiative include:

- The development of an aquaculture business that maximizes the attributes of the region, is environmentally sustainable and has huge expansion potential;
- The building of infrastructure and other assets that enable the business to capture a significant market position in the scallop market;
- The creation of a significant number of year-round, long-term jobs and the spin-off benefits of the associated income streams; and
- First Nations' self-determination with respect to the use of marine resources.

6. Time Lines:

-Start date:	August 1, 2011
-Installation of Pilot Farm:	Aug/Sept 2011
-Sowing of scallop seed:	November 2011
-Operating Farm:	November 2011-Mar 2012
-Completion date:	March 31, 2012

7. Community Support:

The Scallop Aquaculture Initiative has been endorsed by the Coastal First Nations as a unique opportunity to establish a shellfish aquaculture industry that will bring significant economic benefits to the coastal communities on the central and north coast of BC. The Metlakatla Development Corp. established a company, Metlakatla Fisheries Ltd., to pursue this economic opportunity on a pilot-scale, prior to full commercialization.

8. Project Benefits:

- Six full-time jobs in Metlakatla Fisheries Ltd.
- Training in shellfish aquaculture, marine basic skills and supervisory skills.
- Site specific knowledge about environmental conditions, farm operating procedures and scallop productivity.
- Farm results that will support the business plan for further development on a larger commercial-scale.

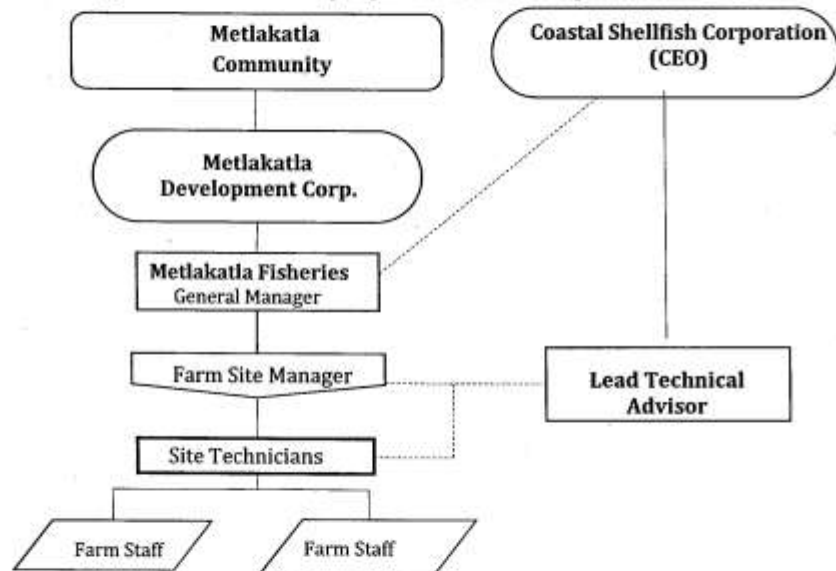
9. Management Capability/Organizational Structure:

Due to the nature of the North and Central Coast First Nations communities from a geographic, cultural and skill-base perspective, our business model proposes that oversight will be provided by the development corporations of the respective First Nations. In this way, the likelihood of success for local skills development is highest, while also supporting the co-operative business model of the Scallop Aquaculture Initiative.

The Scallop Aquaculture Initiative business model is based on a modified Salmonid Enhancement Program (SEP) approach to capacity development which was developed in the early 1980's when the federal government was developing several remote, First Nations' run salmon hatcheries throughout BC.

The SEP model enabled the communities to maximize the number of local persons hired by providing a part-time technical advisor to support the project through ongoing formal training and technical support during the critical phases of operations. The advisors were available to each community for 30 to 50 percent of a work year at the beginning of the program. The support was reduced as skills and capacity were transferred to community members over a three to five year period.

