



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at the Regional District Office, Prince Rupert, B.C. on Friday, January 21, 2011.

PRESENT

Chair B. Pages, Village of Masset
Vice-Chair J. Mussallem, City of Prince Rupert
Directors K. Bergman, Oona River (Electoral Area "C")
C. Delves, Village of Port Clements
N. Kinney, City of Prince Rupert
D. Nobels, Dodge Cove (Electoral Area "A")
C. Kulesha, Village of Queen Charlotte
E. Putterill, Moresby Island (Electoral Area "E")
B. Setso, Graham Island (Electoral Area "D") *via telephone*
Regrets M. Kristoff, District of Port Edward
Staff J. Merrick, CAO
H. Koning

1. CALL TO ORDER 7:00 pm

Introduction by the Chair of Ms. Joan Merrick, CAO.

2. AGENDA

2.1 MOVED by Director Kinney, SECONDED by Director Nobels, that the agenda be approved with the following additions:

8.8 QCI Recreation Coordinator's December, 2010 Report;

8.9 Helen Koning – Request for Extension for Towns for Tomorrow funding for the Sandspit Recreation/Community Hall

8.10 Joan Merrick, Chief Administrative Officer – Proposed Schedule for Budget Meetings

11.2(a) Addition to Item 11.2

New/Old Business:

11.4 Letter from Board to the Council of the Haida Nation requesting response to draft OCP for Area "D" – Director Setso

11.5 All hazard weather radio – Director Nobels

001-2011

CARRIED

3. MINUTES & BUSINESS ARISING

3.1 SQCRD Statutory Meeting — December 17, 2010

MOVED by Director Delves, SECONDED by Director Kulesha, that the minutes of the SQCRD Statutory Meeting held December 17, 2010 be adopted.

002-2011

CARRIED



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3.2 SQCRD Regular Meeting — December 17, 2010

MOVED by Director Nobels, SECONDED by Director Kulesha, that the minutes of the SQCRD Regular Meeting held September 24, 2010 be adopted as amended.

003-2011

CARRIED

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

4.1 Minutes of the Moresby Island Management Committee meeting – October 14, 2010

MOVED by Director Putterill, SECONDED by Director Kulesha, that the minutes of the Moresby Island Management Committee meeting on October 14, 2010 be received as presented.

004-2011

CARRIED

5. DELEGATIONS

No Delegations.

6. FINANCE

6.1 Cheques Payable over \$5,000 — December, 2010

MOVED by Director Kinney, SECONDED by Director Putterill, that the report of cheques payable over \$5,000 for the month of December, 2010 be received as presented.

005-2011

CARRIED

7. CORRESPONDENCE

7.1 Justina Musgrave, Administrative Assistant – SQCRD Board meeting date change

MOVED by Director Putterill, SECONDED by Director Nobels that the March Board meeting be changed from the 18th to 25th to accommodate the Northwest Regional Hospital District.

006-2011

CARRIED



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- 7.2 Village of Queen Charlotte – Recycling Facility in Queen Charlotte and E-mail from Anna Maria Husband – Relocation of Recycling Depot in Village of Queen Charlotte.

MOVED by Director Putterill, SECONDED by Director Delves that the letters be referred to staff to review and provide a report back to the Board.

007-2011

CARRIED

8. REPORTS - RESOLUTIONS

- 8.1 Helen Koning, Interim CAO – Launch of SQCRD Website

MOVED by Director Kinney, SECONDED by Director Nobels that the Board receive and file the report of the SQCRD Website.

008-2011

CARRIED

MOVED by Director Mussallem, SECONDED by Director Nobels that the Board send a letter of thanks to John Farrell for his work on the website.

009-2011

CARRIED

- 8.2 Helen Koning, Interim CAO – NDI Grant Writer Funding application

MOVED by Director Putterill, SECONDED by Director Nobels, that the Board direct staff to prepare the application for Grant Writer Funding from Northern Development Trust and further that staff include the Regional District's contribution of \$2,500 in the 2011 budget.

010-2011

CARRIED

- 8.3 Helen Koning, Interim CAO – Oona River School Property

MOVED by Director Putterill, SECONDED by Director Nobels, that the Chair and Interim CAO be authorized to sign the Surrender of Lease document and complete the property transfer documents the SQCRD and School District #52 and/or Ministry of Education for the Oona River School Property.

011-2011

CARRIED

MOVED by Director Mussallem, SECONDED by Director Nobels, that a letter of thanks be sent to School District #52 for their assistance with the transfer of the former Oona River School Property to the Regional District.

012-2011

CARRIED



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- 8.4 Tim DesChamp, Superintendent of Waste Management – Depot Operations

MOVED by Director Putterill, SECONDED by Director Kulesha, that the Board receive and file the report from Tim DesChamp, Superintendent of Waste Management – Depot Operations Report.

013-2011

CARRIED

Director Nobels extended his thanks to the Depot staff for their efforts in the past several months.

- 8.5 Misty Isles Economic Development Society (MIEDS) – 2010 NDI Trust Funding Request

MOVED by Director Putterill, SECONDED by Director Kulesha, that Board approve this report and request that staff forward the report directly to NDIT as fulfillment of the funding requirements.

014-2011

CARRIED

- 8.6 Misty Isles Economic Development Society (MIEDS) – Economic Development Capacity Building Program

MOVED by Director Nobels, SECONDED by Director Putterill, that the Board give consideration to the MIEDS's request for a contribution up to \$35,000 and determine where such funding sources will be utilized to merit this request.

