



## SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

**MINUTES** of the Regular Meeting of the Board of Directors of the Skeena-Queen Charlotte Regional District (SQCRD) held at the Regional District Office, Prince Rupert, B.C. on Friday, August 19, 2011.

### PRESENT

Chair B. Pages, Village of Masset  
Vice-Chair J. Mussallem, City of Prince Rupert  
Directors N. Kinney, City of Prince Rupert  
I. Gould, Village of Port Clements  
C. Kulesha, Village of Queen Charlotte  
K. Bjorndal, District of Port Edward, Alternate  
D. Nobels, Dodge Cove (Electoral Area "A")  
E. Putterill, Moresby Island (Electoral Area "E")

Absent: B. Setso, Graham Island (Electoral Area "D")  
K. Bergman, Oona River (Electoral Area "C")  
M. Kristoff, District of Port Edward

Staff J. Merrick, CAO

### 1. CALL TO ORDER 7:02 pm

### 2. AGENDA

2.1 MOVED by Director Mussallem, SECONDED by Director Putterill, that the agenda be adopted with the following amendments:

- 4.4 Moresby Island Management Committee – June 9, 2011 Minutes
- 7.12 Misty Isles Economic Development Society – Final Report for the Haida Gwaii Trails Study
- 8.6 Haida Gwaii Recreation Coordinator's Report – July, 2011
- 11.1 Sandspit Fire Department – JEPP Application for Rescue Equipment
- 11.2 Remembrance Day – Appointment of RD Representative
- 13. Amend section 13 to add section 90.(1)(m)

**255-2011**

**CARRIED**

### 3. MINUTES & BUSINESS ARISING

3.1 SQCRD Regular Meeting — July 22, 2011

MOVED by Director Mussallem, SECONDED by Director Kinney to amend the draft minutes by removing the reference to "from the Moresby Island Management committee". (bottom of page 6; section 10.1)

AND THAT the minutes of the SQCRD Regular Meeting held July 22, 2011 be adopted as amended.

**256-2011**

**CARRIED**

3.2 RISE & REPORT – None.

**4. STANDING COMMITTEE/COMMISSION MINUTES – BUSINESS ARISING**

4.1 Tlell Advisory Committee – January 6, 2011 Minutes

MOVED by Director Kulesha, SECONDED by Director Putterill, that the Minutes of the Tlell Advisory Committee meeting held January 6, 2011 be received as presented.

**257-2011**

**CARRIED**

4.2 Tlell Advisory Committee – April 7, 2011 Minutes

MOVED by Director Kulesha, SECONDED by Director Putterill, that the Minutes of the Tlell Advisory Committee meeting held April 7, 2011 be received as presented.

**258-2011**

**CARRIED**

4.3 Tlell Advisory Committee – May 5, 2011

MOVED by Director Kulesha, SECONDED by Director Putterill, that the Minutes of the Tlell Advisory Committee meeting held May 5, 2011 be received as presented.

**259-2011**

**CARRIED**

4.4 Moresby Island Management Committee – June 9, 2011 Minutes

MOVED by Director Putterill, SECONDED by Director Kulesha, that the Minutes of the Moresby Island Management Committee meeting held June 9, 2011 be received as presented.

**260-2011**

**CARRIED**

**5. DELEGATIONS**

5.1 Perry Cook, Project Manager – Galaxy Broadband (Federal Government Program)

Mr. Perry Cook gave an overview of a subsidized high speed internet service available to rural and remote areas in British Columbia. Galaxy Broadband was

awarded a federal government contract in May 2011 to provide the service and they are currently promoting it in Haida Gwaii and small coastal/island communities.

The Board thanked Mr. Cook for his presentation.

## 6. FINANCE

### 6.1 Cheques Payable over \$5,000 — July, 2011

MOVED by Director Mussallem, SECONDED by Director Nobels that the report of cheques payable for over \$5,000 for the month of July, 2011 be received as presented.

**261-2011**

**CARRIED**

## 7. CORRESPONDENCE

### 7.1 Gary Coons, MLA – Cell Phone Service in the Village of Port Clements, Haida Gwaii

MOVED by Director Gould, SECONDED by Director Nobels, that the Cell Phone Service in the Village of Port Clements letter be received and filed.

**262-2011**

**CARRIED**

MOVED by Director Putterill, SECONDED by Director Kulesha, that the Board write a letter to Industry Canada expressing concern for the lack of cell phone service in Port Clements and the surrounding area.

**263-2011**

**CARRIED**

### 7.2 District of West Kelowna – Forest Fire Threats/Public Hazards

MOVED by Director Nobels, SECONDED by Director Putterill, that the Forest Fire Threats/Public Hazards letter be received and filed.