The oversight model of the Scallop Aquaculture Initiative operates as follows:



The Coastal Shellfish Corporation is a subsidiary of the Great Bear Business Corporation (GBBC), which is an initiative of the alliance of Coastal First Nations. The GBBC is an umbrella organization that promotes the conservation-based economic development goals of the Coastal First Nations, including the following:

- Sustainable ecosystem-based management of marine and land resources;
- Increased local control and management of forestry and fisheries operations;

- Coordinated development through regional strategic planning in forestry, fisheries, aquaculture and tourism with an emphasis on valued-added initiatives;
- Partnerships and cooperative arrangements with governments, industry, non-governmental organizations and other stakeholder groups; and
- Building human resource capacity.

The guiding principle of the GBBC is the aggressive but prudent development of the economic interests of the Coastal First Nations, in the areas of aquaculture, forestry, tourism and other industries of interest. Each of the Coastal First Nations' members owns shares in the GBBC. The GBBC constructs an annual strategic economic development plan and oversees the implementation of that plan.

The Scallop Aquaculture Initiative has three components: development of the shellfish Hatchery; culture of the scallops at the Farms; and the transport, processing and marketing of the scallops. The CSC plays a key role in each of these steps, in the following capacities:

1. The CSC has partnered with Dalian Blossom Group, a leading Chinese shellfish producer, to build the Hatchery;
2. The CSC will coordinate the production logistics of the scallop farms, offering ongoing technical support to the Farms; and
3. The CSC will be responsible for transporting, processing, and marketing the scallops grown on the Farms.

The Hatchery provides the required juvenile scallop seed for the Farms. The Farms will grow the scallops to market size. The CSC will oversee Farm site development, equipment purchase, inventory management and quality control, and coordinate the harvesting and transportation of marketable product for processing and sales.

Geographic diversification of the Farms and the consolidation of production will allow the Scallop Aquaculture Initiative to achieve economies of scale, reduce costs and risks, and establish a more powerful presence in the world scallop markets. It will also put the CSC in a better position to raise capital and will give the Farms better access to a wide range of support, both technical and otherwise.

Profits from the sale of scallops will be retained by the individual Farm Corporations, owned by each Coastal First Nation.

The CSC has hired a well-established aquaculture specialist, Mr. Sam Bowman, in the position of Chief Executive Officer. Mr. Bowman's 24 years of aquaculture and seafood industry experience will enable the CSC to commercialize the Pilot Farms into large-scale operations with excellent profit potential. His management

skills and extensive network in the seafood industry will be invaluable assets to the Coastal First Nations.

The CSC has also hired a scallop farming expert, Mr. Vittorio Venturini, in the position of Technical Manager. Mr. Venturini has 20 years of experience in the Chilean aquaculture industry, including 15 years of direct scallop farming experience. He has a Bachelor of Science in Fishing Engineering and has worked as a chief operating officer for large aquaculture companies in Chile.

The CSC is also taking a lead role in providing training and skills development at the Farms through a team of experienced shellfish specialists. CSC's Technical Manager coordinates the training of the workers at all Farms, and will provide ongoing technical support for all activities at the Farms including seed transfer, scallop husbandry, inventory control, and harvest coordination.

Metlakatla Fisheries Ltd. has hired a Site Supervisor, Ms. Michelle Mintenko, who will be responsible for supervising all project activities at the Metlakatla Pilot Farm. Ms. Mintenko has completed the First Nations shellfish aquaculture training program at Vancouver Island University, and she is currently enrolled in the Nicola Valley Institute of Technology Supervisory Training Program (off-campus).

10. Special Considerations:

11. Permission to Share Information: Permission is hereby granted to Community Futures to share this EOI and other future materials with the Program Steering Committee, relevant community groups and appropriate government officials.

Joan Merrick

From: Lamb-Yorski, Anna <Anna.Lamb-Yorski@leg.bc.ca>
Sent: Tuesday, July 19, 2011 3:49 PM
Subject: Opportunity for input into BC Ferry Review by July 25

LATE
ITEM
7.10

Good Afternoon,

Thanks again everyone for getting together to meet up with Nathan during his visit on Haida Gwaii this past weekend. I know you are all busy and we greatly appreciate that you took time out of your busy schedules. There is one issue that came up out of every meeting that I would like to respond to wearing my provincial hat. This was the growing concern with the direction of BC Ferries for rural routes. BC's newest Ferry commissioner is conducting a review of the BC Coastal Ferry Act as we speak and has opened it up for public input until Monday, July 25. As this is a time sensitive process I thought I would get out some information ASAP.