015-2011

CARRIED

- 8.7 Justina Musgrave, Administrative Assistant – Coastal Community Network Membership for 2011

MOVED by Director Mussallem, SECONDED by Director Nobels, that the renewal of membership in the Coastal Community Network be tabled pending more information as to why the request for fees has risen dramatically.

016-2011

CARRIED

- 8.8 Julia Brobbel, QCI Recreation Coordinator - December, 2010 Report

MOVED by Director Kinney, SECONDED by Director Delves, that the QCI Recreation Coordinator's December, 2010 report be received and filed.

017-2011

CARRIED



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8.9 Helen Koning – Request for Extension for Towns for Tomorrow funding for the Sandspit Recreation/Community Hall.

MOVED by Director Putterill, SECONDED by Director Kulesha, that the Board approve the following motion:

WHEREAS the federal and provincial governments will make a one-time extension of the deadline for funding of projects under the Infrastructure Stimulus Fund from March 31, 2011 to October 31, 2011;

AND WHEREAS all funding from the Government of Canada and the Province of British Columbia will cease after October 31, 2011;

AND WHEREAS the Skeena-Queen Charlotte Regional District has asked the provincial government for an extension to October 31, 2011 for the following project:

Project Number	Project Title	Total Eligible Cost	Federal Contribution	Provincial Contribution
30166	Sandspit Recreation/ Community Hall	\$400,000	\$186,667	\$213,333

THEREFORE BE IT RESOLVED THAT the Skeena-Queen Charlotte Regional District attests that it will continue its share of the required funding for the aforementioned projects;

AND BE IT FURTHER RESOLVED THAT actual claims for all eligible costs incurred by March 3, 2011 for the aforementioned project must be and will be submitted no later than April 15, 2011 to the Province;

AND BE IT FURTHER RESOLVED THAT the Skeena-Queen Charlotte Regional District will ensure that the project will be completed.

018-2011

CARRIED

8.10 Joan Merrick, CAO – Proposed Schedule for Budget Meetings

MOVED by Director Putterill, SECONDED by Director Nobels, that the Board approves the meeting schedule as follows for the 2011 Budget review process:

Round one:	Saturday, February 19, 2011	9am to noon
Round two:	Friday, March 4, 2011	1pm to 4pm
Round three:	Friday, March 18, 2011	1pm to 4pm
Bylaw Adoption:	at regular Board meeting of Friday, March 25, 2011	

019-2011

CARRIED



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9. **BYLAWS** - None

10. **LAND REFERRALS** - None

11. **NEW/OLD BUSINESS**

11.1 PNCIMA Appointment

MOVED by Director Mussallem, SECONDED by Director Nobels, that Director Nobels be appointed as the Regional District representative to PNCIMA.

020-2011

CARRIED

MOVED by Director Mussallem, SECONDED by Director Kulesha, that the Board refer the appointments for North Pacific Cannery and Mainland Solid Waste Advisory Committee back to staff asking them to compile a list of names for the Board's consideration.

021-2011

CARRIED

11.2 Director Des Nobels – PNCIMA Capacity Fund Submission

Director Nobels asked the Board's consideration on how to proceed with an application for access to funding to cover costs associated with community engagement in the PNCIMA process.

MOVED by Director Mussallem, SECONDED by Director Nobels, that this item be tabled to the next meeting and to have staff contact other Coastal Regional Districts to determine how they have proceeded with their applications.

022-2011

CARRIED

11.3 Director Des Nobels – Community Leaders question Coastguard's Commitment to Safety

Director Nobels reported on the concerns to those living on the North Coast, specifically with regards to the inadequate replacement of the Port Henry Search and Rescue vessel being proposed by the Coastguard.

MOVED by Director Nobels, SECONDED by Director Putterill, to send a letter to the Honorable Gail Shea, Minister of Fisheries and Oceans Canada expressing the serious concerns the Board has regarding the inadequate replacement proposed for the Point Henry Search and Rescue vessel.

023-2011

CARRIED



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- 11.4 Letter to the Council of the Haida Nations (CHN) requesting their responses to the Draft OCP for Area “D”.

MOVED by Director Setso, SECONDED by Director Putterill, that the Board send a letter requesting feedback on the Draft OCP for Area “D” from the Council of Haida Nations.

024-2011

CARRIED

- 11.5 Director Nobels made the board aware of an All Hazard Weather Alert Radio he has recently purchased that may be of interest to others in the Region.

MOVED by Director Mussallem, SECONDED by Director Nobels, that staff follow up on the previous letter sent to CBC Radio regarding their mandate to report during emergency circumstances throughout the Region.

025-2011

CARRIED

- 11.6 Feasibility Plan for Recreation facilities on Haida Gwaii

MOVED by Director Putterill, SECONDED by Director Kulesha, that a letter be sent to the QCI Recreation Commission asking if they would be interested in undertaking a feasibility study plan for Recreation facilities on Haida Gwaii including both Capital and Operating costs.

026-2011

CARRIED

12. PUBLIC QUESTION PERIOD

There were two comments for the public.

13. ADJOURNMENT

MOVED by Director Nobels, SECONDED by Director Kinney, that the regular meeting be ADJOURNED at 8:10 pm

027-2011

CARRIED

Certified correct:

Approved & adopted:

H. Koning, Secretary

B. Pages, Chair