**264-2011**

**CARRIED**

### 7.3 Northern Development Initiative Trust (NDIT) – Northwest Region Quarterly Update

MOVED by Director Nobels, SECONDED by Director Kinney, that the Northwest Region Quarterly Update letter be received and filed.

**265-2011**

**CARRIED**

### 7.4 Telus – Request for Wireless Coverage, Village of Port Clements (Queen Charlotte Islands/Haida Gwaii)

MOVED by Director Mussallem, SECONDED by Director Putterill, that the request for Wireless Coverage in the Village of Port Clements letter be received

and filed.

**266-2011**

**CARRIED**

7.5 Ministry of Transportation and Infrastructure – Highway 16 Railway Crossing

MOVED by Director Mussallem, SECONDED by Director Kinney, that the Highway 16 Railway Crossing letter be referred to the February 2012 Board meeting for further discussion pending new information that may arise from future port expansion.

**267-2011**

**CARRIED**

7.6 District of Stewart – Resolutions: “Canada First Shipping & Transportation Policy” and “Emergency Management BC & Road Rescue Services”

MOVED by Director Mussallem, SECONDED by Director Nobels, that the Resolutions: “Canada First Shipping & Transportation Policy” and “Emergency Management BC & Road Rescue Services” letter be received and filed.

**268-2011**

**CARRIED**

7.7 BC Ferry Authority – Nominations for Appointment to the BC Ferry Authority Board of Directors, commencing April 1, 2012 (November 11, 2011 deadline)

MOVED by Director Nobels, SECONDED by Director Putterill, that the Nominations for Appointment to the BC Ferry Authority Board of Directors letter be received and filed.

**269-2011**

**CARRIED**

MOVED by Director Nobels, SECONDED by Director Putterill, that staff initiate a process to advertise and recruit candidates for the BC Ferry Authority nominations.

**270-2011**

**CARRIED**

7.8 Christy Clark, Premier – 2011 UBCM Convention Meeting Requests

MOVED by Director Nobels, SECONDED by Director Putterill, that the 2011 UBCM Convention Meeting Requests letter be received and filed.

**271-2011**

**CARRIED**

MOVED by Director Kulesha, SECONDED by Director Nobles, that the Board supports the requests for meeting at UBCM as follows:

- Ministry of Transportation regarding the BC Ferry Review
- Ministry of Community Sport and Cultural Development (staff) regarding the Dodge Cove Improvement District
- Ministry of Community Sport and Cultural Development (staff) regarding the Structure / Governance Review

**272-2011**

**CARRIED**

- 7.9 Patrick Marshall, Coastal Community Network – Letter of Support for the Community to Community (C2C) Forum Proposal

MOVED by Director Nobels, SECONDED by Director Putterill, that staff write a letter of support for the Community to Community (C2C) Forum Proposal.

**273-2011**

**CARRIED**

- 7.10 Ministry of Forests – Forest Stewardship Council (FSC®) Certification Public Consultation

MOVED by Director Mussallem, SECONDED by Director Nobels, that the Forest Stewardship Council (FSC®) Certification Public Consultation letter be received and filed.

**274-2011**

**CARRIED**

- 7.11 Ministry of Finance – Surveyor of Taxes 5.25 per cent Collection Fee

MOVED by Director Mussallem, SECONDED by Director Nobels, that the Surveyor of Taxes 5.25 per cent Collection Fee letter be referred to the Regional District of Bulkley-Nechako for comment.

**275-2011**

**CARRIED**

- 7.12 Misty Isles Economic Development Society – Final Report for the Haida Gwaii Trails Study

MOVED by Director Nobels, SECONDED by Director Mussallem, that the Final Report for the Haida Gwaii Trails Study be received and filed.

**276-2011**

**CARRIED**

## **8. REPORTS – RESOLUTIONS**

- 8.1 Joan Merrick, CAO – Signing Authority

MOVED by Director Mussallem, SECONDED by Director Putterill, that the Skeena-Queen Charlotte Regional District Board authorizes bank signing authority for Jennifer Robb, Treasurer.

**277-2011**

**CARRIED**

- 8.2 Joan Merrick, CAO – Haida Gwaii Trail Strategy

MOVED by Director Kulesha, SECONDED by Director Putterill, that the Skeena-Queen Charlotte Regional District Board approves the draft report as the final deliverable for the Haida Gwaii Trails Study Project.

AND FURTHER THAT the Board authorizes payment of \$15,000 to the Misty Isles Economic Development Society, as per the agreement, upon receipt of the funding from the Infrastructure Planning Grant.