The new ferry commissioner is Gord Macatee. His phone # is 250-590-2770 and email is FerryCommissioner@shaw.ca. I believe the questions they are asking are:

- *Do you think our ferries are fine as they are?*
 - *Do you want to see ferries treated as an extension of our highway system?*
 - *Are fares too high?*
 - *Has the privatization of ferries been a success or a failure?*
- For more details visit <http://www.bcferrycommission.com>

I hope this helps.

Hope you have a great week and look forward to working with you all in the future.

P.S. This is my email address for provincial matters (ie. Gary) If you have any questions or require assistance regarding federal issues you can email me at Nathan.cullen.c2@parl.gc.ca or by phone 250-622-2413.

Sincerely,

Anna Lamb-Yorski
Constituency Assistant
Gary Coons, MLA North Coast
818 3rd Avenue West
Prince Rupert, B.C. V8J1M6
Phone: 250-624-7734
Toll Free: 1-866-624-7734
Fax: 250-624-7737

www.garycoons.ca



OFFICE OF THE MAYOR CITY OF PRINCE RUPERT

424 - 3rd Avenue West, Prince Rupert, B.C. V8J 1L7
www.princerupert.ca

July 21, 2011

Mr. Gord Macatee
BC Ferry Commissioner
Email: ferrycommissioner@shaw.ca

Dear Mr. Macatee;

Prince Rupert City Council has three issues I hope you will consider as you complete your review of the BC Coastal Ferry Act as they impact the economic well being of many BC communities.

Firstly, the two vessels on the north coast routes are functioning well. As communities grow, and demand increases, BC Ferries should be prepared to meet the demand. The north coast depends heavily on the ferry system for the movement of people and supplies. BC Ferries needs to enhance its outreach to the tourism operators to generate additional revenue which would offset increased operating and capital costs. There should be more joint promotion of routes between BC Ferries and the Alaska Marine Highway system to assist with this initiative.

Secondly, BC Ferries should abandon any plans to implement a Prince Rupert to Tsawwassen, via Port Hardy, ferry service. Prince Rupert City Council has concerns that Mr. David Hann of BC Ferries may continue to pursue within a year (2012), the implementation of a Prince Rupert to Port Hardy to Tsawwassen ferry service. It was not long ago that hospitality tourism operators and elected community leaders from Prince George to Prince Rupert, and on northern Vancouver Island, expressed to the then Minister of Transportation and Infrastructure, the Honorable Shirley Bond, that implementation of such a service would have a drastic effect on the communities and businesses.

The proposed summer service would see a total departure from the existing travel pattern travelers, communities and tourism travel (bus and rail) service operators have facilitated for years and have come to rely upon. The existing service is a critical part of each community's financial well being and cannot be deliberately changed, nor tried for a three year period, without a negative economic impact to each community's hospitality tourism sector.

It is essential that the Prince Rupert to Port Hardy ferry service remain as it presently exists. Tourism Prince Rupert had previously presented information proving this existing ferry service can grow if promoted as such. The ferries, as they function now are an integral part of northern BC's regional tourism economy. Additionally, other users also depend on the ferries as they are viewed as an extension of the provincial highway system and are as vital to the northern regional economy as any road access.

OFFICE OF THE MAYOR

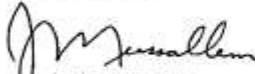
Telephone: 250-627-0939

Email: executiveassistant@princerupert.ca

Facsimile: 250-627-0999

Finally, fares on the Northern Routes have increased dramatically over the past few years and have resulted in travel costs that are prohibitive for residents of the North Coast. Recent released information has demonstrated a drop of passengers on the northern routes of BC Ferries. Fare increases cannot continue to rise without having growing negative impacts upon a variety of economic activities in northern BC.

