



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

MINUTES of the Special Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at the Regional District Office, Prince Rupert, B.C. on Friday, February 19, 2011.

PRESENT

Chair B. Pages, Village of Masset
Vice-Chair J. Mussallem, City of Prince Rupert (*arrived at 8pm*)
Directors C. Delves, Village of Port Clements
N. Kinney, City of Prince Rupert
D. Nobels, Dodge Cove (Electoral Area "A")
C. Kulesha, Village of Queen Charlotte
E. Putterill, Moresby Island (Electoral Area "E")
B. Setso, Graham Island (Electoral Area "D") (*via telephone*)
K. Bjorndal, District of Port Edward – Alternate

Regrets M. Kristoff, District of Port Edward
K. Bergman, Oona River (Electoral Area "C")

Staff J. Merrick, CAO
H. Koning

1. CALL TO ORDER 9:14am

2. AGENDA

2.1 **MOVED** by Director Mussallem, **SECONDED** by Director Putterill, that the agenda be approved with the following amendments:

7.4a Haida Gwaii Museum – Additional budget information

8.2 Joan Merrick, CAO – Administrative Services Allocation

056-2011

CARRIED

3. MINUTES & BUSINESS ARISING

None.

4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING

None.

5. DELEGATIONS

None.

6. FINANCE

The CAO reviewed the details of the draft budget, Assessed and Converted Values information and tax distribution reports.



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7. CORRESPONDENCE

MOVED by Director Nobels, SECONDED by Director Kulesha that the following correspondence items 7.1 – 7.14 be received and filed:

- 7.1 Prince Rupert Youth Soccer Association – Request for Sponsorship
- 7.2 Moresby Island Management Committee – Board Report and request for funding
- 7.3 Vancouver Island Regional Library – Library budget and Levy to Members
- 7.4 Haida Gwaii Museum at Kay Inlagaay – Request for funding
- 7.5 Delkatla Sanctuary Society - Request for funding
- 7.6 Dixon Entrance Maritime Museum - Request for funding
- 7.7 QCI Arts Council - Request for funding
- 7.8 Port Clements Historical Society – Draft budget / Request for funding
- 7.9 QCI Regional Recreation Commission – Draft Budget 2011-2015 / Request for funding
- 7.10 North Pacific Cannery – Draft budget
- 7.11 Prince Rupert City and Regional Archives - Draft budget
- 7.12 Dove Cove Recreation Society - Request for funding
- 7.13 Oona River Community Association - Request for funding
- 7.14 Graham Island Advisory Planning Commission - Request for funding

057-2011

CARRIED

- 7.1 Prince Rupert Youth Soccer Association

MOVED by Director Mussallem, SECONDED by Director Setso that SQCRD adopt a policy of not providing grant-in-aid or advertising for sport teams.

058-2011

CARRIED

- 7.2 Moresby Island Management Committee (MIMC)

Note: Staff to provide a report to the Board on the options for funding the MIMC administration grant.

MOVED by Director Putterill, SECONDED by Alternate Director Bjorndal that the Sandspit Water System budget be increased to \$48,370.

059-2011

CARRIED

MOVED by Director Mussallem, SECONDED by Director Delves that the Board proceed with establishing a bylaw for the Sandspit Recreation/Community Hall with Area “E” as the service area.

060-2011

CARRIED



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MOVED by Director Putterill, SECONDED by Director Kulesha that staff research what grant-in-aid funding opportunities may be available for the Sandspit Emergency Preparedness Program.

061-2011

CARRIED

MOVED by Director Putterill, SECONDED by Director Delves that the Sandspit Fire Department grant be increased to the maximum available under the amended bylaw.

062-2011

CARRIED

7.3 Vancouver Island Regional Library

Staff noted that the library grant and levy to members have been included in the budget.

7.4 Haida Gwaii Museum at Kay Illnagaay

MOVED by Director Putterill, SECONDED by Director Kulesha that the grant be increased to \$35,000.

063-2011

CARRIED

7.5 Delkatla Sanctuary Society

Staff to request more information regarding this request.

7.6 Dixon Entrance Maritime Museum

MOVED by Director Kulesha, SECONDED by Director Putterill to reduce the grant to \$8,000.

064-2011

CARRIED

7.7 QCI Arts Council

The grant will remain the same at \$3,500 as requested.

7.8 Port Clements Historical Society

Staff to request more information regarding this request, specifically with respect to the funds in all accounts to determine if this is surplus, and how these funds were generated.

7.9 QCI Recreation Commission

MOVED by Director Putterill, SECONDED by Director Delves to increase the QCI Recreation Commission Operating Grant to \$43,871.00.

065-2011

CARRIED



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Staff to provide the Board with some information regarding costing for recreation facilities feasibility study.

7.10 North Pacific Cannery

This budget will be reviewed again in the second round.

7.11 Prince Rupert City and Regional Archives

MOVED by Alternate Director Bjorndal, SECONDED by Director Nobels that the grant funding remain at the 2010 budget level.

066-2011

CARRIED

7.12 Dodge Cove Recreation Society

Note: The budget remains the same as 2010.

7.13 Oona River Community Association

MOVED by Director Nobels, SECONDED by Director Putterill to increase the budget to \$2,500.

067-2011

CARRIED

7.14 Graham Island Advisory Planning Committee

Staff and Directors to review the budget with the planning committee.

8. REPORTS - RESOLUTIONS

8.1 Joan Merrick, CAO – Budget Overview Report

MOVED by Director Putterill, SECONDED by Director Nobels to receive the CAO Budget Overview Report, the Draft Budget 2011, Assessed and Converted Values Information and Tax Distribution report.

068-2011

CARRIED

8.2 Joan Merrick, CAO – Administrative Services Allocation

MOVED by Director Mussallem, SECONDED by Director Nobels that the information in the administrative services allocation model presented be applied to the 2011 budget to show the effect of the new administrative services allocation.

069-2011

CARRIED

Director Setso left the meeting at 1:20pm



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9. BYLAWS

None.

10. LAND REFERRALS

None.

11. NEW/OLD BUSINESS

None.

12. PUBLIC QUESTION PERIOD

No one from the public attended.

13. ADJOURNMENT

MOVED by Alternate Director Bjorndal, SECONDED by Director Nobels, that the special meeting be ADJOURNED at 2:30pm.

070-2011

CARRIED

Certified correct:

Approved & adopted:

J. Merrick, Secretary

B. Pages, Chair