**278-2011**

**CARRIED**

## 8.3 Joan Merrick, CAO – Skidegate Health Centre – “Fire Pit” Project

MOVED by Director Kulesha, SECONDED by Director Putterill, that the Board supports the Skidegate Health Centre’s application to Northern Development Initiative Trust for a \$20,000 grant from the Skeena-Queen Charlotte Regional District’s nominal allocation of the Northwest Regional Development Account for the “Fire Pit” Project.

**279-2011****CARRIED**

MOVED by Director Mussallem, SECONDED by Director Nobels, that staff invite Northern Development Initiative Trust to give a presentation to the Board on their various grant programs in the new year.

**280-2011****CARRIED**

## 8.4 Jennifer Robb, Treasurer – Review of Regional District Board Remuneration

MOVED by Director Mussallem, SECONDED by Director Nobels, that the Treasurer’s report on Director Remuneration be received;

AND THAT the Board Remuneration Bylaw be amended as recommended in Option 1 of the report to reflect an increase in Board Remuneration which is in line with inflation, to be effective Dec 2011;

AND THAT the bylaw also be amended to include an additional \$1,200 increase effective Dec 2011 and again in Dec 2013.

AND THAT those directors choosing to receive benefit coverage would have the cost of their benefits deducted from their remuneration.

**281-2011****CARRIED**

## 8.5 Justina Musgrave, Administrative Assistant – Support for the Participation of the “ShakeOut BC” Drill scheduled for October 20, 2011 at 10:20am

MOVED by Director Mussallem, SECONDED by Director Kinney, that the Skeena-Queen Charlotte Regional District Board hereby approves participating in the “Great BC ShakeOut” hereto by taking time to recognize and acknowledge the importance of preparing our Regional District for the purposes of building a safer community and reducing the loss of lives and property from a major earthquake event by taking proactive steps today.

**282-2011****CARRIED**

## 8.6 Haida Gwaii Recreation Coordinator’s Report – July, 2011

MOVED by Director Kinney, SECONDED by Director Nobels, that the Haida Gwaii Recreation Coordinator’s July, 2011 Report be received and filed.

**283-2011****CARRIED****9. BYLAWS**

## 9.1 Bylaw No. 530-2011 Being a bylaw to amend the Graham Island Interim Zoning Bylaw No. 192

MOVED by Director Putterill, SECONDED by Director Kinney, that the Graham Island Interim Zoning amendment Bylaw No. 530-2011 be adopted.

**284-2011**

**CARRIED**

- 9.2 Bylaw No. 534-2011 Being a bylaw to Establish Officers Positions and Delegate Powers, Duties & Functions to Regional District Officers and Employees

MOVED by Director Mussallem, SECONDED by Director Nobels, that the Board give first, second and third reading to Bylaw 534-2011, Being a bylaw to Establish Officers Positions and Delegate Powers, Duties & Functions to Regional District Officers and Employees.

**285-2011**

**CARRIED**

MOVED by Director Putterill, SECONDED by Director Nobels, that the Board adopt Bylaw 534-2011, Being a bylaw to Establish Officers Positions and Delegate Powers, Duties & Functions to Regional District Officers and Employees.

**286-2011**

**CARRIED**

## **10. LAND REFERRALS**

None.

## **11. NEW/OLD BUSINESS**

- 11.1 Sandspit Fire Department – JEPP Application for Rescue Equipment

MOVED by Director Putterill, SECONDED by Director Kulesha, that upon receiving the information on the potential JEPP application from the Sandspit Fire Department; staff are to review the information to determine any cost or liability to the Regional District and then poll the directors to determine support for the application.

Note: the application deadline is October 15, 2011

**287-2011**

**CARRIED**

- 11.2 Remembrance Day – Appointment of RD Representative

MOVED by Director Mussallem, SECONDED by Director Kulesha, the Regional District fund a wreath for the Remembrance Day ceremony in Prince Rupert and that either Director Nelson or Nobels attend on behalf of the Regional District.

**288-2011**

**CARRIED**

**12. PUBLIC QUESTION PERIOD**

There was one question from the public.

**13. IN-CAMERA**

The Board moved to the In-Camera meeting under sections *90.(1)(k)* and *90.(1)(m)* of the Community Charter.

**14. ADJOURNMENT**

MOVED by Director Nobels, SECONDED by Director Putterill, that the regular SQCRD meeting be ADJOURNED at 8:50 pm.

**289-2011**

**CARRIED**

Certified correct:

Approved & adopted:

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J. Merrick, CAO

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B. Pages, Chair