Yours truly,



Jack Mussallem,
Mayor

JMcc

Gord Howie

From: Gordon-Payne, Sheila [sheila.gordon-payne@northernhealth.ca]
Sent: Tuesday, July 12, 2011 5:43 PM
To: Gord Howie
Subject: FW: PT3 revised milestones

For council and Bruce W

Sheila Gordon-Payne, RN BScN, MA
Health Service Administrator

From: Stephen Waugh [mailto:swaugh@suntree.ca]
Sent: Tuesday, July 12, 2011 9:10 AM
To: Ben Robinson; Bev Parnham; Carol Kulesha; Crystal Dixon; 'Evan Putterill'; Gina Garon; Harvey Humchitt; Jana Jackson; Larry Greba; Louise Wilson; Mavis Windsor; Medric Reid; Sandra Boyd; Sharron Cartier; 'Sheila gordon-Payne'; sinclairhouse@belco.bc.ca; 'Stephen Waugh'; Steve Emery; William Yavonovich
Subject: FW: PT3 revised milestones

Greetings FAC members:

The following is a comprehensive re-capping of what's been a very complex process of assessment and now a review of the ferry processes in BC. Thanks to my fellow FAC Chair, Brian Hollingshead, for this information.

I believe this is a welcome review and encourage all stakeholder governments and organizations (tourism, freight etc) to continue their lobby of the Ferry Commission and Ministry of Transportation and Infrastructure with respect to the challenges of fares and other service issues. This is our best opportunity to date to make a good case for any changes that might be of benefit to our communities. Once the new performance term is finally adopted we may have to live with the resulting service and fare levels for a considerable period of time.

Thanks to everyone who has made efforts to put forward their concerns and have encouraged others to do so. I believe it's important to keep this up.

The new Ferry Commissioner has indicated his desire to visit all communities represented by our FAC and I'll forward contact information to them as well as any details I learn back to you as they develop.

Regards,

Stephen R. A. Waugh
Chair
North and Central Coast Ferry Advisory Committee
Bella Coola Valley, BC
(250) 982-2424
(250) 982-2476 fax

Subject: PT3 revised milestones

Hi All

You're forgiven if you feel all the milestone dates we had for PT3 have been thrown out the window.

Let's have a look at what was, what is, what will be and what may be.

The original plan was:

1. Mar 31, 2011 - prelim fare cap announced, public response invited.
2. Apr 30, 2011 - BCF deadline to respond to Commission-recommended \$18M cut in PT3 annual expenses.
3. May 31, 2011 - BCF to present consultant's traffic forecast for PT3 to Commission
4. Jun 30, 2011 - end of public input to prelim fare cap. Gov't decides what service fee (their contribution) will be for PT3. Commission begins calculation process to determine final PT3 fare caps.
5. Sep 30, 2011 - Final fare caps for PT3, Apr 1, 2012 to Mar 30, 2016, announced.
6. Apr 1, 2012 - PT3, with new fare caps, commences.

That changed on May 19, this year . . .

Gord Macatee, the new Commissioner, ran into a number of problems with the legislation, among them that it appears the original intent to provide affordable ferry service has been lost along the way. He asked for a six month moratorium on setting the fare cap, allowing him to conduct a thorough review of the legislation. The Minister had similar concerns about ferry fare affordability. He agreed to the review, with the following conditions.

1. Gov't would fund the review
2. Review would result in a comprehensive report to the Minister no later than Jan 24, 2012. This report could lead to a substantial overhaul of the legislation, minor adjustment of the legislation or nothing at all (unlikely).
3. Ministry reduced first year fare cap on non-major routes to 4.15%, same as on majors. Fare cap for final three years to be determined, based on outcome of review.
4. Depending on review and Minister's take on it, there could be a whole new process, or some rejigging of the present one. If the latter, then BCF will have until Jun 30, 2012, to submit updated forecasts of expenses and traffic. Final fare cap will be set for remaining three years by Sep 30, 2012. New fares to come into effect Apr 1, 2013.

While not stated in the legislation, it's been confirmed by Gord Macatee that the Commission will be setting a preliminary fare cap with time for public comment prior to Sep 30, 2012, presuming any new process is based on the current one.

So, when and where do people raise their voices?

We've been working to a Jun 30 date so far. Let's stay with that for the moment.

We expect to be hearing the terms of reference for the Commissioner's review in next few weeks. He's been clear that he wants to hear from ferry users and other 'stakeholders', presumably municipal governments, trade groups, chambers of commerce, tourism bodies and maybe even your local FACs. When we have a better sense of his timing, it will be important for people to let him know what the current fare levels mean to them. Likely some time between early July and end of Sep.

After that, the time will be right to be heard by both the Commissioner and the Minister (who will undoubtedly still hold the purse strings) when we hear what the next preliminary fare caps look like.

Hope this makes sense. As you can see, there's quite a bit remaining to be defined. As we learn more, we'll pass it on.

Brian

SKEENA QUEEN CHARLOTTE REGIONAL DISTRICT
BOARD MEETING SCHEDULE 2011

LATE
 (TEEN)
 8.8

(to coincide with the North West Regional Hospital District meetings scheduled for January,
 March, May, September and November)

<u>Month</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>	<u>Teleconference Location</u>
January	21	7:00 p.m.	Prince Rupert	_____
February	18	7:00 p.m.	Prince Rupert	Old Masset Comm. Hall (Council Chambers)
February	19	9am – noon	Prince Rupert	Old Masset Comm. Hall (Council Chambers)
	(Special Budget Meeting)			
March	4	1 - 4pm	Prince Rupert	_____
	(Special Budget Meeting)			
March	18	1 - 4pm	Prince Rupert	_____
	(Special Budget Meeting)			
March	25	7:00 p.m.	Prince Rupert	_____
April	15	7:00 p.m.	Prince Rupert	_____
May	27	7:00 p.m.	Prince Rupert	_____
June	17	7:00 p.m.	*Sandspit	_____
			<i>*(decided at Apr 15/11 meeting)</i>	
July	22	7:00 p.m.	Prince Rupert	_____
	<i>(Amended from July 15/11)</i>			
August	19	7:00 p.m.	Prince Rupert	_____
September	23	7:00 p.m.	Prince Rupert	_____
October	21	7:00 p.m.	Prince Rupert	_____
November	25	7:00 p.m.	Prince Rupert	_____
December	16	2:00 p.m.	Prince Rupert	_____

- March is budget month for the Regional District, and Regional Hospital District
- Please note that NCLGA is scheduled for May 11-13/11 (Prince Rupert). The North West Regional Hospital District meeting is scheduled for May 27th.
- Monday, May 23rd is Victoria Day, making it a long weekend.
- Please note that UBCM is scheduled for Sept 26-30/11 (Vancouver)

LATE
ITEM
!!!

Joan Merrick

From: Evan Putterill <sqcrd.area.e.director@live.com>
Sent: Thursday, July 21, 2011 4:22 PM
To: Joan Merrick; Bill Beamish; Village of Masset; Heather Nelson-Smith; Doll Squires; haida@skidegate.ca; John Disney; Heather Homoi; awilson@sd50.bc.ca
Subject: Urgent - Letter of support request, Grey Bay Recreation Site Upgrade Project

Hi All,

Please consider this request for a letter of support for MIMC's proposed Grey Bay Recreation Site Upgrade Project. The letter of support request letter is attached. If your organization is going to provide a letter of support I will need it by July 29th 2011, before 4PM. Letters can be emailed to MIMC@qcislands.net or faxed to 250-637-2460. If you require a draft letter let me know and I will have one sent.

Thanks for your consideration.

Evan Putterill
Chairperson,
Moresby Island Management Committee
t.250.637.2466 f.250.637.2460 h.250.637.5711
sqcrd.area.e.director@live.com